



Training Programme Brochure 2024/25



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Introduction

The EM Lawshare consortium began in 2006 and since its inception it's most valued and popular added benefit has been the free training programme delivered by its various partner firms.

We have steadily increased the number and range of courses and the feedback received demonstrates that the quality of the courses continues to meet and exceed delegates' expectations.

Our training programme is almost exclusively delivered through a series of webinars. The benefits of delivering training in this way means more of our members can access the training, irrespective of where they are located, and we have developed a library of recordings on our website accessible at any time and at the convenience of individual members.

We have listened to delegate feedback and this year we have organised some popular topics as a series of courses to build on learning.

We believe that our course programme stands out not just for the breadth and quality that we offer but because we ensure that courses include delegate interaction, and that we tailor the programme and delivery to meet the requirements of the SRA and provide every delegate who attends an EM Lawshare course with an annual personalised Development Record.

This year's programme has been put together, and will be delivered by, our panel of ten partner firms, Anthony Collins, Bevan Brittan, Browne Jacobson, Capsticks, DWF, Freeths, Geldards, Sharpe Pritchard Trowers & Hamlins and Weightmans. In deciding what subjects to include we have had special regard to the suggestions made by delegates in feedback to last year's courses.

1. Cost

Courses are free to attend for EM Lawshare members.

2. How to book

If you would like to book a place on any of the courses please either:

Visit the website emlawshare.co.uk or

Contact us using the information below:

Julie Scheller

Tel: 0345 272 5701

Email: julie.scheller@freeths.co.uk

To obtain information for all forthcoming courses, please visit
<http://www.emlawshare.co.uk/types/events/>

Please feel free to pass this information to colleagues (both legal and client departments) who may wish to attend the courses.

3. SRA approach to continuing competence

From November 2016 the SRA removed the requirement for solicitors to undertake 16 hours per year of CPD and has replaced this with a requirement for individuals to make an annual declaration confirming they have reflected on their practice and addressed any identified learning and development needs.

In October each year we will create a personalised Development Record for everyone who attends an EM Lawshare Training Course. Any reflections that you note on your feedback forms will be added to help you demonstrate compliance with the SRA regulations.

4. Cancellations policy

Booking confirmation

You will receive a confirmation message within 48 hours of completing your booking for any of these courses. Further instructions will be sent before you are due to attend the course.

Cancellations and non-attendance

If you cannot attend a course you are booked onto, you should cancel by emailing julie.scheller@freeths.co.uk or phone 0345 272 5701. Your email should state clearly the title and date of the course and should be sent at least 48 hours before the course is due to start.

Unforeseen circumstances

We reserve the right to cancel courses, change venues and substitute course presenters at our discretion.

Further help and support

If you require further assistance please contact Julie Scheller on 0345 272 5701 or email julie.scheller@freeths.co.uk

5. All Courses at a Glance

Adult Social Services

Implications of the Supreme Court Judgement in HXA and YXA for children and adults' health and social care providers where there is a risk of harm from third parties	1 May 2024
Mental Capacity and Ethics - the good, the bad and the ugly	4 December 2024
Care Contract Novation: legal and VAT risks	13 March 2025

Civil Litigation

Litigation for non-litigators	16 October 2024
Obtaining emergency injunctions for local planning authorities under s187B TCPA 1990	26 November 2024
Local Government civil cases update	17 December 2024
Judicial Review Update	4 February 2025
Costs and civil litigation funding update	5 February 2025
Inquests for Local Authorities: A view from the Bar	26 February 2025
Managing supplier insolvency and debt collections	7 March 2025

Criminal Litigation

Health & Safety Prosecution	16 April 2024
RIPA update	10 September 2024

Planning Highways and Environmental

Development Series Part 1: Satisfying Development Conditions and Pre-Completion Conditions	13 May 2024
Stress free overage	26 June 2024
Development Series Part 2: Challenges facing Development	4 June 2024
Highway Law - the basics	18 June 2024
Development Series Part 3: Assembling a Development Site	9 July 2024
Options v Conditional Contracts	20 November 2024
Planning Law Update	19 December 2024
Development Agreements for Major Projects	28 January 2025
Introduction to S106	16 January 2025
Making and Promoting Compulsory Purchase Orders	4 March 2025
The development consent order (DCO) process: tips for host authorities	20 March 2025

Conveyancing and Property

Managing Commercial Tenants (include possession proceedings and possibly trespassers?)	15 May 2024
Leasehold Reform Update	6 June 2024
Property Law Update	3 July 2024
Boundary disputes, the Party Wall Act and Adverse Possession	12 September 2024
Local Authority Land Disposals	18 September 2024

Managing Freehold Covenants
 Tackling anti-social behaviour orders and possessions

7 November 2024
 15 January 2025

Construction

JCT 2024 - a guide to the new contracts	11 June 2024
PFI - Preparing for Handback and Dealing with Disputes	24 July 2024
The Building Safety Act Update	10 December 2024
Adjudication: Considering both sides of a construction dispute	19 February 2025

Contract, Commercial and Procurement

Procurement law reform update	24 April 2024
Public Sector Collaborations - public to public and public to private	7 May 2024
Subsidy Control and Grant Funding - practical application	5 June 2024
Are your wholly owned companies giving you what you need? How to manage the relationship to ensure best value and compliance	10 July 2024
Social Value in Procurement	16 July 2024
Procurement Fraud - the real risk in today's business landscape	18 July 2024
Procurement Skills Series Part 1: How to procure effectively in a volatile market	19 September 2024
Introduction to procurement	24 September 2024
Local Authority Companies Masterclass	30 September 2024
Procurement Skills Series Part 2: What makes a framework compliant and what should I look for when choosing one to use?	10 October 2024
Delivering a successful grant funding programme	15 October 2024
Waste Contracts	2 October 2024
Procurement Skills Series Part 3: Evaluation in procurement	14 November 2024
IT Contracts - Key issues for local authority in tech contracts	15 November 2024
Leisure Services	3 December 2024
Managing Contracts	21 January 2025
Procurement challenges including remedies and timescales	12 February 2025

Administrative and Corporate Governance

Election Law Update	22 April 2024
Freedom of Information backlogs	8 May 2024
The law and practice of local authority meetings	25 June 2024
The Rise of Artificial Intelligence: Legal issues of AI and PETS (Privacy Enhancing Technologies)	20 June 2024
Introduction to Local Authority Governance	11 July 2024
Personal Data Breaches and Data Sharing for Local Authorities	17 July 2024
Monitoring Officer Update	7 October 2024
Good Governance and Best Value (including s114 notices)	5 December 2024
Member Conduct	18 December 2024
Subject Access requests	30 January 2025
Cyber Security / Data Protection - How to prepare for and deal with the fallout from data breaches and cyber attacks	27 February 2025

Employment

Positive Action	17 April 2024
Health Care Services (Provider Selection Regime) Regulations 2023	23 May 2024
Whistleblowing	12 June 2024
Neurodiversity in the workplace	26 September 2024
Key issues on pensions	24 October 2024
Employment law update	5 November 2024
Managing disputes in the Local Government Pension Scheme	12 November 2024
Remedies in the Employment Tribunal	21 November 2024
How to conduct a fair and impartial investigation	29 January 2025
Housing	
Tenancy Disrepair	27 June 2024
Homelessness Update - Handling homelessness appeals effectively and current issues	1 October 2024
Tenancy Fraud	28 November 2024
Education	
IRPs and school exclusions, dos and don'ts"-a summary session on key issues based on experience clerking panels and advising school GBs and Academies	18 April 2024
Special Educational needs	19 March 2025
Miscellaneous	
Delivery of Net Zero and Low Carbon Projects	12 December 2024
Licensing Update	25 February 2025
Skills Courses	
An introduction to Microsoft Teams	14 May 2024
Time Management and Prioritisation	13 September 2024
Aspiring Managers Course	19 November 2024
Microsoft training for lawyers	11 December 2024

6. All Series at a Glance:

Planning Highways and Environmental

Development Series

Part 1: Satisfying Development Conditions and Pre-Completion Conditions	13 May 2024
Part 2: Challenges facing Development	4 June 2024
Part 3: Assembling a Development Site	9 July 2024

Contract, Commercial and Procurement

Procurement Skills Series

Part 1: How to procure effectively in a volatile market	19 September 2024
Part 2: What makes a framework compliant and what should I look for when choosing one to use?	10 October 2024
Part 3: Evaluation in procurement	14 November 2024

Don't get caught out – Health and Safety Prosecutions

Level of course: Advanced

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

16 April 2024
12 noon – 1pm

Presented by Bevan Brittan

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

Prosecutions – A more advanced webinar aimed at Local Authorities that prosecute and issues prosecutors often face. Helping to share knowledge around the common difficulties and how these may be managed.

Suitable audience:

In house legal teams that prosecute on behalf of the Local Authority.

Overview and topics to be covered include:

- Case Strategy
- Jurisdiction
- Managing large scale prosecutions
- Disclosure
- Defence Engagement

Interactive elements

potential polls, and Q&A

Competencies

This course will cover:

A Ethics professionalism and judgement
B Technical legal practice
B6 Negotiation

- C Working with other people
- D Managing themselves and their own work

Presenter profiles:

Adam Kendall heads up Bevan Brittan's Litigation; Advisory & Regulatory Teams and has almost 25 years' experience in advising public, private and third sector clients in all aspects of health & safety; compliance; criminal/regulatory investigations; enforcement and litigation.

Louise Mansfield is a Legal Director at Bevan Brittan specialising in health and safety and criminal regulatory law. Louise advises on a wide range of regulatory legal issues including health and safety, building safety, fire safety, product liability, food safety, white collar crime, contentious environmental and transport law. She acts for a mixture of clients, from large multi-national organisations to individuals, across a wide range of industries, including construction, manufacturing, care, energy, waste, higher education, utilities, retail and charities.

Positive action – what are the opportunities, where are the limits?

Level of course: Introductory

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

17 April 2024

12 noon – 1pm

Presented by Capsticks

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

Equity, diversity and inclusivity are key to the success of local government organisations and positive action is one tool aimed at enabling employers to work towards improving diversity. Positive action was introduced by the Equality Act 2010, but employers have been cautious about relying on it to date. However, public sector employers, such as Councils must comply with the public sector equality duty. As such it is essential that you have due regard to advancing equality of opportunity and eliminating unlawful discrimination and in that respect, we will explore the potential use, and limits, of positive action to achieve this.

There are two strands to positive action under the Equality Act:

- Section 158 – general positive action which is permitted where it is reasonable for an employer to think that those with a protected characteristic suffer a disadvantage connected to the characteristic or have needs that are different or that participation in an activity by persons with the characteristic is disproportionately low; and
- Section 159 which permits the selection of a candidate with a protected characteristic for recruitment or promotion in a tie-break scenario if certain conditions are met.

The session will be run by Alessandra Gettins of Capsticks. Aley will go through the basics from a legal perspective, encourage an open discussion with attendees and will work through scenarios in breakout sessions to dispel the myths around positive action so you can be clear about how you can use it moving forward. We hope you can join us.

Suitable audience:

Overview and topics to be covered include:

As above.

Interactive elements

Breakout sessions with scenarios.

Competencies

This course will cover:

B Technical legal practice

Presenter profiles:

Alessandra Gettins is a Partner in the employment and pensions department and manages a team of lawyers providing the full range of employment law advice to health, police, fire and social care clients. Aley has a particular focus on working with emergency services and local government clients, leading the firm's development of these sectors in the employment team.

Jenny Beaumont is a Local government solicitor with expertise in education law and employment law.

IRPs and school exclusions

Do's and Don'ts

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

18 April 2024

12 noon - 1pm

Presented by Freeths

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

School exclusions have become controversial with allegations of “off-rolling” and Discrimination becoming more common. This course, led by Stephen Pearson who has both advised Schools and sat as a Clerk on IRP panels aims to help those who are advising schools, LEAS and Academy Trusts or sit on panels either as members or Clerks to ensure their decisions are robust, follow the DFE guidance and provide clear reasons for their decision-making based on typical scenarios.

Suitable audience:

Education Lawyers and Officers advising school Governing bodies or Academy Trusts

Overview and topics to be covered include:

Qualification for being on a panel. Requirements to have attended training. What the guidance says. Appropriate Reasons. Role of SEN expert. Challenge and potential Judicial Review. Procedure.

Interactive elements

There will be a Q&A session

Competencies

This course will cover:

C Working with other people

C1 Communicate clearly and effectively

Presenter profiles:

Stephen Pearson has advised a number of School GBs and Academy Trusts. He has led an MBL course on school issues and has sat as Clerk on many IRPs.

Election Law Update

An update on recent cases and legislative changes. Tips for avoiding (and defending) election petitions

Level of course: Intermediate to Advanced

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA TEAMS

22 April 2024

12 noon – 1pm

Presented by Sharpe Pritchard

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

- An update on recent changes to election legislation
- An update on recent election cases
- How to reduce the risk of a challenge to your election
- Defending an election petition

Suitable audience:

Local authority officers involved in the administration of elections; local authority lawyers.

Overview and topics to be covered include:

Recent legislative changes, recent cases, how to avoid an election petition but if one is served, how to defend it.

Interactive elements

Case studies / Discussion forum

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- C Working with other people
- C1 Communicate clearly and effectively
- D Managing themselves and their own work

Presenter profiles:

Emyr Thomas is recognised as one of the leading election lawyers in the country and has advised Returning Officers and their teams for over 15 years. He has also acted in the most significant election petitions (always for Returning Officers) during that period. The most recent edition of the Legal 500 describes him as “clearly the pre-eminent lawyer in this field”. Chambers & Partners”. Partner says he is “a complete expert in all areas of electoral law”.

Procurement Law Reform update

What does the new act and guidance practically mean for those practicing in the public sector

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ON24

24 April 2024

12 noon - 1pm

Presented by Browne Jacobson

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

We will look at the what the new law means in practice concentrating on the changes and how public bodies may need to change their approach. In particular we will look at:

- Competitive Flexible Procedure
- Exclusions
- Framework Agreements
- Award and standstill
- Debarment

Suitable audience:

Procurement professionals and lawyers with a background in procurement

Overview and topics to be covered include:

Procurement Law

Interactive elements

We will do a case study which will be built up through the elements

Competencies

This course will cover:

B Technical legal practice

Presenter profiles:

Peter Ware – Recognised by Chambers and Partners and Legal 500 as a leading expert in public law and procurement, Peter is the head of Browne Jacobson’s Government practice. Specialising in contentious and non-contentious procurement matters, Peter supports public and private sector clients to get the very best out of their regulated procurement activity. Peter’s extensive experience also means that he can advise clients on a variety of commercial matters for both government and supplier-to-government clients.

Louise Bennett is a senior associate in our government and infrastructure team. Louise specialises in high-value transactional matters with a particular focus on public procurement, including procurement litigation. In addition, she has provided advice on a variety of public sector issues, including governance arrangements and other commercial arrangements, including outsourcing agreements and development agreements.

Louise regularly provides transactional procurement advice, in particular she has worked on the establishment of several large multi-disciplinary public framework agreements. Individually some of these arrangements are in excess of £1 billion in value. She was part of the team advising NHS England on the re-procurement of the NHS 111 service, a key contract to the national NHS infrastructure. Louise has significant experience in procurement litigation has successfully defended a number of procurement challenges for clients as well as achieving positive results for claimants challenging award decisions.

Implications of the Supreme Court Judgement in HXA and YXA

Lessons learned from Failure to Remove Claims so far

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ON24

1 May 2024
12 noon - 1.15pm

Presented by Browne Jacobson

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

In this course we will discuss the history of social services failure to remove claims. These resource sapping claims fall outside any fixed costs regime and are influenced by the IICSA.

They often follow complaints made by Guardians within care proceedings and have been made hand in hand with potential Human Rights Act claims. Local authorities have been bogged down with these claims for some years, waiting for certainty to be delivered by the Supreme Court. This discussion will consider the impact they have on social care, education and legal teams.

There will also be an analysis of the final decision 2023 of the Supreme Court and some horizon scanning for what the future of these claims might look like. How these claims might impact the family proceedings court will also be considered.

Suitable audience:

Social Care and Education Lawyers and Senior Managers

Overview and topics to be covered include:

- Context of Failure To Remove claims
- Impact on local authorities
- Relationship to Care Proceedings
- Practical lessons learned

- Legal lessons

Interactive elements

There will be an opportunity for questions at the end.

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B6 Negotiation
- C Working with other people
- C1 Communicate clearly and effectively
- D Managing themselves and their own work

Presenter profiles:

Lisa MacLeod, Insurance and Claims Lead at Wolverhampton City Council is the LA lead responsible for gathering and giving instructions on this and similar cases. She will be able to discuss the challenges that arose and the impact on the client teams.

Sarah Irwin-Jones is Browne Jacobson's leading lawyer on redress, abuse and assault claims. Recognised by the Legal 500 since 2015 as a standout expert in child and adult abuse claims, as well as safeguarding advice, Sarah has a particular interest in working with social care, sports and faith organisations as well as many charities.

Public Sector Collaborations – public to public and public to private

Level of course: Advanced

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

7 May 2024
12 noon – 1pm

Presented by Capsticks

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

We will look at the various collaborative models, both corporate and contractual, that the public and private sector can enter into to enable parties to work together in the context of development and management/service arrangements.

Suitable audience:

Lawyers and surveyors

Overview and topics to be covered include:

- Different collaborative forms (both contractual and corporate)
- Pros and cons of each form
- Governance arrangements
- Powers and vires
- Procurement
- Subsidy control
- Relevant legislation

Interactive elements

Q&A

Competencies

This course will cover:

B Technical legal practice
B4 Draft documents
B6 Negotiation
C Working with other people
C1 Communicate clearly and effectively

Presenter profiles:

Tiffany Cloynes, Partner and Head of Local Government has an excellent reputation and substantial experience of acting on large scale, complex transformation projects and is recognised as a leader in her field by clients and the legal press. Underpinning this experience is extensive knowledge and practical experience of public and administrative law.

Tiffany regularly advises on public to public and public to private collaboration arrangements including advice on structuring, governance, vires, procurement and subsidy control. She also has extensive experience of drafting and negotiating collaboration agreements, development agreements, funding agreements, service contracts, management agreements and FM contracts.

Tiffany's practical experience enables her to manage projects effectively as well as identifying solutions to potential issues arising and supporting her clients throughout their projects enabling them to progress as smoothly as possible.

Rebecca Gilbert is an experienced public sector projects solicitor advising local authorities and other public sector clients on a variety of complex and multi-disciplinary projects ranging from regeneration and development, infrastructure, energy, alternative delivery models, joint ventures, collaborations, funding arrangements and service arrangements.

She regularly advises public sector clients on development agreements; corporate and collaborative structures; joint ventures; options appraisals; governance arrangements; funding agreements, service contracts and other commercial agreements; procurement and vires.

Freedom of Information Backlogs

Level of course: Introductory

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

8 May 2024
12 noon - 1pm

Presented by Bevan Brittan

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

The Information Commissioners Office (ICO) has recently delivered a number of reprimands against public bodies for Freedom of Information (FOI) non-compliance; the area is clearly becoming a priority for the regulator. In particular, the enforcement notices have called out organisations with substantial backlogs of outstanding requests, or a high percentage of requests being responded to outside of statutory time limits. The webinar will discuss strategic and tactical ways of handling and resolving backlogs, managing requestors and avoiding/mitigating ICO investigation.

Suitable audience:

Risk Officers, Governance Officer, Lawyers, Information/Data Officers

Overview and topics to be covered include:

In this session, our speakers will cover:

- a reminder of core FOIA obligations, including what can happen when those obligations are not met
- a discussion of the ICO's recent enforcement activities and regulatory position regarding FOIA
- observations on key mistakes and common errors public bodies can make in handling FOIA requests

Interactive elements

potential polls, and Q&A

Competencies

This course will cover:

A Ethics professionalism and judgement
B Technical legal practice

Presenter profiles:

Melanie Carter is a specialist in Public & Regulatory law and Information Law and is Head of Information Law for the firm. Her 30 years' experience spans all points on the compass including work for central and local government, the NHS, NDPBs, professional regulators, private companies, national charities and other bodies with public functions. This includes advisory work and related litigation ranging from judicial reviews, statutory appeals, High Court proceedings, Tribunals to trustee/member disputes. She is also sits as a Judge in the First Tier Tribunal handling complex information law cases.

Alastair Turnbull is a Solicitor in the Litigation, Advisory and Regulatory Department at Bevan Brittan. He is an Information Law specialist and advises on a wide variety of data protection and privacy matters across the public and private sectors in a variety of contexts, including healthcare, housing, local authority and general commercial work. His work includes matters under the Freedom of Information Act 2000, Environmental Information Regulations 2004, UK General Data Protection Regulation, and the Common Law Duty of Confidentiality.

Development Series Part 1: Satisfying Development Conditions and Pre-Completion Conditions

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

13 May 2024
12 noon - 1.30 pm

Presented by Anthony Collins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

- Unconditional v conditional contracts
- Examples of conditions
- Interview with guest speaker, looking at an example site and the contract conditions required in the disposal contract to bring the site forwards for development

Suitable audience:

Officers and lawyers involved in disposal and acquisition of sites and their development and regeneration

Overview and topics to be covered include:

- Unconditional v conditional contracts
- Examples of conditions

Interactive elements

Video interview with client speaker and possibly some breakout discussion groups.

Q&A after the presentation.

Competencies

This course will cover:

B Technical legal practice
B6 Negotiation

Presenter profiles:

Emma Lloyd leads the firm's real estate offering to the public sector, specialising in major development, regeneration and infrastructure projects. She trained in local government and has worked with Local Authority clients throughout her career.

An introduction to Microsoft Teams

Level of course: Introductory

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA TEAMS

14 May 2024
12 noon - 1pm

Presented by Bevan Brittan

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

Are you new to using Microsoft Teams? Join Matthew Porter as he introduces Microsoft Teams as a way of communicating with your colleagues. Session includes:

- Starting a Teams conversation with a colleague
- Text options in the chat window (e.g. how to edit a message, change the font, etc.)
- Starting a video/audio call
- Video call options (e.g. muting/unmuting, changing your video background, screen sharing, etc.)
- Creating a message group
- Setting your availability status (e.g. 'Do Not Disturb', etc.)
- Scheduling a Teams meeting in your Outlook calendar
- Useful settings (e.g. notification settings, etc.)

Suitable audience:

Open to all Microsoft Teams users who have not previously used, or are new to Teams software.

Overview and topics to be covered include:

As above.

Interactive elements

Q&A

Competencies

This course will cover:

D Managing themselves and their own work

Presenter profiles:

Matthew Porter is a CIPD qualified IT Trainer, with 17 years of experience working within the Education and Legal sectors. Matthew specialises in eLearning and webinars, and manages the team responsible for IT Training at Bevan Brittan.

Managing Commercial Tenants

A practical guide for local authorities in managing their commercial property portfolios.

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

15 May 2024
12 noon - 1pm

Presented by Geldards

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

Leading property specialists from Geldards public sector team will provide a practical guide for local authorities in managing their commercial property portfolios, including a consideration of common issues arising, practical solutions and best practice in addressing those issues. We will draw on our extensive experience in advising landlords on disputes that can arise, in drafting and negotiating commercial lease documentation and will also consider relevant recent cases.

Areas covered will include;

- Break Clauses
- Rent Review
- Non- Payment of Rent
- Liability of Former Tenants/Guarantors
- Forfeiture
- Dilapidations
- Consents - Alterations, Assignment and Subletting

Suitable audience:

Any property practitioner or local authority legal colleagues required to manage any aspect of a commercial property portfolio.

Overview and topics to be covered include:

- Break Clauses
- Rent Review
- Non- Payment of Rent
- Liability of Former Tenants/Guarantors

- Forfeiture
- Dilapidations
- Consents – Alterations, Assignment and Subletting

Interactive elements

Case studies will be included throughout the session to demonstrate scenarios and practical application of key issues.

Competencies

This course will cover:

B Technical legal practice

Presenter profiles:

Catherine Gritt is a senior member of Geldards commercial property litigation team where she supports commercial clients with landlord and tenant disputes. She is also experienced in dealing with residential property disputes. Catherine acts for a wide range of clients, from individuals and SMEs to PLCs, international retailers, public sector bodies, multi-site tenants and large commercial landlords.

Neil Walker is a partner at Geldards and specialises in commercial property/real estate work, acting for local authority and other public bodies, particularly in relation to major projects involving regeneration, development, funding, investment and other public sector projects involving significant real estate assets e.g. reorganization and outsourcing of service provision, but also in dealing with acquisitions, disposals and general commercial property matters.

Stress free overage

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA GOTOWEBINAR

26 June 2024

12 noon - 1pm

Presented by DWF

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

Overage is often the cause of difficulty, so in this session DWF's experts will help make it easy, discussing practical tips on how to manage overage effectively and efficiently.

This will include explaining how to handle overage from governance through to heads of terms, trigger events, protection and also in the context of grant funding. Leaving you with key takeaways to help you in a stress free overage transaction.

Suitable audience:

Those within the real estate sector

Overview and topics to be covered include:

- Governance
- Heads of terms
- Trigger events
- Protection

Interactive elements

Polls

Competencies

This course will cover:

A Ethics professionalism and judgement
B Technical legal practice
B2 Legal research
B4 Draft documents
B6 Negotiation

- C Working with other people
- C1 Communicate clearly and effectively
- D Managing themselves and their own work

Presenter profiles:

Julie Simms - Julie co-leads the UK National Public Sector Real Estate Team and advises on large development and regeneration projects including capital projects, forward funding and income strip deals.

Michelle Knight - Michelle specialises in large-scale regeneration projects and asset rationalisation projects for public sector clients. Michelle is a Director in the Public Sector Real Estate team.

Joseph is a Senior Associate in the Public Sector Real Estate based in DWF's Liverpool office. He specialises in large scale regeneration projects for public sector clients.

Joseph's recent projects and highlights include acting for a District Council alongside Andrew Batterton on land acquisition strategy and CPO to support a multi-modal transport led connectivity improvement scheme at the district's main train station, to help stimulate wider town centre regeneration and Advising a Central Government Agency in relation to the delivery of a project for 3,550 homes together with a commercial centre and school in the West Midlands.

Michael Bogahalanda is a Solicitor in the Public Sector Real Estate team, specialising in development projects and grant funding transactions. Michael has gained a wealth of knowledge working on a broad spectrum of transactions for a diverse body of clients, ranging from local authorities to national development agencies. As part of his work on grant funding transactions, Michael has advised on the negotiation and variation of overage provisions, tailoring the provisions to the needs of the Client and the specific circumstances of the proposed development.

Health Care Services (Provider Selection Regime) Regulations 2023

Level of course: Introductory

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

23 May 2024
12 noon -1 pm

Presented by Bevan Brittan

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

Join Fran Mussellwhite as she provides an overview of the Health Care Services (Provider Selection Regime) Regulations 2023 that have regulated the procurement of health care services (including local authority commissioned services) since 1 January 2024. What does it mean for your organisation?

Suitable audience:

Officers and lawyers involved in the procurement of health services (including public health) and joint commissioning with NHS bodies.

Overview and topics to be covered include:

An overview of the Provider Selection Regime

Interactive elements

potential polls, and Q&A

Competencies

This course will cover:

B Technical legal practice

Presenter profiles:

Fran Mussellwhite is a Partner at Bevan Brittan specialising in public procurement. She acts both for bidders and contracting authorities across a range of sectors including local government, education, manufacturing, construction, health and social care, and technology.

Development Series Part 2: Challenges facing Development

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

4 June 2024
12 noon - 1pm

Presented by Freeths

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

An overview of current challenges facing development and how that is impacting on the transactions we are dealing with.

Suitable audience:

Suitable for all.

Overview and topics to be covered include:

An overview of current challenges facing development and how that is impacting on the transactions we are dealing with.

Interactive elements

Q&A

Competencies

This course will cover:

B4 Draft documents
C Working with other people
C1 Communicate clearly and effectively
D Managing themselves and their own work

Presenter profiles:

Maxine Chenoweth is a Managing Associate specialising in commercial and residential development on behalf of public sector clients and their commercial partners, private landowners and large and small scale developers.

Andrew Rathi is a Managing Associate with experience in acting for clients in sectors including residential development, commercial development, retail and the public sector. He has acted for a wide variety of clients including developers, banks, investors, landlords, tenants, management companies and public authorities.

Subsidy Control and Grant Funding – practical application

An intermediate/advanced session for practitioners on the application of subsidy control in grant funded projects

Level of course: Intermediate to Advanced

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ON24

5 June 2024
12 noon – 1pm

Presented by Browne Jacobson

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

- Where responsibility for subsidy control sits
- Designing a subsidy control compliant approach for grant funding schemes
- How subsidy risks may be managed through a grant funding agreement
- Minimizing Administration

Suitable audience:

Lawyers and others involved in advising on subsidy control in grant funded projects

Overview and topics to be covered include:

Subsidy control.

Interactive elements

We will work through a case study in the session

Competencies

This course will cover:

B Technical legal practice

Presenter profiles:

Alex Kynoch is a Legal Director and heads up the subsidy control team at Browne Jacobson and is recognized as a leading expert in this complex field. He is regularly approached to design funding schemes and advise on grant funded projects.

Karl Edwards is an associate in the government and infrastructure team, and he specializes in subsidy control. He has previously worked within the Government Legal Department, within the government's legal centre of excellence for state aid/subsidy control.

Leasehold Reform update

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

6 June 2024
12 noon - 1pm

Presented by Capsticks

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

History of the Government's leasehold reform agenda, content and progress of the Bill and likely resulting legislation.

Suitable audience:

Suitable for all

Overview and topics to be covered include:

As above.

Interactive elements

Q&A

Competencies

This course will cover:

- B Technical legal practice
- D Managing themselves and their own work

Presenter profiles:

Abi Condry is a partner at Capsticks, leading the Property Litigation team. She advises Local Government, NHS and housing clients on contentious property matters.

Alexandra Aristidou is an associate at Capsticks, managing the Asset Management team. She advises Housing Associations on Staircasing, Resales, Lease Extensions and Right to Buy/Acquire matters.

JCT 2024 – a guide to the new contracts

Introducing the updated JCT 2024 Suite of contracts

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

11 June 2024
12 noon – 1.30pm

Presented by Anthony Collins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

The JCT suite of contracts is used extensively for maintenance, new build and capital projects. JCT is launching an updated suite in late Spring 2024. This will be an opportunity to hear all about the changes and the potential impacts on the risk profile for your projects so that you are fully up to date with the new forms.

Suitable audience:

All officers from Place directorates, Finance Departments – capital and in house lawyers

Overview and topics to be covered include:

Richard Brooks is a partner in the projects team dealing with local authority and housing infrastructure. He specialises in procurement and construction law, being currently involved in decarbonisation, leisure and waste capital projects.

Interactive elements

The main changes to the JCT standard forms will be illustrated by case study and practical examples.

Competencies

This course will cover:

- B Technical legal practice
- B4 Draft documents
- C1 Communicate clearly and effectively

Presenter profiles:

Richard Brooks is a partner in the projects team dealing with local authority and housing infrastructure. He specialises in procurement and construction law, being currently involved in decarbonisation, leisure and waste capital projects.

Whistleblowing

Managing concerns raised by whistleblowers – legal and practical issues

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

12 June 2024
12 noon – 1pm

Presented by Bevan Brittan

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

As organisations in the public sector face increasing external scrutiny over finance and management, dealing with concerns raised by whistle blowers correctly is a vital part of governance as well as being key to minimising employment law risk. This webinar will cover the main points to help you do this.

Suitable audience:

HR, Lawyers, managers, risk

Overview and topics to be covered include:

- How to recognise whistleblowing – people may be whistleblowers without expressly declaring themselves as such
- What does it mean when someone is a “whistleblower” – what should you do and what protection do they have?
- Which procedure should you use – the importance of identifying matters correctly
- Impact of key case law including Kong v International Bank
- Dealing with whistleblower disciplinary matters and mitigating risks of detriment claims
- Remedies and Liability
- Supporting the right culture
- Case study

Interactive elements

potential polls, and Q&A

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- C Working with other people
- D Managing themselves and their own work

Presenter profiles:

Sarah Lamont is a Partner at Bevan Brittan specialising in employment lawyer, with over 25 years' experience in all aspects of contentious and non-contentious employment law. She has particular expertise in TUPE transfers, restructuring and redundancies, complex employment litigation, discrimination/ED&I, equal pay and senior staff exits. Sarah acts for clients across a wide range of sectors including local and central government, housing associations, charities and major corporate employers.

Rachel Newman is a specialist employment lawyer with ten years' experience advising a broad range of clients including local authorities, housing associations, Fire and Rescue Authorities and private sector businesses in all aspects of contentious and non-contentious employment law. Rachel has particular expertise in complex employment litigation, senior staff exits and the accompanying governance, TUPE transfers, industrial action, including balloting constituencies and procedures, and collective agreements.

Highway Law – the basics

A summary of the key concepts and principles of Highways Law

Level of course: Introductory

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

18 June 2024
12 noon – 1pm

Presented by Freeths

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

An introduction to the legislation and case law that relates to the creation, classification and stopping up of highways including issues around ownership and control.

Suitable audience:

Lawyers, surveyors and officers from other land and property related disciplines and any other disciplines involved in development

Overview and topics to be covered include:

- Terminology/definitions of highways, streets, and other rights
- Types of highways – creation of highways: formal and informal
- The difference between ownership and designation as public highway
- Road traffic regulation/ the use and obstruction of the highway
- Stopping up highways

Interactive elements

Q&A

Competencies

This course will cover:

B Technical legal practice
B2 Legal research

Presenter profiles:

Nathan Holden leads Freeths' Local Government Practice and primarily acts and advises local authorities in connection with real estate related issues that arise in connection with the development of land, including highways issues. Previously, Nathan has advised both "in-house" and in private practice on the application of the Highways Act 1980 and its inter-relationship with the Road Traffic Regulations Act 1984. In particular Nathan acted for the claimants in the reported decision of the Commission for *New Towns and Another v JJ Gallagher Ltd* (ChD) 16 Dec 2002 and has advised on discrete highways and rights of way issues since.

The Rise of Artificial Intelligence

Legal issues of AI and PETS (Privacy Enhancing Technologies)

Level of course: All levels

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA TEAMS

20 June 2024

12 noon - 1pm

Presented by Sharpe Pritchard

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

- Overview of new technologies.
- What are Privacy Enhancing Technologies?
- Risks and benefits of utilising different technologies.
- How to future proof the use of new technologies.
- The importance of risk assessments, necessity, and proportionality.
- Navigating new technologies in the current GDPR framework.

Suitable audience:

- Those involved in considering, creating, designing, and deciding upon the use of new technologies and ways of working in the local government sphere.
- Those who are interested in how new technologies can be used within the GDPR framework.

Overview and topics to be covered include:

- GDPR and privacy law - present and future.
- New and current Privacy Enhancing Technologies.
- How to analysing whether new technologies should be used.
- Information security.

Interactive elements

Quiz, case studies

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B2 Legal research
- B4 Draft documents
- C Working with other people
- C1 Communicate clearly and effectively
- D Managing themselves and their own work

Presenter profiles:

Nicola Thoday - Associate Solicitor - ICT Team. 12 years local government experience, then I assisted start-ups mainly in the Tech sector with GDPR compliance before joining Sharpe Pritchard last year to specialise in GDPR and privacy.

The law and practice of Local Authority meetings

Level of course: Introductory

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

25 June 2024

12 noon - 1pm

Presented by Weightmans

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

An overview of the law of local authority meetings, the legal requirements, the role of the legal advisor and other officers.

Suitable audience:

Local authority lawyers and democratic services officers with limited experience

Overview and topics to be covered include:

- Full Council
- The Executive
- Committee system
- Overview and Scrutiny
- Audit Committee
- Regulatory committees
- Constitutional requirements - Procedure Rules
- Where things can go wrong and how to avoid that

Interactive elements

This will involve some scenarios and interactive questions.

Competencies

This course will cover:

- B Technical legal practice
- C Working with other people
- C1 Communicate clearly and effectively
- D Managing themselves and their own work

Presenter profiles:

Simon Goacher is head of local government at Weightmans. Prior to joining Weightmans Simon worked in local government for nearly 20 years most recently as Head of Legal and Democratic Services and Monitoring Officer at Cheshire West and Chester Council. He regularly advises Councils on governance issues and has extensive experience of advising members.

Disrepair Litigation update

New Challenges – Consumer Standards, the role of ADR/Mediation in disrepair claims.

Level of course: Advanced

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

27 June 2024
12 noon – 1pm

Presented by Capsticks

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

The Webinar will touch on the role of ADR in dealing with disrepair litigation and the changing role of the Regulator and the challenges of the new consumer standards.

Suitable audience:

Those involved in Regulation and Managing disrepair litigation teams

Overview and topics to be covered include:

Please see above.

Interactive elements

Q&A

Competencies

This course will cover:

B Technical legal practice
B2 Legal research
B6 Negotiation

Presenter profiles:

Paul Lloyd has over 20 years' experience advising social housing providers on the full remit of their interactions with residents, the regulator and stakeholders. He is regularly consulted on complex litigation and high visibility cases.

Property Law Update

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

3 July 2024
12 noon - 1pm

Presented by Geldards

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

Leading property specialists from Geldards public sector team will provide a review of caselaw and statutory and regulatory changes over the last year which affect local authority property practitioners

This session will look at the latest property cases involving both freehold and leasehold land including title and land registry issues as well as issues arising from landlord and tenant transactions and which are relevant to local authority property practitioners. We will also review relevant statutory and regulatory changes of which practitioners need to be aware.

A short case study will be included to highlight transactional drafting issues. Other specific areas will include;

- Freehold and leasehold title issues including easements and restrictive covenants
- Contractual matters including options and payment of deposits
- Land Registry practice
- Landlord and Tenant transactional lease issues

Suitable audience:

Any property practitioner who needs to keep up to date with caselaw and statute

Overview and topics to be covered include:

- Freehold and leasehold title issues including easements and restrictive covenants
- Contractual matters including options and payment of deposits
- Land Registry practice
- Landlord and Tenant transactional lease issues

Interactive elements

Case study

Competencies

This course will cover:

B Technical legal practice
B2 Legal research
B4 Draft documents

Presenter profiles:

Paul Hilsdon is an experienced property practitioner who advises public sector clients on a wide range of matters that include infrastructure agreements, town centre regeneration, asset management, acquisitions and disposals and property strategy.

Matthew Holtam is a solicitor who specialises in advising local authorities including Town and Parish Councils on property and public law matters.

Development Series Part 3: Assembling a Development Site

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

9 July 2024
12 noon - 1pm

Presented by Freeths

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

Investigating title issues , assisting in preparing Heads of Terms and drafting and negotiating development agreements.

Suitable audience:

Suitable for all.

Overview and topics to be covered include:

Development/Regeneration
Disposals/Acquisitions

Interactive elements

Q&A

Competencies

This course will cover:

B4 Draft documents
C Working with other people
C1 Communicate clearly and effectively
D Managing themselves and their own work

Presenter profiles:

Maxine Chenoweth is a Managing Associate specialising in commercial and residential development on behalf of public sector clients and their commercial partners, private landowners and large and small scale developers.

Andrew Rathi is a Managing Associate with experience in acting for clients in sectors including residential development, commercial development, retail and the public sector. He has acted for a wide variety of clients including developers, banks, investors, landlords, tenants, management companies and public authorities.

Getting the most out of wholly-owned companies

Is your authority getting the best from its relationship with its wholly-owned companies? What more can be done to manage service delivery to improve performance, maintain strong governance, and drive success?

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ON24

10 July 2024
12 noon - 1pm

Presented by Browne Jacobson

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

Experience over the last 12 years has shown that the interest in setting up wholly-owned companies is cyclical. Sometimes there are external factors, such as the pressures of austerity forcing local authorities to seek alternative income streams. Sometimes it is about market forces requiring local government to deliver services differently, such as social care. Sometimes there is a less clear purpose.

Over time things change, which may bring into question whether a wholly-owned company is still fulfilling the original purpose. Is the structure overly complicated? Is the contract management function providing the local authority with information that is useful and necessary? Is the company being run well, and in accordance with best practice?

Over the last few years we have advised a number of local authorities on their relationships with wholly-owned companies. We have helped re-draft articles and delegations to better reflect the role of the local authority in the company. We have worked with local authorities to change the senior management of companies when relationships have broken down. We have advised on streamlining company structures and governance.

Suitable audience:

Legal and other officers acting on the authority's behalf when setting up, and managing the ongoing going relationship with, wholly-owned companies.

Overview and topics to be covered include:

Interactive elements

Our webinar will cover lessons learnt, and practical tips on how to take stock of your wholly-owned companies and answer the question “is it serving us?”

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B4 Draft documents
- B6 Negotiation

Presenter profiles:

Anja Beriro is a partner in Browne Jacobson’s government and infrastructure team and is a trusted advisor to numerous public sector clients. Anja is recognised for her experience in public procurement (litigious and non-litigious), outsourcing arrangements, complex governance structures, alternative service delivery models, and joint working between health and local government.

Introduction to Local Authority Governance

Level of course: Introductory

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

11 July 2024
12 noon - 1pm

Presented by Trowers & Hamlins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

- Source of Council authority
- Models of Governance (Committee or Executive)
- Delegation - Principles and
- Meeting Procedures and Access to Information
- Role and impact of a Council's Constitution
- Principles of Good Decision Making
- What does a good report look like?
- Role of the local authority lawyer

Suitable audience:

Officers who write reports, in-house lawyers, Monitoring Officers, S151 Officers

Overview and topics to be covered include:

As above

Interactive elements

Case studies

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- C Working with other people
- C1 Communicate clearly and effectively
- D Managing themselves and their own work

Presenter profiles:

Louis Sebastian is a solicitor in the Public Sector Commercial team of Trowers & Hamlin. He has acted for local government clients particularly in relation to public procurement, alternative service delivery models and major projects. He has advised councils across a range of sectors including Waste, Digital Technology, Supply Contracts, Leisure and Regeneration.

Louis has in-depth knowledge of public sector governance processes and vices matters. Having worked in-house as deputy monitoring officer at a local authority, he has first-hand experience of council constitutions, establishing and restructuring council committees and ensuring proper decision-making processes are implemented and followed.

Social value in Procurement

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

16 July 2024
12 noon - 1pm

Presented by Weightmans

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

We will start by briefly looking at the position under the Public Contracts Regulations 2015 and guidance. We will then look at how to address social value through the procurement lifecycle, before looking at the position under the Procurement Act.

In particular, we will look at how to decide upon social value criteria, how much weight can be given to them in procurement exercises, and how they can be measured once the contract has been entered into.

Suitable audience:

Legal practitioners and procurement officers

Overview and topics to be covered include:

Public Contracts Regulations 2015, Procurement Act and associated guidance.
Contract terms and contract management.

Interactive elements

We welcome contributions from attendees by allowing time for discussion at the end of the presentation.

Competencies

This course will cover:

B Technical legal practice
B4 Draft documents

Presenter profiles:

Vincent King

Stephen Johns
Rike Ridings

Vincent, Steve and Rike work in the national commercial team advising public bodies including local authorities on projects, contracts and procurement matters.

Personal Data Breaches and Data Sharing for Local Authorities

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

17 July 2024
12 noon - 1pm

Presented by Geldards

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

This webinar will look at what constitutes a personal data breach under the legislation, what the key considerations are in terms of assessing the risk associated with a breach and the requirement to notify the ICO and data subjects. It will look at common scenarios where data breaches occur and look at the obligations and considerations for local authorities when it comes to sharing personal data safely and lawfully.

Suitable audience:

DPO, Legal, Information Governance

Overview and topics to be covered include:

Data Protection, Information Governance

Interactive elements

Q&A - Discussion

Competencies

This course will cover:

B Technical legal practice

Presenter profiles:

Helen Snow is a Partner with 18 years' experience. Helen advises on all aspects of data protection and information law matters. She provides expert advice on Data Protection, Freedom of Information (FOI) and Environmental Information Regulations (EIR). Helen also advises clients on aspects privacy.

Helen regularly advises clients on DPA compliance, specifically responding to Subject Access Requests and the application of exemptions the disclosure of information, advising on personal data breaches, undertaking personal data breach risk assessments and liaising with the ICO and data subjects.

In the context of FOI and EIR she has advised clients on their compliance with the legislative regimes, prepared qualified persons opinions and undertaken public interests test. She has also advised on the application of exemptions/exceptions under the relevant provisions and has also prepared and reviewed FOI and EIR policies.

Procurement Fraud – the real risk in today’s business landscape

Practical tips to identify and prevent procurement fraud

Level of course: Introductory

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

18 July 2024
12 noon – 1pm

Presented by Trowers & Hamlins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

- What is procurement fraud and why it poses such a big risk
- Red flags associated with procurement fraud
- What key steps organisations should be taking to prevent procurement fraud

Suitable audience:

Legal, Compliance, Governance, Procurement and those who manage procurement processes

Overview and topics to be covered include:

As above

Interactive elements

Case studies with questions to work through

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B6 Negotiation
- C Working with other people

C1 Communicate clearly and effectively
D Managing themselves and their own work

Presenter profiles:

Liz Mulley is a Managing Associate in Trowers & Hamlin's Dispute Resolution and Litigation team specialising in commercial and civil litigation and alternative dispute resolution including mediation. In particular, Liz has extensive experience in dealing with civil fraud and cyber response disputes and investigations. Liz also specialises in advising clients on fraud and cyber risk management, in particular, preparing financial crime policies and providing board and staff training to clients in these areas.

PFI – preparing for handback and dealing with disputes

Getting your PFI ready for handback and effectively resolving disputes

Level of course: Intermediate to Advanced

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA TEAMS

24 July 2024
12 noon – 1.45pm

Presented by Sharpe Pritchard

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

Many PFI projects are now in their final years and approaching handback. Government guidance is that Authorities should be preparing for handback at least seven years before the end of the term, but what do you need to do, and when should it happen? The run-up to handback also ramps up the potential for disputes, with long-brewing or long-hidden issues needing to be dealt with. How can you effectively resolve disputes in PFI projects and still keep handback on track? This seminar, presented by Sharpe Pritchard's experienced PFI team will cover all of these issues and help you successfully transition your project into its post-PFI life.

Suitable audience:

Those from local authorities or other organisations who have PFI projects in their portfolio or for which they are responsible. The course will be of particular interest to those with PFI projects in the last 5 – 7 years of their term.

Overview and topics to be covered include:

- Issues to consider when getting ready for the handback period
- Developing a handback action list
- Working with your Project Co to deliver a successful handback
- Life after PFI – determining future requirements and how to procure them
- PFI disputes – avoiding the fight through liaison committee, negotiation and mediation
- Resetting the relationship with Project Co
- Preparing for a dispute – evidence gathering

- Using the dispute resolution procedure

Interactive elements

Q&A

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B5 Advocacy
- B6 Negotiation
- C Working with other people

Presenter profiles:

Roseanne Serrelli, Partner Head of Strategic Projects and Innovation has spent her entire career advising the Government and wider public sector in delivering complex, major and strategic projects. This covers both economic infrastructure in transport and environment as well as social infrastructure in communications, hospitals and education. Ros is a public law, construction, contract and procurement specialist who has significant experience in PFI/PF2/PPP and construction contracts (NEC, PSC, JCT, FIDIC, ICE).

Juli Lau, Partner is a public procurement and contracts specialist with particular expertise in public infrastructure projects, covering the fields of waste, energy and utilities. She acts for both public authorities and utilities and is experienced in advising on industry standard construction contracts, commercial contracts, and public procurement law.

Rob Hann is a legal director and Head of Local Government at the firm. He has worked for several local authorities and was head of legal at 4ps/Local Partnerships for nearly 20 years, leading the development and roll-out of the local government PFI programme for local government across England and Wales. Rob is also the author of several major law books on local authority charging, trading, companies and partnerships. Rob is known for his extensive knowledge of public law, procurement, vires and the laws relating to large scale and high-value PFI and PPP projects.

Justin Mendelle, Senior Partner Head of Construction is regarded as one of the leading public sector construction lawyers in the country, advising on both contentious and non-contentious matters across the UK. He has a wealth of experience of PFI contracts in a range of sectors, including waste, education and health. He acts overwhelmingly for the public sector and is acutely aware of the specific pressures and challenges that they face.

David Owen, Partner has considerable experience in successfully resolving PFI disputes involving hospital trusts, social care schools and public buildings, dealing with complex issues including SFPs, change in law, time bars and name borrowing. He has also dealt with many PFI disputes involving fire stopping.

Peter Jansen, Legal Director is a highly experienced construction lawyer and has advised clients on projects and dispute resolution both in the UK and internationally. He has assisted local authorities and NHS Trusts in resolving commercial disputes under PFI contracts relating to schools, Hospitals and Housing Schemes and waste management and has advised clients on construction mediations relating to higher education and process engineering. (Taken from C&P profile).

Introduction to RIPA

Level of course: Introductory / Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

10 September 2024
12 noon - 1pm

Presented by Weightmans

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

The course will act as an introduction to RIPA. It will explain how the law works and give you all the information you need to make a RIPA application. It will give practical applications and in traduce you to the Home Office guide. We will also look at discrete areas such as RIPA and social media. After attending the course you should be able to spot a RIPA issue , make a RIPA application and know where to look for the answer if a difficult issue arises.

Suitable audience:

Lawyers and officers involved in RIPA applications.

Overview and topics to be covered include:

As above

Interactive elements

None on this one.

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B2 Legal research
- B4 Draft documents

Presenter profiles:

John Riddell is a Partner at Weightmans LLP. He has advised local authorities for the past 35 years. He has lectured on RIPA for many years and has advised many local authorities upon their RIPA policies.

He also advises many police forces and therefore has a wide knowledge of RIPA and surveillance and intelligence issues.

Boundary disputes, the Party Wall Act and Adverse Possession

Recent updates in the field of boundary disputes, the Party Wall Act 1996 and Adverse Possession

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

12 September 2024
12 noon - 1.15pm

Presented by Anthony Collins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

A review and discussion of recent legal authorities, changes to legislation, proposed legislative changes and legal commentary relating to boundary disputes.

Suitable audience:

Solicitors, Inhouse solicitors, asset portfolio managers

Overview and topics to be covered include:

A review and discussion of recent legal authorities, changes to legislation, proposed legislative changes and legal commentary relating to boundary disputes.

Interactive elements

Q&A

Competencies

This course will cover:

B Technical legal practice

Presenter profiles:

Phil Scully became a partner in November 2020 and heads our commercial property litigation team. As an associate, Phil had been recognised by Legal 500 in previous editions as a “rising star” and described as “*the stand-out associate for Property Litigation. He has strong experience and technical knowledge in the field. He is a very reliable practitioner, who manages to combine straight-talking advice with a pleasant, personable manner.*”

Phil advises clients such as registered providers, charities and local authorities on a range of property-related disputes. He has specialised in all aspects of commercial property litigation for 18 years and has acted in contentious matters for a range of clients. Key clients include Birmingham City Council. He was ranked as a next generation partner in Legal 500 2023 edition, which commented as follows: ‘Phil Scully has strong experience and technical knowledge in property litigation, is very reliable, and combines straight-talking advice with a pleasant, personable manner.’ He is a member of the Property Litigation Association.

Rhys Baker is an associate solicitor working in the property litigation team. He advises clients on an array of property related disputes, which include both commercial landlord and tenant disputes and a range of freehold property disputes.

Rhys has a wide range of commercial and property litigation experience; advising and assisting on matters ranging from small claims to large multi-million-pound claims, both before and after court proceedings being issued.

Time Management and Prioritisation

Level of course: All levels

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

13 September 2024

12 noon - 2pm

Presented by Trowers & Hamlins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

Time Management is the process of organising and planning to divide time between activities. Good time management enables you to work smarter so that you get work done efficiently, even when time is tight and pressures are high.

Suitable audience:

Suitable for all.

Overview and topics to be covered include:

- Planning your day
- Prioritisation
- What makes a good to-do list
- Procrastination
- Communication
- Focus and interruptions
- Some tips on email

Interactive elements

Workshop, discussion, breakout rooms and use of interaction on Mentimeter.
Competencies

This course will cover:

D Managing themselves and their own work

Presenter profiles:

John Worrall, Head of Learning & Development, Trowers & Hamlins has been working as the Head of Learning & Development at Trowers for over 8 years. John manages the L&D function at Trowers and is responsible for skills, legal, compliance, ED&I and wellbeing training. John is a former practising lawyer who delivers training and promotes coaching within Trowers.

Sarah Fitzsimmons, Learning & Development Manager, Trowers & Hamlins. Sarah has been working at Trowers & Hamlins for nearly 9 years and is the firm's Learning & Development Manager. Sarah delivers a variety of skills courses at the firm and beyond and drives the firm's mentoring programmes.

Local Authority Land Disposals

Land sales for capital receipt – things to look out for.

Level of course: All levels

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

18 September 2024

12 noon – 1pm

Presented by Trowers & Hamlins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

Councils are looking for more ways to increase capital receipts. Even if these aren't full blown development deals land disposals need layers of protection to ensure they meet the objectives.

Suitable audience:

Lawyers, members, real estate officers

Overview and topics to be covered include:

The session will include support on:

- Making the right decision around the method of disposal
- Getting political support
- Deal structuring for best consideration and the linked approvals
- Disposal consents and the traps to avoid
- Procurement issues
- Managing the risk

Interactive elements

Yes it will be – hence the suggested wider audience

Competencies

This course will cover:

B Technical legal practice
B4 Draft documents

C Working with other people

Presenter profiles:

Chris Plumley – Chris specialises in large scale public sector regeneration and mixed use development projects. With over 20 years experience he is particularly noted for unlocking stalled developments.

He works alongside commercial, surveying, financial and property teams to plan and prepare the structures and governance for large scale projects. He will then lead a legal team to deliver complex projects from inception to completion.

Rita Bange – Rita is a Senior Associate in our Real Estate team in our Birmingham office. Rita is a well-established and well-known local government governance and regeneration specialist. Having worked in house within local government at Staffordshire County Council, Westminster City Council and London Borough of Tower Hamlets, Rita has a unique insight and understanding of local government issues and is able to provide solutions-oriented advice and has a solid track record of delivery. She was the national lead for housing and regeneration for Lawyers in Local Government (LLG) and was shortlisted for in-house solicitor of the year category at Law Society Awards 2021.

Razina Akhtar – Razina is a Senior Associate in the Real Estate team in Birmingham.

Razina specialises in advising on development and regeneration transactions. She is recognised by her clients for providing practical and accessible solutions.

Procurement Skills Series Part 1: How to procure effectively in a volatile market

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA GOTOWEBINAR

19 September 2024
12 noon - 1pm

Presented by DWF

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

Over £300 billion is spent on government procurement in the UK. The current regime will undergo its most radical change since 2015, with the Procurement Act due to come into force by October 2024.

This webinar will help clients and their advisors navigate and execute successful procurements, both under the current regime and the Procurement Act 2024.

Suitable audience:

Officers responsible for economic development and regeneration, legal and finance, and procurement officers

Overview and topics to be covered include:

- Route to market and the procurement lifecycle, for example:
 - who is your target market;
 - how to conduct successful market engagement and ensure your specification is fit for purpose;
 - what do you want to buy; and
 - how to buy it (for example, through a competitive procedure, or is there an applicable Framework Agreement available?)
- Specification writing

- Key considerations when drafting procurement and contract documents (for example, if there is an incumbent contract that is due to expire), and at which point to engage Legal

Interactive elements

We will include a chat box and Q&A

Competencies

This course will cover:

- B Technical legal practice
- B4 Draft documents
- B6 Negotiation
- C Working with other people
- C1 Communicate clearly and effectively
- D Managing themselves and their own work

Presenter profiles:

Colin Murray, Partner and Head of Local Government has a multitude of experience working for public and private sector bodies on local government law and public procurement. Colin has advised on a range of joint ventures, major PPP projects and the development of innovative new structures for long term PPPs with public sector equity investment. He regularly advises local authorities on issues relating to shared services and collaboration, the outsourcing of services and Strategic Partnerships. In particular, he has given generic and project specific advice to many authorities on their powers to enter joint arrangements.

Ciaran Wells is a Senior Associate specialising in local government commercial and procurement matters. Ciaran joined the team having worked as a senior solicitor at one of the largest local authorities in the country. He has previously been a Cabinet member and elected member on two local authorities and has over 10 years' experience working in the local government sector. He has been a board member of public private partnerships and is the chair of the board of trustees for a leisure services charity, a role which he has held for over 10 years. Prior to qualifying as a solicitor he worked for a member of Parliament.

Ciaran has advised in respect of all aspects of legal work in relation to public sector commercial, contractual, including outsourcing arrangements, and procurement matters. His work includes taking instructions from local government, government departments, voluntary sector and private commercial clients.

Simon Harris is a Senior Associate, and he specialises in advising on major public sector projects. Simon provides advice to support the authority's decision-making process, incorporating the Attorney General's Guidance on Legal Risk. He has worked extensively with central government and wider public sector bodies to support procurements from the outset, from the development of procurement strategies, contract advertisement, through to contract award. He is a member of the Procurement Lawyers' Association, and the Chartered Management Institute and Association for Project Management due to his project management experience. He is part of DWF Law LLP's Procurement Centre of Excellence, which has been set up to add value for and service the requirements of our Public Sector clients.

Introduction to procurement

The Basics and what is new under the 2023 Act

Level of course: Introductory to Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

24 September 2024
12 noon - 1.30pm

Presented by Freeths

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

This course is intended to cover the principles of procurement law as it is currently being revised under the Procurement Act 2023 for those new to the field or with limited/mediocre knowledge of the area

Suitable audience:

New to the Sector or with limited knowledge of Procurement Law

Overview and topics to be covered include:

- what is a procurement
- thresholds
- choice of procedures
- contract notices
- when can a direct award be made
- variation
- legal challenge-Locus and time limits
- what is the same and what has changed under the Procurement Act 2023 and new regulations (if available)

Interactive elements

Quiz questions

Competencies

This course will cover:

C1 Communicate clearly and effectively
D Managing themselves and their own work

Presenter profiles:

Stephen Pearson has advised on major local authority procurements and JVs for a number of years to a range of public bodies, including legal High Court challenges.

Nathan Holden leads Freeths' Local Government Practice and primarily acts and advises local authorities. In particular he advises on commercial and real estate projects and regularly advises on the application of the Procurement law.

Neurodiversity in the Workplace

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

26 September 2024
12 noon - 1pm

Presented by Bevan Brittan

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

It is estimated that at least 1 in 7 people in the UK are neurodivergent. Studies show that having neurodivergent employees can increase the overall productivity of teams by 30-40 per cent and employers have highlighted the hyper-focus, creativity and innovative thinking they can bring as valued qualities in the workforce. So it is more important than ever to create inclusive workspaces that enable neurodivergent individuals to thrive and achieve their full potential. This webinar will look at how you can do that as employers as well as covering the legal position.

Suitable audience:

HR, Lawyers, managers

Overview and topics to be covered include:

- Definitions and statistics
- Neurodiversity and disability discrimination
- Hybrid working considerations
- Adjustments that can be made
- Key case law review
- Occupational health
- Practical support for managers and supporting an inclusive working environment

Interactive elements

potential polls, and Q&A

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

C Working with other people

D Managing themselves and their own work

Presenter profiles:

Sarah Lamont is a Partner at Bevan Brittan specialising in employment lawyer, with over 25 years' experience in all aspects of contentious and non-contentious employment law. She has particular expertise in TUPE transfers, restructuring and redundancies, complex employment litigation, discrimination/ED&I, equal pay and senior staff exits. Sarah acts for clients across a wide range of sectors including local and central government, housing associations, charities and major corporate employers.

Rachel Newman is a specialist employment lawyer with ten years' experience advising a broad range of clients including local authorities, housing associations, Fire and Rescue Authorities and private sector businesses in all aspects of contentious and non-contentious employment law. Rachel has particular expertise in complex employment litigation, senior staff exits and the accompanying governance, TUPE transfers, industrial action, including balloting constituencies and procedures, and collective agreements.

Local Authority Companies Masterclass

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

30 September 2024
12 noon - 1pm

Presented by Trowers & Hamlins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

- Legal issues arising from Local Authority Companies:
- Governance/Vires
- Company structures and levels of control
- Incorporation
- Procurement/Teckal
- Insourcing of Services
- Joint Ventures
- Governance and Oversight

Suitable audience:

Monitoring Officers, s151 Officers, Chief Executives, In-house lawyers, commercial/commissioning leads, transformation leads

Overview and topics to be covered include:

As above.

Interactive elements

Case studies/Q&A

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- C Working with other people
- C1 Communicate clearly and effectively

Presenter profiles:

Amardeep Gill - Partner - Public Sector Commercial and Governance advises local and central government on transformation or business critical projects and is nationally ranked as an expert in this field (Chambers UK).

Amardeep has extensive experience across a range of sectors including digital technology, leisure, transport, education, outsourcing, leisure and waste. He advises on joint ventures, public/private partnerships, complex supply chain arrangements, regulatory matters and large-scale procurement exercises.

Louis Sebastian - Senior Associate - Public Sector Commercial and Governance acts for clients in both the public and private sectors, particularly in relation to commercial agreements and long-term partnering arrangements across a number of industries including Waste, Digital Technology, Supply Contracts, Leisure and Regeneration.

He has in-depth knowledge of public sector governance processes and vires matters. Having worked in-house as deputy monitoring officer at a local authority, he has first-hand experience of council constitutions, establishing and restructuring council committees and ensuring proper decision-making processes are implemented and followed. He has also advised on defending procurement and other public law challenges.

Homelessness Update

Handling homelessness appeals effectively and current issues

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

1 October 2024
12 noon - 1pm

Presented by Bevan Brittan

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

- Types of appeals and time limits
- Legal Aid funding for homeless appeals and what it means for Respondents
- Things to consider at Review stage to avoid points of law

Suitable audience:

Housing Management Officers, Housing Lawyers

Overview and topics to be covered include:

Local housing authorities have a statutory responsibility for housing and homelessness prevention/reduction in their area. This can be a challenge and Housing teams are often inundated with homelessness legal appeals which are managed in-house, instructing Counsel for support where needed.

Join Ranjit Bains as he provides advice on dealing with homelessness appeals as he draws on his experience of bringing s204 Appeals under Legal Aid certificates.

Interactive elements

potential polls, and Q&A

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice

B6 Negotiation

Presenter profiles:

Ranjit Bains is an Associate at Bevan Brittan. He advises local housing authorities on Part 7 Housing Act 1996 homeless appeals, disrepair. He supports providers of housing with their public law obligations. He has substantial experience in bringing homeless appeals. For a number of years he defended possession proceedings in respect of temporary accommodation on the Housing Court Possession Duty Scheme Desk in Birmingham.

Following his admission as a Solicitor of the Senior Courts of England and Wales, he gained higher rights of audience in both civil and criminal proceedings. Ranjit also worked taught for five years at The University of Law attaining the grade of Senior Lecturer and is a Fellow of the Higher Education Academy.

Waste Collection Contracts

Key considerations for procuring Waste Collection Contracts

Level of course: Intermediate to Advanced

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA TEAMS

2 October 2024

12 noon - 1pm

Presented by Sharpe Pritchard

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

With a drive to increase recycling and meet waste reduction targets, the waste collection sector is seeing changes. This impacts on Waste Collection Authorities and unitary authorities under the Environmental Protection Act 1990. When considering the re-procurement of a waste collection contract, such local authorities will need to ensure their new contracts meet these changes. We will be running through the legislative framework for waste collection and important changes arising under the Environment Act 2021. We will walk you through a checklist of important factors and highlight key commercial positions for early consideration when re-procuring.

Suitable audience:

Legal, Procurement and waste officers from local authorities that have waste collection duties and who have waste collection contracts which are nearing the end of their term.

Overview and topics to be covered include:

- Overview of the legislative framework for waste collection
- Checklist for the procurement team in the early stages of the procurement;
- Areas of commercial significance to the waste industry
- Risks and challenges

Interactive elements

Poll of key topics.

Competencies

This course will cover:

B Technical legal practice
B2 Legal research
B4 Draft documents
D Managing themselves and their own work- managing work to collate information.

Comments: The webinar will be aimed at Waste officers, legal officers and the procurement teams who will work on waste collection procurement. Some aspects will be geared to the legal and procurement team who may not have a background in waste and other sections will be looking at waste collection services and specifics of those services which the waste officers will be familiar with.

Presenter profiles:

Juli Lau, Partner is a public procurement and contracts specialist with particular expertise in infrastructure projects, covering the fields of waste, energy and utilities. She has acted for public authorities on a number of PPP/PFI projects and is familiar with industry-standard construction contracts such as JCT and NEC. She is also well-versed in public procurement law under both the Public Contracts Regulations 2015 and Utilities Contracts Regulations 2016.

Sally Stock, Partner is a public procurement and contracts specialist with particular expertise in complex service delivery models including PPPs, major outsourcing contracts and smaller scale procurements. Sally advises on all aspects of public procurement, the procurement route, vires, risk transfer and other issues which arise during the procurement and contract preparation process. Sally regularly advises on procurements for waste collection, disposal and other waste related contracts.

Monitoring Officer update

Level of course: Advanced

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

7 October 2024

12 noon - 1pm

Presented by Anthony Collins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

This webinar will provide an update on current issues in the sector that affect governance.

It may cover new case law, legislation, ombudsman or public interest reports and the current issues faced in ensuring good governance at your Council.

Suitable audience:

MO/ DMO and governance lawyers

Overview and topics to be covered include:

This webinar will provide an update on current issues in the sector that affect governance.

It may cover new case law, legislation, ombudsman or public interest reports and the current issues faced in ensuring good governance at your Council.

Interactive elements

Discussion forum

Competencies

This course will cover:

- B Technical legal practice
- C Working with other people
- D Managing themselves and their own work

Presenter profiles:

Claire Ward is a local government lawyer who after 19 years working for Herefordshire Council and Cumbria County Council moved to Anthony Collins.

She started her career in local government as an assistant solicitor. She has had many roles since then, moving into legal management and finishing her career as acting deputy chief executive. She has extensive local government expertise as monitoring officer working with committees, cabinet and full council.

She now acts as a sounding board for local authorities and their companies nationwide, on local government law, constitution, decision making, standards and member/officer relationships.

Procurement Skills Series Part 2: What makes a framework compliant and what should I look for when choosing one to use?

Guidance on procuring under a framework agreement in accordance with the procurement legislation

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

10 October 2024

12 noon - 1.30pm

Presented by Capsticks

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

Procurement lawyers from Capsticks will go through the procurement legislation on framework agreements, how stakeholders can identify appropriate framework agreements and the case law concerning mini competitions and call offs. Mary and Owen will present for 1 hour and then allow another 30 minutes for questions.

Suitable audience:

Procurement and Commercial lawyers/procurement professionals in local authorities

Overview and topics to be covered include:

Procurement

Interactive elements

Q&A

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B4 Draft documents
- B6 Negotiation
- C Working with other people
- C1 Communicate clearly and effectively

Presenter profiles:

Mary Mundy is an experienced commercial lawyer with a particular focus on public procurement. She has extensive experience advising clients in a range of sectors including health, central government, local government, housing and utilities.

Owen Willcox has substantial management, transactional, procurement, governance and advisory experience in relation to a broad range of public, private and public/private work including experience gained in the local government, education, health and social care, social enterprise, offender management fields and the establishment of innovative vehicles for service delivery.

Delivering a successful grant funding

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA GOTOWEBINAR

15 October 2024

12 noon -1pm

Presented by DWF

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

Covering all aspects of the process, including incorporating appropriate safeguards into the delivery structure and explaining how best to avoid common pitfalls. A particularly timely session for public authorities that have recently been awarded funding from the Levelling Up Fund and Community Renewal Fund.

Suitable audience:

Most people, particularly non-lawyers, regen, major projects

Overview and topics to be covered include:

- How to plan the delivery of new programmes to meet reporting requirements;
- How to design your contracts to minimise risk whilst delivering at pace; and
- How to create clear audit trails.

Interactive elements

Polls

Competencies

This course will cover:

A Ethics professionalism and judgement
B Technical legal practice
B2 Legal research
B4 Draft documents
B5 Advocacy

B6 Negotiation
C Working with other people
C1 Communicate clearly and effectively
D Managing themselves and their own work

Presenter profiles:

Alexander Rose, Partner at DWF is one of the UK's leading Public Funding lawyers, with an international reputation for his expertise in Subsidy Control, EU State aid law and grant funding programmes.

Colin Murray, Partner leads the market leading #Tier 1 rated (Legal 500) UK based public sector team at DWF Law LLP. Colin regularly advises Central and Local Government, and other public sector bodies when looking to deliver major service and regeneration projects across the UK. Colin also advises some of the UKs biggest Strategic Suppliers looking to provide services to the public or challenging procurement procedures.

Jonathan Branton, Partner, is Head of EU/Competition at DWF and also leads the Government & Public Sector group. He is a dual qualified UK and Irish solicitor and now largely shares his time between the UK and Ireland. Jonathan advises in all aspects of EU and UK Competition law and is particularly well known for advising on all forms of State aid and public funding issues (including ESIF/ERDF, eRGF and many other funds) and public procurement.

Litigation for non litigators

Debt Recovery – the process

Level of course: Introductory

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

16 October 2024
12 noon – 1pm

Presented by Anthony Collins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

A webinar providing an overview of the debt recovery process, to include relevant Pre Action Protocols and procedures, commencing and progressing a money claim, enforcement and cost recoverability.

Suitable audience:

Debt recovery managers, client instructing officers, in-house lawyers

Overview and topics to be covered include:

- Pre action protocol and procedures
- Commencing and progressing a money claim
- Enforcement
- Costs

Interactive elements

Potential for a question and answer session at the end.

Competencies

This course will cover:

B Technical legal practice
B4 Draft documents

Presenter profiles:

Liam Fitzgerald - Has extensive and wide-ranging experience in commercial and property related litigation matters, advising clients through all stages of the process from providing the initial advice to managing claims on their behalf. As well as providing the necessary legal advice, Liam aims to provide clients with sound commercial advice.

Ravinderjit Dosanjh - Has a range of experience dealing with Commercial and Property litigation matters. Ravi has experience in dealing with all stages of the process and providing legal advice. Ravi has a range of experience in debt recovery, contractual disputes and data protection litigation.

Key developments in respect of the Local Government Pension Scheme

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

24 October 2024
12 noon - 1pm

Presented by Capsticks

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

A session to cover key recent developments in the LGPS for participating employers and administering authorities, including:

- Funding issues
- Developments in LGPS pooling
- Governance issues

Suitable audience:

HR professionals, Finance staff who have an interest in pensions

Overview and topics to be covered include:

See above, some content will reflect developments arising in Summer/Autumn 2024.

Interactive elements

Q&A

Competencies

This course will cover:

B Technical legal practice

Presenter profiles:

Neil Bhan heads up Capsticks' Pensions team. He advises on all aspects of pensions law, with a specific focus on public sector pensions, including the NHS Pension Scheme and Local Government Pension Scheme. He acts for central government departments including the DWP and the Department of Health and Social Care, NHS England, HMRC, Local Government, financial institutions, charities, employers and trustees.

Rebecca Foster is an associate (FCILEx) in the firm's Employment and Pensions team. Rebecca provides specialist advice on public sector pension issues and corporate transactions, including dealing with underfunded schemes, allocation of pensions risk on TUPE transfers and transactions, the Pensions Regulator, and advising on guarantees, contingent assets, recovery plans and other scheme funding issues.

Employment Law Update

Level of course: All levels

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

5 November 2024
12 noon - 1.30pm

Presented by Weightmans

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

The course will provide an employment law update over the previous 12 months, covering case law and legislation changes together with a look at what is in the pipeline.

Suitable audience:

Those involved in advising on employment law.

Overview and topics to be covered include:

Given that it is a general employment law update so depends on what is topical.

Interactive elements

None

Competencies

This course will cover:

B Technical legal practice

Presenter profiles:

Victoria Duddles is a Principal Associate and has over 20 years' experience advising on employment law. As well as being a qualified solicitor she is also a Fellow of the CIPD. Victoria advises on all aspects of employment law to both public and private sector clients including on discrimination, TUPE and redundancy and reorganisations matters. She sits as Vice Chair on Birmingham Law Society Employment Law Committee.

Ross Hutchinson - Employment lawyer - 15 years PQE - extensive experience in employment litigation and advisory work in both the public and private sector.

Managing Freehold Covenants

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

7 November 2024
12 noon - 1pm

Presented by Capsticks

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

In this course we undertake a detailed analysis of the law that applies when dealing with freehold covenants in order to allow you to ensure that you are taking the best possible approach when managing your freehold covenants, including:

- What are freehold covenants and why are they imposed?
- Types of covenants
- Registration
- Breaches of freehold covenants
- Remedies to remedy breach
- Responding to applications for consent or release

Suitable audience:

In house lawyers of any level

Overview and topics to be covered include:

Types of freehold covenants, registration, breaches of covenants, remedies and responding to applications for consent or release

Interactive elements

Q&A

Competencies

This course will cover:

B Technical legal practice
B6 Negotiation
D Managing themselves and their own work

Presenter profiles:

Abi Condry is a partner at Capsticks and she leads the Property Litigation team. Her team advise on a wide range of contentious property matters for Local Government, NHS and housing clients.

Vicki Moore is a legal director in the Real Estate division and provides close support to local authority, NHS and charity clients on a wide range of real estate matters and projects. Vicki's work includes major urban regeneration schemes, and the acquisition, disposal and preparation for development of sites for housing and major infrastructure projects, as well as commercial leases and general landlord and tenant law.

Managing disputes in the Local Government Pension Scheme

Level of course: Introductory/Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

12 November 2024

12 noon - 1.30pm

Presented by Anthony Collins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

A guide on how to manage disputes using the LGPS' Internal Disputes Resolution Procedure including:

- Understanding what disputes are covered by the IDRP
- Understanding how the process works
- Making decisions on disputes
- Avoiding awards by the Pensions Ombudsman
- Working through a typical dispute

Suitable audience:

HR Managers and Advisers and Lawyers

Overview and topics to be covered include:

As above

Interactive elements

Case Study and discussion

Competencies

This course will cover:

B2 Legal research

B4 Draft documents

C1 Communicate clearly and effectively
D Managing themselves and their own work

Presenter profiles:

Doug Mullen heads up our pensions work and regularly advises LGPS employers and LGPS funds on managing disputes in relation to the LGPS.

Procurement Skills Series Part 3: Evaluation in procurement

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

14 November 2024

12 noon - 1pm

Presented by Geldards

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

This webinar will consider the legal issues associated with evaluating bids in public procurement. It will discuss how to run a procurement to achieve the most effective result for your authority, whilst minimising the risk of challenge.

Suitable audience:

Lawyers and other officers who work in procurement

Overview and topics to be covered include:

- The legal requirements associated with evaluation
- Evaluation criteria
- Scoring
- Transparency

Interactive elements

The legal issues will be considered in the context of a practical scenario. Those attending will have the opportunity to comment and ask questions.

Competencies

This course will cover:

B Technical legal practice

C1 Communicate clearly and effectively

Presenter profiles:

Jonathan Griffiths is an experienced dispute resolution Partner, advising on a range of disputes and litigation issues. He is active in advising on procurement-related cases, including representing clients on procurement claims in the Technology and Construction Court, as well as public law disputes in the Administrative Court. He also advises on contract, defamation and sports-related issues and has participated in public inquiries.

Clare Hardy advises on a range of public law matters, including public procurement. She has worked on a range of complex projects, assisted and advised on investigations and reviewed guidances and other documents.

Key issues for local authority in tech contracts

Explored through the Procurement Lifecycle of a Software Contract

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

15 November 2024
12 noon - 1pm

Presented by Trowers & Hamlins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

The course will cover the following aspects of the procurement lifecycle of a software contract:

- What should be considered before the procurement of any software is commenced?
- Why are the practicalities of the solution so important
- How can we future proof arrangements?
- Suppliers standard T&Cs
- What if contractual relations start to 'de-rail' after the contract is signed?
- IT in local government.

Suitable audience:

Procurement Officers, Legal Counsel, IT Professionals

Overview and topics to be covered include:

- Why it is important to understand the solution itself?;
- What key contractual positions should be considered?;
- Why is it important to plan and scope the project in depth?;
- What are key issues which arise and what are considered market standard?; and
- What happens if things go wrong and how can the contract offer protections?

Interactive elements

Use of Mentimeter to ask attendees about their experiences. Q&A at the end.

Competencies

This course will cover:

- B Technical legal practice
- B6 Negotiation
- C Working with other people
- C1 Communicate clearly and effectively

This course will cover the practical aspects of a procurement, which will feed into the legal documents to ensure a commercially successful solution.

Presenter profiles:

Matt Whelan - Matt is an associate in the public sector commercial team and in 2022 was listed in Legal 500 as a 'Key Lawyer' in Trowers' Tier 1 ranking for Local Government Work in the West Midlands. Matt advises clients on a wide variety of complex cross-border commercial contracts and projects, recently leading on matters for the West Midlands Combined Authority (on a variety of technology based projects), Abu Dhabi National Oil Company (having undertaken a secondment there previously, primarily providing IT contract support for the group), and Birmingham City Council (on the Birmingham 2022 Commonwealth Games) amongst others. He has particular experience in IT, data privacy and cyber security matters, working in sectors including local government, digital technology, artificial intelligence, cyber security, leisure, sport, transport and aviation. Matt is part of the Innovation Alliance Transport and Cyber working groups in the West Midlands and co-authored a [Cyber Security whitepaper](#).

Jamie Norris - Jamie is an associate solicitor in our Commercial team based in Manchester. Jamie has experience advising on a diverse range of commercial transactions across both the private and public sectors, including commercial agreements, public procurements, IT and data protection matters. Jamie has been involved in several complex procurement projects, including the procurement of a mobility as a service provider and the re-procurement of e-scooters by a combined authority.

Aspiring Managers Course

Level of course: All levels

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA GOTOWEBINAR

19 November 2024

12 noon - 2pm

Presented by DWF

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

This course will cover the key qualities and skills that employers will be looking for in a manager. This course will help build the foundation of what you will need to become a manager, or to elevate your career in a managerial role.

Suitable audience:

Aspiring managers, executive/lower level

Overview and topics to be covered include:

- Key leadership and Management principles
- Supervision
- Hybrid working
- The development cycle
- Delegation
- Adjusting style
- Motivation
- feedback

Interactive elements

Polls

Competencies

This course will cover:

A Ethics professionalism and judgement

Presenter profiles:

Caroline Kulik is Learning and Development Partner for DWF. Her role involves partnering with the business to understand their learning and development requirements and scoping the most effective training solution in line with business strategy.

Caroline has worked across a range of industries including retail, insurance, banking and the legal sector.

As an associate member of the Chartered Institute of Personnel and Development (CIPD), Caroline's experience within L&D is varied with a background in performance coaching, training management, leadership development and L&D business partnering.

Caroline is passionate about development and understands that everyone's journey is unique – it is the experience of learning that can bring the greatest rewards!

Options v Conditional Contracts

Which route to acquire a site conditional upon planning or other conditions is the right route for your Council? Join Emma Lloyd, Partner at Anthony Collins to discuss the pros and cons of using conditional contracts and option agreements,

Level of course: Introductory/Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

20 November 2024

12 noon - 1pm

Presented by Anthony Collins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

- What is an Option?
- What is a Conditional Contract?
- What works best for buyer/ seller?
- Site Due Diligence
- Preparing Heads of Terms
- Key Dates
- Instructing your legal team

Suitable audience:

Estates Officers and in-house Counsel who are responsible for structuring acquisitions and preparing heads of terms.

Overview and topics to be covered include:

As above

Interactive elements

Video interview with client speaker and possibly some breakout discussion groups.

Q&A after the presentation

Competencies

This course will cover:

B Technical legal practice

Presenter profiles:

Emma Lloyd leads the firm's real estate offering to the public sector, specialising in major development, regeneration and infrastructure projects. She trained in local government and has worked with Local Authority clients throughout her career.

Remedies in the Employment Tribunal

An overview of remedies in the Employment Tribunal and key tactical considerations

Level of course: All levels

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA GOTOWEBINAR

21 November 2024

12 noon - 1pm

Presented by DWF

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

- An outline of the remedies available in the Employment Tribunal.
- Preparing for remedies hearing - when and how?
- Reducing the award - Polkey and contributory fault and everything in-between.
- Beware of the Acas uplift
- How does settlement fit in?
- What if the employer does not pay?
- Key tactical considerations.

Suitable audience:

HR, Legal, senior management, and line managers

Overview and topics to be covered include:

We will provide an outline of the key considerations when it comes to remedies in the Employment Tribunal, including when and how to prepare and what tactical tips should be considered.

Interactive elements

- We will use case studies based on real life cases.
- We will encourage audience participation when considering the amount of awards made in the cases.

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B6 Negotiation
- C1 Communicate clearly and effectively

Presenter profiles:

Kate Meadowcroft is an employment law specialist with considerable expertise in Employment Tribunal litigation.

Obtaining emergency injunctions for local planning authorities under s187B TCPA 1990

Emergency Injunctions for local authorities

Level of course: Intermediate to Advanced

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA TEAMS

26 November 2024

12 noon - 12.45pm

Presented by Sharpe Pritchard

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

This webinar is tailored to equip legal professionals at local authorities with the knowledge and tools necessary to obtain emergency injunctions effectively under Town and Country Planning Act 1990 (TCPA 1990), specifically focusing on Section 187B.

We will delve into the fundamentals of obtaining an emergency injunction, with reference to case studies and practical examples, attendees will understand how to apply legal principles to real-world scenarios, empowering them to navigate complex challenges with confidence. The course will focus on evidence gathering and procedural considerations essential for securing favourable outcomes within tight timeframes. With insights from our seasoned practitioners, delegates will learn how to avoid common pitfalls

Suitable audience:

Legal professionals at local authorities.

Overview and topics to be covered include:

- S.187b TCPS 1990 - restraining breaches of planning control
- Timing
- Area of land
- Gather the necessary evidence
- Injunctive relief

- Service
- Persons unknown
- Final orders
- Penal notices
- Committal
- Costs
- Enforcement

Interactive elements

The talk will be followed by an interactive Q&A session.

Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B5 Advocacy

C Working with other people

C1 Communicate clearly and effectively

Presenter profiles:

Mari Roberts is a litigation specialist with a wealth of experience in advising public authorities and private clients in a wide range of disputes across all civil tribunals. She leads a team dealing with housing and landlord and tenant disputes, primarily advising local authorities and housing associations. Her practice covers residential tenancies commercial leases and property related litigation.

Joe Walker is a litigation and dispute resolution lawyer, with expertise in disputes relating to property, public law and commercial issues. He has acted for a wide spectrum of clients including public bodies, multinational companies, and high net worth individuals, providing practical advice with an unswerving focus on his client's objectives. He has secured a number of s.187B injunctions for clients recently.

Tenancy Fraud

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

28 November 2024

12 noon - 1pm

Presented by Capsticks

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

Katrina Robinson MBE will deliver a guide to the legal framework surrounding tenancy fraud and importantly provide a practical overview of how to investigate and gather the right evidence to assist landlords in recovering possession and getting unlawful profits orders through the courts.

Suitable audience:

Housing Managers, Community Safety Professional, Fraud investigators and governance professionals

Overview and topics to be covered include:

As above

Interactive elements

Q&A

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B2 Legal research

Presenter profiles:

Paul Lloyd, Partner has over 20 years' experience advising social housing providers on the full remit of their interactions with residents, the regulator and stakeholders. He is regularly consulted on complex litigation and high visibility cases. Paul is committed to ensuring exemplar services for clients, ensuring that they are supported to navigate through the complex housing landscape at both national and local level.

Alongside providing robust and comprehensive guidance and assurance to social housing providers, he provides extensive training to organisational staff which he conducts in a personable and inclusive manner.

Leisure Services

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

3 December 2024
12 noon - 1pm

Presented by Bevan Brittan

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

Prevention over cure? Leisure services are at the forefront of debate over investment in 'discretionary' services. This session considers the challenges faced by local authorities in res structuring their leisure services in the backdrop of an uncertain utilities market and post pandemic transition.

Suitable audience:

Heads of Leisure, Community Services, Corporate Resources, Place; Contract Management, Monitoring Officers, Leisure/Community Service Managers.

Overview and topics to be covered include:

- alternative models for leisure provision
- key issues to consider when insourcing leisure services
- discretionary and statutory services

Interactive elements

Potential polls, and Q&A

Competencies

This course will cover:

B Technical legal practice
C Working with other people
C1 Communicate clearly and effectively

Presenter profiles:

Kirtpal Kaur Aujla is a Partner at Bevan Brittan specialising in commercial projects and contractual matters with a specific interest in strategic partnering and commercialisation.

She has extensive experience of advising on high value outsourcing and partnering arrangements within the public and private sectors. This includes the establishment of alternative delivery models for services, infrastructure projects (including PFIs and PPPs), outsourcing and strategic partnering arrangements, and structures for joint delivery of public services including multi agency collaboration.

Sophie Mallon is an experienced local authority lawyer having held senior in house positions within local government. She specialises in local authority commercial projects and contractual law and has extensive experience providing strategic legal advice and support on high value and large scale projects, with a particular interest in the leisure sector.

Mental Capacity Act Mental Capacity and Ethics – the good, the bad and the ugly

Level of course: All levels

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ON24

4 December 2024
12 noon – 1pm

Presented by Browne Jacobson

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

The Mental Capacity Act 2005 (MCA) supports people who may lack capacity to make specific decisions relating to their care, welfare or treatment. This training will look at the basics of the MCA, and the principles and tensions of the ethical considerations. The focus will be on the role of the professional in managing and negotiating such issues to equip professionals with a strong knowledge of how and when to make a decision on someone's behalf.

Suitable audience:

Anyone working in the health and social care sector dealing with vulnerable clients where mental capacity issues may arise. This includes those working in health, mental health, social care etc.

Overview and topics to be covered include:

- The basics of the Mental Capacity Act 2005 (MCA)
- Ethical considerations – the four arms of medical ethics – justice, beneficence, non-maleficence, autonomy
- Case studies

Interactive elements

Serious medical treatment case studies
Discussion forum as we progress through the case studies

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- C Working with other people
- C1 Communicate clearly and effectively

Presenter profiles:

Chris Stark, Partner is a solicitor advocate and regularly appears for health and social care client in Coroners' courts across the country. He has extensive experience of working for many years in acute NHS, mental health and independent sector in-house legal teams. Chris also has a diverse advisory practice, specialising in mental capacity, mental health, risk management and safeguarding advice. He regularly appears in the Court of Protection specialising in complex serious medical treatment cases often requiring urgent applications to court. He sits on a large NHS Trust ethics committee and during Covid-19 helped deliver early advice on the country's response to the pandemic.

Good Governance and best practice (including section 114 notices)

Level of course: Advanced

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA

5 December 2024
12 noon - 1pm

Presented by Capsticks

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

In this session, we will consider the recent Best Value Guidance and the role of OFLOG together with the implications of issuing a s114 notice and will provide some of our tips for ensuring good governance.

Suitable audience:

Lawyers

Overview and topics to be covered include:

- The Best Value Duty under the Local Government Act 1999
- The Best Value Guidance issued in July 2023
- Statutory Interventions
- The role of OFLOG
- Governance arrangements
- S114 of the Local Government Act 1999 and the implications of issuing such notices

Interactive elements

Q&A

Competencies

This course will cover:

B Technical legal practice
B4 Draft documents
B6 Negotiation
C Working with other people
C1 Communicate clearly and effectively

Presenter profiles:

Tiffany Cloynes, Partner and Head of Local Government has an excellent reputation and substantial experience of acting on large scale, complex transformation projects and is recognised as a leader in her field by clients and the legal press. Underpinning this experience is extensive knowledge and practical experience of public and administrative law.

Tiffany regularly advises on structuring, governance, best value, vires, procurement and subsidy control. She also has extensive experience of drafting and negotiating collaboration agreements, development agreements, funding agreements, service contracts, management agreements and FM contracts.

Tiffany's practical experience enables her to manage projects effectively as well as identifying solutions to potential issues arising and supporting her clients throughout their projects enabling them to progress as smoothly as possible.

Rebecca Gilbert, Principal Associate is an experienced public sector projects solicitor advising local authorities and other public sector clients on a variety of complex and multi-disciplinary projects ranging from regeneration and development, infrastructure, energy, alternative delivery models, joint ventures, collaborations, funding arrangements and service arrangements.

She regularly advises public sector clients on development agreements; corporate and collaborative structures; joint ventures; options appraisals; governance arrangements; best value; procurement and vires; funding agreements; services contracts and other commercial agreements.

Owen Willcox, Principal Associate has substantial management, transactional, procurement, governance and advisory experience in relation to a broad range of public, private and public/private work including experience gained in the local government, education, health and social care, social enterprise, and the establishment of innovative vehicles for service delivery. Before joining Capsticks, Owen was the UK Public Procurement and Public Services Contracting Editor at Practical Law, held a number of senior public services roles in private practice and was also Head of Legal Services and Monitoring Officer at Harlow District Council.

Owen's expertise encompasses local authority corporate and ethical governance, public procurement, public services contracting and regeneration projects. He has advised in relation to constitutional reviews and ethical standards investigations, commissioning and shared services projects, BSF and stock transfer schemes and complex procurement arrangements.

The Building Safety Act Update

Where are we now?

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA GOTOWEBINAR

10 December 2024
12 noon - 1pm

Presented by DWF

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

The BSA introduces many challenges for those delivering capital projects. In this session our experts will explain the key elements of the BSA and provide a practical roadmap for public authority officers on how to adapt their processes.

Suitable audience:

Those involved in real estate

Overview and topics to be covered include:

As above

Interactive elements

Polls

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B2 Legal research
- C1 Communicate clearly and effectively

Presenter profiles:

David McNeice heads up the Construction and Infrastructure team within the DWF business and is the UK's contentious construction lead. He is admitted to the Roll and practicing in England and Wales,

Northern Ireland and the Republic of Ireland working across all three jurisdictions with added experience of working across the MENA region and is Deputy Head of the Built Environment sector. David previously worked at a construction consultancy practice, in charge of numerous NEC, JCT, FIDIC, PWC, IChemE and ICE contract matters, both contentious and non-contentious.

Microsoft Word Training for Lawyers

Level of course: Introductory / Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

11 December 2024

12 noon - 1pm

Presented by Freeths

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

- Bullets & Numbering
- Track Changes
- Comparing & Combining

Suitable audience:

Lawyers who format their own documents using Microsoft Word

Overview and topics to be covered include:

This training presentation will be delivered by video conferencing covering the subjects listed below. It will be delivered by an experienced Digital Skills Specialist.

Bullets and Numbering

- Working with Single Level Bullets and Numbering
- Working with Outline Numbering
- Promoting and Demoting Text
- Starting and Stopping Numbering
- Editing Bullets, Numbering and Outline Numbering

Track Changes

- Turning Track Changes On/Off
- Tracking Documents
- Displaying and Printing Track Changes
- E-Mailing Tracked Documents
- Working with More Than One Author / Colour

- Finding Changes
- Accepting and Rejecting Changes Manually
- Accepting and Rejecting Changes Automatically

Comparing & Combining

- Comparing Documents
- Combining Documents

Interactive elements

Q&A at the end of the training presentation via chat.

Competencies

This course will cover:

IT Skills

Presenter profiles:

Amanda Grattan has been designing and delivering IT training courses to Lawyers for 30 years. She has experience of law firms working practices, terminology and compliance standards so courses are always tailored to the needs of the practice/department. Amanda knows what Lawyers require from Microsoft Office and Legal Applications.

Delivery of Net Zero and Low Carbon Projects

Build Back Better: decarbonising public sector-led regeneration projects

Level of course: Intermediate to Advanced

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA GOTOWEBINAR

12 December 2024

12 noon - 2pm

Presented by DWF

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

In light of the UK Government's commitment to achieving net zero greenhouse gas emissions across the UK by 2050, decarbonisation in regeneration projects is gaining increasing focus and attention.

In this session DWF partners will discuss Green Energy and Climate Change Legal issues arising from grant arrangements, including the opportunities and challenges inherent in decarbonising regeneration projects, EPC update and EV charging points - tips for estates teams.

Suitable audience:

Those in energy or real estate sectors

Overview and topics to be covered include:

- Legal and practical considerations
- Public subsidy and funding
- Live case study examples of decarbonisation projects
- The role of surveyors
- The view from the energy sector

Interactive elements

Polls

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B2 Legal research
- B4 Draft documents
- B6 Negotiation
- C Working with other people
- C1 Communicate clearly and effectively
- D Managing themselves and their own work

Presenter profiles:

Lee Pickett - Lee co-leads the UK National Public Sector Real Estate Team and advises on large development and regeneration projects with particular emphasis on housing regenerations.

Alexander Rose - Alexander is one of the UK's leading Public Funding lawyers, with an international reputation for his expertise in Subsidy Control, EU State aid law and grant funding programmes.

Darren Walsh - Darren is an Energy lawyer specialising in low carbon and renewable energy projects. He is also recognized internationally as a leading specialist in nuclear energy projects. Darren advises developers, sponsors, regulators, site license companies and suppliers in the context of nuclear waste management and decommissioning projects; as well as new nuclear build projects nationally and internationally.

Local Government civil cases update

Level of course: Introductory / Intermediate and Advanced - All three should be interested in this course

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

17 December 2024
12 noon - 1pm

Presented by Weightmans

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

This course has become an annual EMLS update which is now repeated due to its relevance and popularity. The webinar will deal with the most relevant local government litigation cases of the last year. It will look at cases of general interest and also discrete areas such as data protection and abuse cases. It will also look at amendments and developments to the CPR such as disclosure and costs. The update is meant to be practical and to give those involved in litigation an update on the practical issues.

Suitable audience:

Lawyers and insurance officers and risk managers.

Overview and topics to be covered include:

As above

Interactive elements

Q&A

Competencies

This course will cover:

B Technical legal practice
B2 Legal research

Presenter profiles:

The course will be presented by the team from previous years – Adam Clemens of Leicestershire County Council and Chris Webb-Jenkins and John Riddell of Weightmans. Adam, Chris and John have collectively over 100 years of local government litigation experience – and say that it feels like it on a Monday morning. They try to bring a practical approach to their experience and have been presenting this course for several years. They always find it a pleasure to speak to colleagues who are involved in the same area of work and look forward to seeing you all again.

Member Conduct

Level of course: Introductory

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

18 December 2024
12 noon - 1pm

Presented by Geldards

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

This webinar will look at relevant legal issues that apply when local authorities address allegations that members have breached an authority's code of conduct.

Suitable audience:

Local authority lawyers who are involved in monitoring and advising on the conduct of members. The webinar may also be of interest to other local authority lawyers who are interested in governance.

Overview and topics to be covered include:

- Legislation regulating member conduct
- Bias and predetermination
- Freedom of expression
- Natural justice

Interactive elements

The legal issues will be considered in the context of a practical scenario. Those attending will have the opportunity to comment and ask questions.

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice

Presenter profiles:

Helen Snow regularly advises local authorities and other public bodies, in particular on employment and information law.

Clare Hardy advises on a range of public law matters, including member conduct. She has worked on a range of complex projects, assisted and advised on investigations and reviewed guidance and other documents.

Planning Law update (and what to expect in 2025)

To infinity and beyond!

Level of course: Introductory to Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

19 December 2024
12 noon - 2pm

Presented by Weightmans

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

- Levelling Up and Regeneration Act 2023 - where are we up to?
- Changes to the NPPF
- BNG - where are we now?
- Infrastructure Levy and the future of s.106 Agreements
- Changes to Development Management
- Compulsory Purchase
- Case Law Update
- What to expect from 2025?
- Planning Christmas Quiz!

Suitable audience:

Planning lawyers, planning officers

Overview and topics to be covered include:

Please see above.

Interactive elements

Planning Christmas Quiz!

Competencies

This course will cover:

B Technical legal practice

Presenter profiles:

Matthew Collings

Tackling anti-social behaviour orders and possessions

Practicalities and challenges of obtaining anti-social behaviour orders and dealing with possession claims on behalf of LA's

Level of course: Introductory to Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ON24

15 January 2025
12 noon - 2pm

Presented by Browne Jacobson

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

This webinar will be designed to give LA Officers practical as well as legal advice in handling ASB of the LA tenants and possession proceedings (including for rent arrears or breach of tenancy). It will set out in detail the enforcement options available to the LA when tackling ASB and give clear guidance on the suitability of each option. The course will also set out the process and procedures for obtaining possession of LA properties either as a result of ASB or rent arrears/breach of tenancy.

Suitable audience:

LA Officer's dealing with ASB and possessions of LA property

Overview and topics to be covered include:

- ASB- what is it?
- Anti-Social Behaviour Crime and Policing Act 2014
- What can we do- options
- Explore options in details :
- Slides to include Injunctions, Closure Notice and Orders, possession proceedings
- Which remedy is appropriate- case study/quiz
- Possession where there is no ASB- rent arrears, breach of tenancy
- Practical actions required to prepare a case
- Equality Act 2010
- Public Sector Equality Duty

- Court attendance
- Preparing to be a witness
- What can go wrong
- Outcomes and what next
- Renters Reform Act- what is changing?

Interactive elements

Case studies will be utilized alongside a quiz.

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B4 Draft documents
- C Working with other people
- C1 Communicate clearly and effectively

Presenter profiles:

Heather Andersen – Barrister Associate has a wealth of litigation and advocacy experience in a wide variety of areas of the law. She has worked in litigation throughout her career. She appears regularly in the High Court, County Court and Magistrates Court, handling anti-social behaviour closure orders, possessions, and injunctions.

Ryan Wise Associate (FCilex) is an experienced litigator, especially in relation to anti-social behaviour closures, possessions, injunctions as well as possessions for rent arrears.

Victoria Curran, Partner leads the social housing litigation team which acts for housing associations and local authorities handling housing conditions and Environmental Protection Act claims, anti-social behaviour actions, tenancy breaches and possession claims.

Victoria advises on complex personal injury and housing claims, discrimination, harassment and human rights claims in a housing context.

Introduction to S106 agreements

Level of course: Introductory to Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

16 January 2025
12 noon - 1.15pm

Presented by Geldards

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

An introduction to the legal principles and process involved in negotiating and completing agreements under section 106 of the Town and Country Planning Act 1990.

Suitable audience:

Planning and property solicitors, planners and estates team.

Overview and topics to be covered include:

Section 106 of the Town and Country Planning Act 1990

Interactive elements

Discussion forum and question time

Competencies

This course will cover:

B Technical legal practice
B2 Legal research
B4 Draft documents
B6 Negotiation

Presenter profiles:

Charles Felgate is the partner that heads the planning and environment team at Geldards, with over 20 years experience in planning law. He has dealt with some of the most complex section 106 agreements for strategic sites.

Tomos Phillips is an experienced Senior Associate at Geldards who has worked in the team since completing his training contract at Geldards over ten years ago. He has vast experience in negotiating and completing section 106 agreement.

Gareth Aubrey is the teams Associate, who joined the team 2 years ago. He has compendious knowledge o the relevant caselaw.

Managing Contracts

The risks and pitfalls to be aware of

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

21 January 2024

12 noon - 1pm

Presented by Anthony Collins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

A seminar focussing on issues within contracts that clients ought to be aware of. Covering, for example, force majeure clauses and frustration. Proper execution. Unfair and Uncertain terms.

Suitable audience:

Contract managers, client instructing officers, in-house lawyers

Overview and topics to be covered include:

- To include force majeure and frustration.
- Execution and consequential issues
- Unfair and uncertain terms

Interactive elements

Potential for a question and answer session at the end.

Competencies

This course will cover:

B Technical legal practice
B4 Draft documents

Presenter profiles:

Liam Fitzgerald – Has extensive and wide-ranging experience in commercial and property related litigation matters, advising clients through all stages of the process from providing the initial advice to managing claims on their behalf. As well as providing the necessary legal advice, Liam aims to provide clients with sound commercial advice.

Ravinderjit Dosanjh – Has a range of experience dealing with Commercial and Property litigation matters. Ravi has experience in dealing with all stages of the process and providing legal advice. Ravi has a range of experience in debt recovery, contractual disputes and data protection litigation.

Development Agreements for Major Projects

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA GOTOWEBINAR

28 January 2025
12 noon - 1.30pm

Presented by DWF

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

This session will be based on structuring DAs with regard to public procurement strategy, powers; informing HOTs and what good instructions look like and walking through the key provisions and negotiating tactics and pitfalls.

Suitable audience:

Those that deal with Real estate, regeneration and planning.

Overview and topics to be covered include:

- Development obligations
- Conditions
- Conditions precedent
- Overage
- non development buy back
- site assembly and use of planning powers

Interactive elements

Polls

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice

B2 Legal research
B4 Draft documents
B6 Negotiation
C Working with other people
C1 Communicate clearly and effectively
D Managing themselves and their own work

Presenter profiles:

Lee Pickett - Lee co-leads the UK National Public Sector Real Estate Team and advises on large development and regeneration projects with particular emphasis on housing regeneration.

Michelle Knight- Michelle specialises in large-scale regeneration projects and asset rationalisation projects for public sector clients. Michelle is a Director in the Public Sector Real Estate Team.

Investigating grievance and disciplinary issues in the workplace

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

29 January 2025

12 noon -1.30pm

Presented by Freeths

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

This session will assist managers and HR advisers in conducting workplace investigations either as part of a grievance, disciplinary or related procedure.

Suitable audience:

Managers of employees and HR Professionals of all levels

Overview and topics to be covered include:

- The role of the investigator
- The rights and obligations of witnesses
- Dealing with conflicting evidence
- Completing the investigation report
- Confidentiality and data protection issues

Interactive elements

There will be interactive elements to the session including polls and opportunities to ask questions.

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
 - B2 Legal research
 - B4 Draft documents
 - B5 Advocacy
 - B6 Negotiation
- C Working with other people
 - C1 Communicate clearly and effectively
- D Managing themselves and their own work

Presenter profiles:

Lee Williams is a Senior Associate in the Freeths employment team, based in Sheffield. He specialises in advising public and private sector clients on employment law and HR matters, which often includes supporting clients to implement workplace disciplinary and grievance processes.

Adele Coupland is an Associate in the Sheffield employment team at Freeths. She qualified into the employment team in September 2023 after two and a half years of experience advising on employment law as a Trainee Solicitor and Legal Assistant in the Sheffield employment team.

Subject Access requests

Level of course: Introductory

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

30 January 2025
12 noon - 1pm

Presented by Geldards

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

This webinar will look at the most common questions asked when seeking legal advice in relation to responding to Subject Access Request. It will cover the trickier issues of requests made on behalf of others, asking for clarification, extending the time limit to respond, refusing a request that is manifestly unfounded or excessive and withholding personal data in response to a request.

Suitable audience:

DPO, Legal, Information Governance

Overview and topics to be covered include:

As above

Interactive elements

Case studies will be used throughout the course to demonstrate real life examples and some of the complexities that frequently arise in Subject Access Requests.

Competencies

This course will cover:

B Technical legal practice

Presenter profiles:

Helen Snow is a Partner with 18 years' experience. Helen advises on all aspects of data protection and information law matters. She provides expert advice on Data Protection, Freedom of Information (FOI) and Environmental Information Regulations (EIR). Helen also advises clients on aspects privacy.

Helen regularly advises clients on DPA compliance, specifically responding to Subject Access Requests and the application of exemptions the disclosure of information, advising on personal data breaches, undertaking personal data breach risk assessments and liaising with the ICO and data subjects.

In the context of FOI and EIR she has advised clients on their compliance with the legislative regimes, prepared qualified persons opinions and undertaken public interests test. She has also advised on the application of exemptions/exceptions under the relevant provisions and has also prepared and reviewed FOI and EIR policies.

Annual Judicial Review Update

Recent developments in the substantive law, practice and procedure

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

4 February 2025
12 noon - 1pm

Presented by Andrew Sharland, KC

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

This course will be delivered by Andrew Sharland KC, Barrister.

Overview and topics to be covered include:

Recent developments in the law of judicial review. This will include developments in practice and procedure, key case law on substantive grounds of judicial review together with an update on any new statutory provisions relevant to judicial review.

Interactive elements

Q&A

Competencies

This course will cover:

B Technical legal practice
B2 Legal research

Presenter profiles:

Andrew Sharland KC, Barrister, 11 KBW has a broad public law practice with a particular emphasis on the fields of local government, human rights, education, health and community care law, planning and professional discipline and regulatory law. He also regularly acts in information law matters and public inquiries. He is ranked by Chambers and Partners as a leading silk in six areas: local government, community care, education, administrative and public law, information law and public inquiries and inquests. In 2020, Andrew was nominated for "Public Law Silk of the year" by The Legal 500.

He is currently instructed on behalf of a local authority in a Supreme Court appeal on the correct interpretation of section 117 Mental Health Act 1983 (the leaving and aftercare provision).

Prior to taking silk, Andrew was a member of the Attorney-General's A Panel of counsel. He is now on the Attorney-General's Silk Panel.

Andrew is a co-author of the leading practitioners' textbook, *Judicial Review: Principles and Procedure* (OUP, 2nd edn 2023). Andrew is also contributor to R McManus KC, *Education and the Courts*, P Coppel KC, *Information Rights and Atkins Court Forms on Human Rights*.

Costs and litigation funding update

Where are we now with the Fixed Recoverable Costs Regime, and how should this inform current and future strategy

Level of course: Intermediate to Advanced

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ON24

5 February 2025

12 noon - 2pm

Presented by Browne Jacobson

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

While the aim of the course is to provide a general update on all of the important developments on costs litigation from the preceding 12 months, we hope to focus this update on the lessons learned from 2024 arising from the implementation of the October 2023 fixed costs reforms and use this to offer advice and insight into how this should inform strategy across your injury and commercial cases.

We will also look at any developments which will arise from these reforms, and how they may impact other areas of your working practice as well.

Suitable audience:

Claims Managers, Team Leaders, General Counsel involved in Civil & Commercial Litigation

Overview and topics to be covered include:

Costs.

Interactive elements

We will include case studies to provide example of how decisions made during the life of a claim will impact the costs you have to pay or receive, and we will have an open discussion forum for any ongoing or common issues to be discussed.

Competencies

This course will cover:

B Technical legal practice

B6 Negotiation

Presenter profiles:

John Appleyard, Partner heads up a team of six costs specialities, provides costs services across the firm, dealing with a whole manner of costs litigation from the various teams and disciplines nationwide. The team is practiced in the costs of personal injury work (ELPL, RTA, health & disease) as well as dealing with professional risk & commercial cases.

Helen Forman, Senior Associate assists in the management and development of the costs team and has over 20 years' experience in both the Claimant and Defendant market with a particular specialism in legal costs recovery. Helen has extensive experience in a spectrum of civil litigation, medical negligence, public law and commercial cases of all values and complexity and regularly deals with high value, complex and novel matters.

Procurement challenges under the Procurement Act 2023

What local authorities need to know about procurement challenges under the Procurement Act 2023.

Level of course: Intermediate to Advanced

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA TEAMS

12 February 2025

12 noon - 1pm

Presented by Sharpe Pritchard

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

In this webinar, we will discuss what contracting authorities need to know about procurement challenges under the Procurement Act 2023 and how these challenges will differ compared to procurement challenges under the 'old' regime, i.e., under the PCR 2015, the UCR 2016 etc. The course will be focused on practical issues in procurement litigation and will examine what local authority defendants will need to do (and not do) in responding to procurement challenges under the new regime.

Suitable audience:

The webinar will be of interest to public sector commercial/procurement teams and legal teams.

Overview and topics to be covered include:

We will consider all stages of a procurement challenge (from pre-action to substantive disposal) from the perspective of a defendant local authority.

Learning outcomes: An understanding of how to deal with procurement challenges under the Procurement Act 2023 and how these challenges differ from those brought under the 'old' procurement regime.

Interactive elements

Workshop and a discussion forum.

Competencies

This course will cover:

- B Technical legal practice
- B4 Draft documents
- C Working with other people
- C1 Communicate clearly and effectively
- D Managing themselves and their own work

Presenter profiles:

Jonathan Blunden has a wealth of experience in the area of public and administrative law. His core practice is centred on advising public authorities on the public law aspects of decision-making, and defending such decisions if they are challenged. In this context, Jonathan has substantial experience of managing high-profile and complex judicial review and procurement litigation. Additionally, Jonathan is a highly experienced public inquiry lawyer and has acted for core participants in some of the most high-profile public inquiries of the past decade.

Jonathan's core practice is focused on advising public authorities on the public law aspects of decision-making, and defending such decisions if they are challenged. His practice is informed by his experience of working alongside a considerable number of public authorities in delivering policy decisions and projects. Jonathan has spent a significant period of his career working in-house with public bodies including, most recently, as a secondee to NHS Test and Trace (NHSTT) to manage the litigation against the NHSTT programme. Therefore, Jonathan understands the unique pressures faced by public bodies when taking decisions and defending those decisions when challenged.

Jonathan has substantial experience of managing judicial review and procurement litigation. He has worked on some of the most high-profile and complex public law disputes of the past decade, such as the 2019 Rail Franchising Litigation. Therefore, Jonathan understands the unique pressures faced by public bodies, especially at a central government level, when taking decisions and defending those decisions if challenged.

Adjudication: Considering both sides of a construction dispute

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

19 February 2025
12 noon - 1pm

Presented by Trowers & Hamlins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

Reviewing adjudication as a process for resolving construction disputes, including practical advice on how to best position yourself to achieve positive outcomes whether as Referring or Responding Party.

Suitable audience:

Anyone involved with the management and administration of contracts for construction works, including repairs/maintenance and asset management.

Overview and topics to be covered include:

As above.

Interactive elements

Q&A

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B4 Draft documents
- C Working with other people
- C1 Communicate clearly and effectively
- D Managing themselves and their own work

Presenter profiles:

Paul Scott is an experienced construction litigator. He heads up the Trowers and Hamlins construction disputes team in Birmingham, which is part of the highly rated national construction disputes team at the firm. He has extensive experience of resolving construction and engineering disputes on behalf of local authority clients, and delivering excellent and cost effective results in complex and high value claims. His experience covers the full range of claim types, and methods of dispute resolution. This includes a particular focus on adjudication (including projects where serial adjudication is a feature).

Licensing Update and afternoon workshop

Update on Taxi Licensing and Licensing Act with Mock Appeal

Level of course: Intermediate

PLEASE NOTE THIS IS A FACE-TO-FACE COURSE AND IS BEING HELD AT GEDLING BOROUGH COUNCIL

25 February 2025

9.45am registration (10.00am start) - 12.45pm (followed by lunch) and afternoon workshop 1.45pm - 4pm, Gedling Borough Council's Offices

Presented by Weightmans

Course overview

Registration 9:45 for 10:00 start.

Taxi update 10:00 - 11:15

Refreshments 11:15 - 11:30

Licensing Act Update - 11:30 - 12:45

Lunch 12:45 - 13:45

Appeal Tips 13:45 - 14:45

Refreshments 14:45 - 15:00

Mock Appeal 15:00 - 16:30

Morning

There will be an update on the latest developments concerning the Licensing Act 2003 and taxi licensing including a discussion on the "hot topics" affecting licensing authorities.

Afternoon

The afternoon workshop will include a mock hearing dealing with an appeal and will involve the assistance of Counsel. There will be an opportunity for delegates to play various roles in the hearing. There will also be some useful tips on how to present appeals from Counsel.

Suitable audience:

Solicitors/Legal Officers advising Licensing Officers and/or appearing at appeal hearings. Licensing Officers will also find the course useful.

Overview and topics to be covered include:

- Local Authority Licensing

- Case Law Update
- Mock Hearing – Advocacy Skills

Interactive elements

Afternoon workshop

Competencies

This course will cover:

A Ethics professionalism and judgement
B Technical legal practice
B2 Legal research
B4 Draft documents
B5 Advocacy
B6 Negotiation
C Working with other people
C1 Communicate clearly and effectively

Presenter profiles:

Laura Chaplin a Senior Legal Officer at Gedling Borough Council and is the legal licensing lead, having joined the Council from private practice in 2017. Laura is a Higher Rights Advocate and has represented the Council in a number of taxi licensing appeal cases in both the Magistrates and Crown Court. Laura currently works with the Council's licensing team to provide advice and assistance, attending and advising Licensing Committee. Laura has been involved with the Council's Member/officer working group to implement changes to the Council's licensing regime following the introduction of the statutory standards.

Weightmans and Counsel speaker tbc.

Inquests for Local Authorities – a view from the Bar

Browne Jacobson Barristers offer an insight into inquests and coronial law from a Local Authority perspective

Level of course: Introductory to Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ON24

26 February 2025
12 noon – 2pm

Presented by Browne Jacobson

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

In a time when the public appetite for inquiries and investigations is at an all time high it is no surprise that inquests are becoming more frequent and more adversarial. Local Authorities are unique in their potential to be drawn into inquests through a wide range of the services they offer to individuals and vulnerable service users across our society. This webinar will set out the coronial landscape and how this might impact on Local Authorities. You will hear from experienced barristers setting out the risks and issues that may arise during coronial proceedings and how best to prepare for and manage inquest hearings.

Suitable audience:

Legal services, Inquest teams, department managers and team leaders for adult and children's services, professionals in contact with vulnerable service users, family liaison workers

Overview and topics to be covered include:

- The role of the coroner
- What to do in the event of a death (case study)
- Preparing for an inquest
- Supporting witnesses
- Giving evidence at an inquest
- Giving evidence about organizational learning and prevention future deaths

Interactive elements

What to do in the event of a death (case study)

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B5 Advocacy
- C Working with other people
- C1 Communicate clearly and effectively

Presenter profiles:

Ian Perkins and Sarah Vince are Senior Associate Barristers in Browne Jacobson's Barristers team. Appearing before Coroner's nationwide Ian and Sarah represent Local Authorities in a wide variety of inquests and have appeared in high profile and nationally reported cases involving infanticide, death at school, prison death, community mental health, inpatient death and emergency services.

Sarah Vince was called to the Bar in 2007 and has experience working in a Local Authority legal team and spent many years at the self-employed criminal Bar. Alongside her inquest practice Sarah undertakes a range of regulatory work and appears before the Court of Protection.

Ian Perkins was called to the Bar in 2010 in addition to his coronial practice he specialises in Education including Special Educational Needs proceedings, exclusion hearings, professional discipline and fitness to practice where he represents local authorities, schools and universities.

The importance of Cyber Resilience and Response in a digital world

Practical tips for preparing for and dealing with a Cyber Incident

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

27 February 2025

12 noon - 1pm

Presented by Trowers & Hamlins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

The course will cover the following topics

- The Cyber Risk Landscape and trends
- Understanding Cyber Resilience
- Preparing for a Cyber event and best practice
- Putting a plan into practice: the importance of the first 24 hours
- Key team members and strategy
- Notification obligations
- Fraud risk and pursuing follow on claims
- Fines and penalties
- Receiving follow on claims and potential for damages
- Wider commercial and reputational risks

Suitable audience:

Legal, Compliance, Governance, Data Protection Officers, Information Security

Overview and topics to be covered include:

Quiz

Interactive elements

As above

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B5 Advocacy
- B6 Negotiation
- C Working with other people
- C1 Communicate clearly and effectively
- D Managing themselves and their own work

Presenter profiles:

Charlotte Clayson – Charlotte is a Partner in our Dispute Resolution and Litigation department, focusing on complex and high value commercial and public law disputes. Charlotte is also a specialist in Information Law.

Matt Whelan – Matt is an Associate in the Birmingham commercial team, frequently advising on a broad range of work with domestic and international dimensions as well as across both the private and public sectors.

Making and Promoting Compulsory Purchase Orders (CPOs)

From the start of the process to confirmation and implementation of the Order

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

4 March 2025
12 noon - 1.30pm

Presented by Freeths

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

A summary of the key issues from commencement to implementation of a CPO

Suitable audience:

Lawyers, surveyors, regeneration officers and any other disciplines involved in making and promoting compulsory purchase orders

Overview and topics to be covered include:

- Availability and selection of the correct power
- What can you acquire?
- CPO as a last resort
- Compelling case in the public interest - impact of Human Rights and the Equality duty
- Decision-making process
- Do you always need to CPO?
- Impediments - do we need planning permission?
- Impediments - stopping up order?
- Implementation - GVD or Notice to Treat/Entry

Interactive elements

Q&A

Competencies

This course will cover:

- B Technical legal practice
- B2 Legal research
- B4 Draft documents
- B5 Advocacy
- B6 Negotiation
- C Working with other people
- C1 Communicate clearly and effectively
- D Managing themselves and their own work

Presenter profiles:

Nathan Holden - Partner, Freeths LLP is a Partner and Head of the Freeths' local government practice and member of the Compulsory Purchase Association with over 20 years' experience of advising on making and promoting CPOs. Nathan's recent experience includes advising on the promotion of a major CPO for a new housing scheme in the East Midlands and a new district centre in the West Midlands.

Managing supplier insolvency and debt collections

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

7 March 2025

12 noon - 1pm

Presented by Geldards

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

In this webinar we will look at the definition of insolvency, the key insolvency procedures that you might encounter, and the effects on the Authority as contracting partner and creditor. This will include discussion of the warning signs to look out for, the options that are likely to be available to the Authority, and how to maximise recoveries.

Suitable audience:

Anyone.

Overview and topics to be covered include:

Insolvency
Debt Recovery

Interactive elements

Case study and / or discussion forum.

Competencies

This course will cover:

A Ethics professionalism and judgement
B Technical legal practice
B6 Negotiation
C1 Communicate clearly and effectively

Presenter profiles:

Michael Evans is a Partner in the Dispute Resolution team, advising national and regional businesses, public bodies and third sector clients. He is a responsive and experienced commercial litigation solicitor, providing tailored, practical and effective dispute resolution advice. Michael specialises in commercial disputes, advising on commercial contracts claims, competition law claims and disputes involving director, company shareholders and/or partnerships, as well as professional negligence claims. Michael regularly assists clients to recover debts of various values and complexity. He also advises clients and officeholders in relation to personal and corporate insolvency matters.

Ruth Thurland is an insolvency specialist acting for companies, individuals, directors, creditors and office holders in relation to all aspects of insolvency, both contentious and non-contentious. Ruth deals with both personal and corporate insolvency and acts for Insolvency Practitioners in relation to all aspects of their appointments. She advises both creditors and companies in financial difficulties on their options and is experienced in defending claims by office-holders and advising company directors in relation to proceedings for disqualification or breach of duty.

James Kalicinski is a Legal Assistant in the Dispute Resolution team in Cardiff. He is an associate member of the Chartered Institute of Legal Executives with over 14 years' experience in the debt collection industry. James is in his final year of CILEX law studies and hopes to graduate later this year. He acts for a range of clients including SMEs, large finance companies, government bodies and has managed large book debts on behalf of insolvency practitioners.

Care Contract Novation: legal and VAT risks

Restructuring care contracts to make more efficient businesses

Level of course: Intermediate to Advanced

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

13 March 2025
12 noon - 1pm

Presented by Sharpe Pritchard

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

Every day, local authorities in England and Wales are receiving requests to novate their contracts with care providers. This is not a decision to be taken lightly and poses risks to VAT, Procurement, Commissioning, and Legal teams alike.

Faced with staff shortages and significantly rising costs, care providers are looking for efficiencies to stay afloat. VAT is one area of cost to providers as they generally cannot reclaim it. But by novating their council contracts and making their supplies VATable, it unlocks their entitlement to reclaim VAT.

Because of the risks involved in the proposed contract novations, councils should only agree to any restructuring of contracts following a stringent due diligence process.

Suitable audience:

Lawyers involved in local authority companies, partnerships, and other commercial delivery structures, as well as procurement and corporate governance.

Overview and topics to be covered include:

- Background to care contract novation
- Legal and Tax Risks
- Due diligence

Interactive elements

The talk will be followed by an interactive Q&A session.

Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B2 Legal research
- B5 Advocacy
- C Working with other people
- C1 Communicate clearly and effectively

Presenter profiles:

Peter Collins is a corporate lawyer who specialises in creating commercial delivery structures for public sector clients including through subsidiary companies, collaboration arrangements, partnerships and joint ventures. He regularly advises clients on public/private sector joint ventures relating to property assets in the context of land development and regeneration.

Stephanie Leitch. With 10 years local authority accounting experience, Steph's career began in the Accounts Payable team at Dorset County Council in 2008. Steph became the full-time VAT officer in 2016 and was later presented with the 'Young Employee of the Year' award for efficient VAT-planning work. Steph joined PSTAX in 2018 as an indirect taxes consultant and spends her time working on consultancy projects, providing training and assisting with the helpline.

Special Educational Needs

The SEND Tribunal Process and preparation for final hearing

Level of course: Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM

19 March 2025
12 noon - 1pm

Presented by Weightmans

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

This course will provide an overview of the first tier tribunal (Special Educational Needs and Disability) and will consider evidence gathering and the working document process.

Suitable audience:

Local authority Lawyers/education departments/social care departments
Occupational therapists, speech and language therapists, educational psychologists, headteachers and SENCOs

Overview and topics to be covered include:

- Grounds for appeal
- Appeal timetable
- Local authority response to appeal
- Evidence
- Witnesses
- Working document process

Interactive elements

None

Competencies

This course will cover:

B Technical legal practice
B4 Draft documents

Presenter profiles:

Victoria Cassidy Principal Associate is a solicitor who specialises in education law, in particular the law relating to SEND and frequently appears in the first tier Tribunal. She is 20 years ppe and has previously managed a SEND team within a large local authority.

The development consent order (DCO) process: tips for host authorities

What local authorities need to know about each stage of the DCO process

Level of course: Introductory to Intermediate

PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA TEAMS

20 March 2025

12 noon - 1pm

Presented by Sharpe Pritchard

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before the event.

Course overview

In this webinar, we will discuss each stage of the DCO process, explain what local authorities should do at each stage, and give tips on how to get the best out of each stage. The webinar will be focused on practical issues, including what to do (and what not to do) when working on a DCO application.

Suitable audience:

The seminar will be of interest to local authority planners, lawyers, and any other officer who will be working on a DCO application.

Overview and topics to be covered include:

We will cover each stage of the DCO process from the pre-application stage to post-decision matters.

Interactive elements

Discussion forum

Competencies

This course will cover:

B2 Legal research

B4 Draft documents

- C Working with other people
- C1 Communicate clearly and effectively
- D Managing themselves and their own work

Presenter profiles:

Emyr Thomas has worked on over twenty DCOs over the last decade. He has advised applicants, objectors, and the Secretary of State at decision stage. His advice has covered planning performance agreements, the lawfulness of pre-application consultation exercises, legislative drafting, environmental law, planning law, compulsory purchase, and human rights. He has also advised on specialist areas including special parliamentary procedure (SPP) and has worked on every DCO which has gone to SPP.

Emily Knowles specialises in town and country planning and highways law. She also has significant experience working on DCOs. Her advice includes working on the section 106 agreement associated with the DCO and securing mitigation through various means. She also advises on all aspects of planning law, environmental law and compulsory purchase.

