



# Training Programme Brochure

## 2021-2022



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# Introduction

The EM Lawshare consortium began in 2006 & since its inception it's most valued and popular added benefit has been the free training programme delivered by its various partner firms.

Over the intervening fifteen years the number and quality, as judged by the feedback, of the courses have increased significantly as have the number of delegates attending them.

2020 brought new challenges in the form of a national pandemic and we adapted to that challenge offering a webinar programme in place of the usual face-to-face training programme. The benefits of delivering training through webinars mean more of our members are able to access the training, irrespective of where they are located, and there is a library of recordings on our website accessible at any time and at the convenience of individual members.

In view of the continuing uncertainty and the obvious benefits to members in this new approach to training, the 2021 / 2022 Training Programme will also largely be delivered via webinars with one face-to-face workshop planned for later in the year.

Other innovations have included greater interaction at courses, tailoring the programme & delivery to meet the new requirements of the SRA and providing every delegate who attends an EM Lawshare course with an annual personalised Development Record.

This year's programme has been put together with & will be delivered by our current seven partner firms, Anthony Collins, Bevan Brittan, Browne Jacobson, Freeths, Geldards, Sharpe Pritchard and Weightmans. In deciding what subjects to include we have had special regard to the suggestions made by delegates at last year's courses.

## 1. Cost

Courses are free to attend for EM Lawshare members.

## 2. How to book

If you would like to book a place on any of the courses please either:

Visit the website [emlawshare.co.uk](http://emlawshare.co.uk) or

Contact us using the information below:

Julie Scheller

Tel: 0845 272 5701

Email: [julie.scheller@freeths.co.uk](mailto:julie.scheller@freeths.co.uk)

To obtain information for all forthcoming courses, please visit <http://www.emlawshare.co.uk/types/events/>

Please feel free to pass this information to colleagues (both legal and client departments) who may wish to attend the courses.

### 3. SRA approach to continuing competence

From November 2016 the SRA removed the requirement for solicitors to undertake 16 hours per year of CPD and has replaced this with a requirement for individuals to make an annual declaration confirming they have reflected on their practice and addressed any identified learning and development needs.

In October each year we will create a personalised Development Record for everyone who attends an EM Lawshare Training Course. Any reflections that you note on your feedback forms will be added to help you demonstrate compliance with the SRA regulations.

### 4. Cancellations policy

#### Booking confirmation

You will receive a confirmation message within 48 hours of completing your booking for any of these courses. Further instructions will be sent before you are due to attend the course.

#### Cancellations and non-attendance

If you cannot attend a course you are booked onto, you should cancel by emailing [julie.scheller@freeths.co.uk](mailto:julie.scheller@freeths.co.uk) or phone 0845 272 5701. Your email should state clearly the title and date of the course and should be sent at least 48 hours before the course is due to start.

#### Unforeseen circumstances

We reserve the right to cancel courses, change venues and substitute course presenters at our discretion.

#### Further help and support

If you require further assistance please contact Julie Scheller on 0845 272 5701 or email [julie.scheller@freeths.co.uk](mailto:julie.scheller@freeths.co.uk)



## 5. Courses at a Glance

Adult Social Services	
<b>Integrated care systems</b>	6 October 2021
<b>Implementation of the Liberty Protection Safeguards</b>	10 November 2021
Civil Litigation	
<b>CPR and Civil Cases Update</b>	21 June 2021
<b>Construction disputes and contractor insolvency</b>	20 September 2021
<b>Managing Litigation (tactics, strategy etc)</b>	17 February 2022
<b>Annual Update on Judicial Review</b>	Tbc February 2022
Criminal Litigation	
<b>Introduction to RIPA</b>	16 November 2021
<b>Prosecutions for local authorities (Face-to-face)</b>	9 March 2022
Planning Highways and Environmental	
<b>A Beginners Guide to Section 106 Planning Obligations</b>	5 October 2021
<b>S106 Agreements (Advanced)</b>	25 November 2021
<b>Hearings and Inquiries in front of a planning inspector</b>	8 December 2021
<b>Introduction to Highways Law</b>	25 January 2022
Conveyancing and Property	
<b>Tenant Insolvency – after the moratorium ends</b>	29 April 2021
<b>“Crack the Code” – the impact of the Electronic Communication Code on Landowners and Developers</b>	16 June 2021
<b>Property Development Workshop – Part 1 – Preparing for Disposal of development assets</b>	30 June 2021
<b>Property Development Workshop – Part 2</b>	7 July 2021
<b>JCT or NEC – which form of construction contract?</b>	15 July 2021

**Making and promoting CPOs and key principles of CPO Compensation – Part 1: From the start of the process to the making of the CPO** 16 September 2021

**Fire Safety Bill and draft Building Safety Bill – changing obligations for management of high rise buildings** 30 September 2021

**Making and promoting CPOs and key principles of CPO Compensation – Part 2: From confirmation to paying compensation** 19 October 2021

**Regeneration update – Delivering in the Post-Brexit landscape** 17 November 2021

**Property Development: Joint ventures and alternative development structures** 20 January 2022

### Contract, Commercial and Procurement

**State aid / Subsidy control** 22 April 2021

**An Introduction to Procurement post Brexit** 28 April 2021

**Commercial contracts: virtual signing and execution** 17 May 2021

**An Advanced Look at Post Brexit Procurement – hot topics** 18 May 2021

**Managing operational PFI contracts** 20 May 2021

**Local authority ownership and participation of corporate vehicles** 14 June 2021

**Governance of wholly owned LA companies** 13 July 2021

**Intellectual Property rights** 2 September 2021

**How to draft the perfect contract** 11 October 2021

**Procuring IT solutions: cutting through the jargon and using the right contract** 19 January 2022

### Administrative and Corporate Governance

**The impact of Brexit on GDPR – know the facts** 4 May 2021

**Data sharing in the public sector** 14 July 2021

**Local Authority Consultations: Law and Best Practice** 28 October 2021

**Basics of local authority governance** 18 November 2021

## Monitoring officer Essential update

22 February 2022

### Employment

**Right to Work issues**

21 April 2021

**Redundancy and restructuring**

19 May 2021

**How to manage bullying and harassment grievances**

26 October 2021

**How to manage performance management**

7 December 2021

**Whistleblowing at Work**

26 January 2022

### Housing

**Defending disrepair claims**

3 November 2021

**Dealing with Anti-Social Behaviour through the courts: where are we now?**

16 March 2022

### Education

**Special Educational Needs – Children and Families Act 2014**

29 September 2021

### Miscellaneous

**Cyber risk and insurance – don't get caught out!**

13 April 2021

**Childcare**

14 September 2021

**The Human Rights Act for Local Authorities**

13 January 2022

**Procurement and Social Value**

17 January 2022

**Procuring district heat networks**

23 February 2022

**Licensing Workshop**

3 March 2022

**Improvement and innovation in children's services**

10 March 2022

**Engaging with the Coroners Court – A Guide for Councils**

17 March 2022

### Skills Courses

**Managing a major project**

17 June 2021

**Coaching and team dynamics**

22 September 2021

**Microsoft Training for Lawyers**

9 December 2021

# Cyber risk and insurance – don't get caught out!

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

13 April 2021

12noon – 1pm

Presented by Bevan Brittan

**If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.**

## Course overview

Local authorities, and other public-sector bodies, are increasingly becoming targets for cyber attacks. This webinar will look at the key risks that Authorities face in relation to cyber, and some of the steps they can take to reduce those risks

## Suitable audience:

Risk and insurance managers and team members, finance teams, data protection teams, lawyers

## Overview and topics to be covered include:

- What risks do authorities face on the cyber front, and what adverse impacts have authorities suffered from cyber attacks recently?
- What legal issues might arise following a cyber attack, particularly in relation to the Information Commissioner's Office and/or data breach claims from individuals?
- What extra cyber risks are posed by the increased trend towards working from home?
- What risk management steps should authorities be taking in relation to cyber?
- What level of cyber insurance should authorities be considering – and will they actually be able to obtain it?

## Interactive elements

## Competencies

This course will cover:

B Technical legal practice



C Working with other people  
C1 Communicate clearly and effectively  
D Managing themselves and their own work

Presenter profiles:

Paul Taverner is a partner at Bevan Brittan and heads the Insurance Team. He has over 30 years' experience of advising insurers, local authorities and other public sector bodies on risk, insurance and claims issues.

Susan Horobin, Security and Risk Manager, Nottinghamshire County Council

# Right to Work issues

1. Right to Work checks in 2021; and
2. The new Points Based Immigration System

Level of course: All levels

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

21 April 2021

12noon – 1pm

Presented by Weightmans

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

### Right to Work Checks in 2021

- Background and current practice
- EEA nationals
- Employment law issues
- FAQs

### The new Points Based Immigration System

- Background and changes implemented on 1 January 2021
- How does a Sponsor Licence work and do you need one?
- FAQs

## Suitable audience:

Legal and HR professionals. Also managers carrying out right to work checks.

## Overview and topics to be covered include:

### Right to Work Checks

- History of the illegal working regime
- How to carry out right to work checks correctly
- Frequent mistakes made when performing right to work checks
- Adjusted manual process due to COVID-19
- Using the Employer Checking Service
- Avoiding race discrimination
- Right to work checks for EEA nationals

- Employment law issues for new hires and existing employees

#### The new Points Based Immigration System

- Background and changes implemented on 1 January 2021
- How does a Sponsor Licence work and do you need one?
- FAQs

#### Interactive elements

#### Competencies

This course will cover:

B Technical legal practice

C Working with other people

C1 Communicate clearly and effectively

#### Presenter profiles:

Mandy Higgins is a Partner and Head of Business Immigration at Weightmans LLP with 19 years' experience. Mandy advises employers across many sectors including FTSE100 companies, multi-national and public sector organisations on all aspects of business immigration. Mandy is also an employment lawyer so can advise on the employment aspects of any immigration issue.

# State aid / Subsidy control

An update on where we are and where we are going

Level of course: All levels

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA GOTOWEBINAR**

22 April 2021

12noon - 1pm

Presented by Anthony Collins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

Providing an overview of new subsidies regime including some thoughts on the Government's Public Consultation

## Suitable audience:

Anyone who engages in administering public funds or setting up public projects

## Overview and topics to be covered include:

Please see above

## Interactive elements

## Competencies

This course will cover:

B Technical legal practice

## Presenter profiles:

Martin Brown and Richard Brooks, Anthony Collins support local authority clients to procure public projects and navigate the relevant legal regimes. Both are familiar with the new subsidies regime and previously regularly advise on State aid.



# An Introduction to Procurement post Brexit

Level of course: Introductory

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ON24**

28 April 2021

12noon – 1pm

Presented by Browne Jacobson

**If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.**

## Course overview

This course will give an overview of the actual impact of Brexit that we have seen on procurement in England since January 2021. We will also explore the main themes coming out of the consultation to revise the public procurement regime in the UK and what they will mean over the coming months and years.

## Suitable audience:

Solicitors and procurement officers

## Overview and topics to be covered include:

Procurement

## Interactive elements

Polls

## Competencies

This course will cover:

B Technical legal practice

Presenter profiles:

Anja Beriro, Partner at Browne Jacobson specialises in advising public bodies on their duties and obligations under the public procurement regime and how to run successful and compliant procurement exercises; managing complex projects that require lawyers and other advisors from different disciplines; providing commercial and governance advice to a wide range of public authorities; advising public bodies on alternative service delivery models in particular outsourcing of service delivery and corporate vehicles. She has previously worked in-house as a solicitor for Sheffield City Council and managed a three year ERDF funded project for an environmental charity.

# Tenant Insolvency – after the moratorium ends

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA GOTOWEBINAR**

29 April 2021  
12noon – 1pm

Presented by Anthony Collins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

The options available to Local Authority landlords following expiry of moratorium on forfeiture in March 2021 and risks their property portfolios may face in 2021.

## Suitable audience:

Property officers, in house legal

## Overview and topics to be covered include:

Please see above

## Interactive elements

## Competencies

This course will cover:

B Technical legal practice  
B6 Negotiation

## Presenter profiles:

Phil Scully is a partner in the Corporate Litigation team, specialising in property litigation. He has over 15 years post qualification experience in litigation practice. He has experience of legal disputes across several forums including court proceedings, arbitration and expert determination. He has acted for a range of clients including local authorities, charities, registered providers, FTSE 100 companies and high net worth individuals.

# The impact of Brexit on GDPR – know the facts

An update on the new UK GDPR, data transfers within Europe and the steps that Data Controllers need to take to ensure compliance.

Level of course: Intermediate / Advanced

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

4 May 2021  
12noon – 1pm

Presented by Bevan Brittan

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

This session will explore the data protection regime in the UK now that we have left the EU. The EU GDPR no longer applies and this session will set out how the law has changed and the steps that all Data Controllers must take to ensure compliance. We'll explore the impact of Brexit on data transfers and provide an update on the likely mechanisms that Data Controllers will need to rely upon to ensure that data can continue to flow in and out of Europe. We will provide practical advice on the steps Data Controllers can take to assess risk and the commercial and contractual steps that may need to be taken.

## Suitable audience:

Data Protection Officer, In-house counsel, information governance, legal

## Overview and topics to be covered include:

- Impact of the trade deal on data protection
- Application of the EU GDPR
- Differences between UK GDPR and EU GDPR
- Role of the ICO
- Impact of the UK being a third country
- Adequacy decisions
- Contractual obligations and mechanisms
- Update on ICO guidance



- Update on Schrems II

### Interactive elements

### Competencies

This course will cover:

B Technical legal practice  
B4 Draft documents

### Presenter profiles:

James Cassidy, Bevan Brittan is a Partner in the Litigation, Advisory and Regulatory Department and specialises in all aspects of information law advice, GDPR compliance and privacy issues. He specialises in advising clients on the Data Protection regime including compliance with the EU and UK General Data Protection Regulations and the Data Protection Act 2018. This includes advising on Subject Access Requests, data breaches and commercial and contractual data protection issues. James also advises on privacy notices, information sharing agreements and has conducted a number of Data Protection audits for clients. He has advised clients in relation to data breaches and a number of cases where a breach has been investigated by the Information Commissioner's Office.

James also advises on all other rights of access including the Freedom of Information Act 2000, the Environmental Information Regulations 2004, the Access to Health Records Act 1998 and the common law duty of confidentiality. He has represented clients at the First Tier and Upper Tribunals for Information Rights and before the High Court in public interest immunity applications and data breach claims

# Commercial contracts: virtual signing and execution

## Legalities and practicalities

Level of course: Introductory

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA TEAMS**

17 May 2021  
12noon – 1pm

Presented by Sharpe Pritchard

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

We will provide an introduction to virtual signing covering the legalities and practicalities.

## Suitable audience:

Anyone required to prepare or receive documents signed electronically.

## Overview and topics to be covered include:

- What are e-signatures and electronic seals
- Legal validity and admissibility of electronic signatures
- E-signing platforms
- Land Registry requirements

## Interactive elements

We intend to include some case studies / examples, and some time for people to discuss their experiences.

## Competencies

This course will cover:

B Technical legal practice

Presenter profiles:

Laura Campbell, Sharpe Pritchard is an associate in the construction team, specialising in non-contentious matters for public sector clients. She has particular expertise with standard form contracts including the JCT and NEC suites, and is a member of Sharpe Pritchard's e-signatures working group.

Lillee Reid-Hunt, Sharpe Pritchard is an associate specialising in commercial real estate, providing advice to both private and public sector clients on property related matters. She is a member of the Commercial Real Estate Association (CRELA), and is also a member of Sharpe Pritchard's e-signatures working group.

Clare Mendelle, Sharpe Pritchard is a professional support lawyer in the construction team with experience in general commercial and construction litigation.

# An Advanced Look at Post Brexit Procurement – hot topics

**Procurement changes in the UK after Brexit and Covid-19 – impact on engaging with the market and with other public authorities**

Level of course: Advanced (some basic understanding assumed)

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA TEAMS**

18 May 2021  
12noon – 1pm

Presented by Sharpe Pritchard

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

- Relevant changes to UK procurement law as flagged in the Green Paper
- Changes to procurement processes and procedure
- Exceptions to the procurement rules
- Emergency procedures for procurement

## Suitable audience:

Solicitors, procurement officers and those with some understanding and interest in procurement and wish to understand the key changes which have been proposed to the UK regime post Brexit with particular emphasis on securing value for money through competition.

## Overview and topics to be covered include:

This one-hour webinar will outline and explain:

- how proposed changes will impact contracting authorities' engagement with the market going forward.
- Steps that contracting authorities can take now to prepare for change
- public/public co-operation ('Teckal/Hamburg' arrangements) post-Brexit.
- the proposed rationalisation of procurement processes proposed by the Procurement Changes Green Paper
- What processes there are for procuring with extreme urgency (e.g. Covid 19)



- What the rules say about promoting local suppliers and SMEs (e.g. PPN 11/20),
- a case study and/or discussion on practical considerations
- Summary and roundup
- Q and A

#### Interactive elements

Q and A / Case study

#### Competencies

This course will cover:

B Technical legal practice  
B2 Legal research

#### Presenter profiles:

Rob Hann, Sharpe Pritchard Worked for several local authorities and was head of legal at 4ps/Local Partnerships for nearly 20 years, leading the development and roll out of the local government PFI programme for local government across England and Wales. Rob is also the author of several major law books on local authority charging, trading, companies, partnerships and Procurement law.

Nicky Sumner is head of Sharpe Pritchard's infrastructure group and specialises in advising on procurement and infrastructure projects. She is experienced in advising on both public contracts and utilities contracts procurement regimes. Sectors include local government, central government, waste, energy, water, rail and road.

Nicky is a Member of the Procurement Lawyers' Association and joint author of Defra's Waste Infrastructure Delivery Programme's Residual Waste Treatment Contract. She is also a member of ICE's Procurement Advisory Group.

Juli Lau is a public procurement and contracts specialist with particular expertise in public infrastructure projects, covering the fields of waste, energy and utilities. She has acted for public authorities on a number of PPP/PFI projects and is experienced in advising on industry standard construction contracts, commercial contracts, and public procurement law.

Juli also holds a knowledge management role at Sharpe Pritchard, and regularly writes and delivers training on the topics of contracts, construction, procurement and PPP/PFI.

# Redundancy and restructuring

Level of course: Introductory

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

19 May 2021  
12noon – 1pm

Presented by Geldards

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

This session will consider the key considerations in a restructure and provide attendees with an understanding of how to manage a redundancy process, how to ensure that process is fair and lawful and the pitfalls to avoid. We will also provide strategic approaches and solutions to issues involving redundancies.

## Suitable audience:

Lawyers and HR

## Overview and topics to be covered include:

Unfair dismissal, discrimination, redundancy process, legal issues with redundancy

## Interactive elements

## Competencies

This course will cover:

B Technical legal practice

## Presenter profiles:

Helen Snow, Geldards is a Senior Associate with 15 years' employment experience covering all aspects of employment law, both contentious and non-contentious for private, public and third sector organisations.

# Managing operational PFI contracts

## Key rights and remedies available to authorities under typical PFI contracts

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

20 May 2021

12noon – 1pm

Presented by Weightmans

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

### Course overview

In addition to refreshing delegates' understanding of the mechanisms that exist in typical operational PFI contracts and updating on case law, this seminar will provide an opportunity for discussion of how different authorities have dealt with issues raised on operational PFIs. We will also look at the steps authorities need to start considering to prepare for expiry of their PFIs.

### Suitable audience:

Commercial lawyers and procurement professionals, contract managers and finance officers who deal with PFI contracts

### Overview and topics to be covered include:

- Provision of information and contract monitoring
- Project Agreement remedies
- The variation process
- Periodic cost reviews – soft services and insurance
- Additional costs
- Refinancing
- Preparing for Expiry

### Interactive elements

### Competencies

This course will cover:

- B Technical legal practice
- B6 Negotiation
- C Working with other people

**Presenter profiles:**

Steve Johns, Weightmans, is accustomed to advising public sector clients on complex contractual arrangements, both in terms of setting up such arrangements and managing them over the contract lifespan. With a particular focus on major infrastructure projects, Steve has advised both central and local government on a variety of public private partnership arrangements, most notably PFI. He also supports clients with matters arising from long-term contractual relationships, such as variations, contract interpretation, refinancings and dispute avoidance/resolution.

# Local authority ownership and participation of corporate vehicles

**Pros and cons of setting up wholly owned vehicles and range of possible options and structures**

Level of course: Introductory

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA TEAMS**

14 June 2021  
12noon – 1pm

Presented by Sharpe Pritchard

**If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.**

## Course overview

- Local authorities make increasing use of corporate vehicles for a variety of purposes. This webinar will look at pros and cons of setting up wholly owned companies/LLPs, including the legal and practical implications involved.
- It will also focus down on the range of available structures and vehicles for LA alternative delivery vehicles and JVs;
- The webinar will outline the different types of delivery vehicle from companies to LLPs and CIC/charities using flowcharts and easily digestible diagrams.
- It will also outline some of the governance challenges that need to be addressed as part of these arrangements.

## Suitable audience:

Some interest in or understanding of why and how local authorities are exploring alternative vehicles might be useful but not essential as the presenters will take delegates through the key drivers for establishment

## Overview and topics to be covered include:

- The basic drivers for setting up companies – why is this popular

- The pros and cons of setting up wholly-owned vehicles
- Governance issues and getting the governance right
- Conflicts of interest and how to manage and/or avoid
- Duties and obligations and who acts on the board
- Specific issues for lawyers engaged with LA companies
- An outline of the various options and structures available to LA's when considering establishing companies or partnerships
- Powers and vires issues

### Interactive elements

The webinar will include a breakout session to facilitate networking and consideration of a case study;

Q and A will also be encouraged both during and at the end of the webinar to ensure inter-activity.

### Competencies

This course will cover:

A Ethics professionalism and judgement

B2 Legal research

### Presenter profiles:

Rob Hann, Legal Director and Head of Local Government, Sharpe Pritchard worked for several local authorities and was head of legal at 4ps/Local Partnerships for nearly 20 years, leading the development and roll out of the local government PFI programme for local government across England and Wales. Rob is also the author of several major law books on local authority charging, trading, companies, partnerships and Procurement law.

Peter Collins, Partner, Sharpe Pritchard

# “Crack the Code” – the impact of the Electronic Communication Code on Landowners and Occupiers

Level of course: Introductory / Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA TEAMS**

16 June 2021

12noon – 1pm

Presented by Sharpe Pritchard

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

- Introduction to ECC
- Transactional Process
  - Property Considerations
  - Planning Considerations – the planning regime
- Recent Court Decisions
- Takeaway Tips / commercial considerations

## Suitable audience:

Lawyers, surveyors, property/planning professionals and other officers involved in property and/or planning transactions.

## Overview and topics to be covered include:

Please see above

## Interactive elements

Case studies / discussion forum

## Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B2 Legal research
- B4 Draft documents
- B5 Advocacy
- B6 Negotiation
- C Working with other people
- C1 Communicate clearly and effectively
- D Managing themselves and their own work

#### Presenter profiles:

Emily Knowles, Sharpe Pritchard is an associate in the Planning team specialising in advising clients in all areas of planning law, including development control and planning policy. Emily can advise clients on the planning process relating to telecommunications applications including supporting or objecting to an application and avoiding the pitfalls and traps commonly associated with the process.

James Nelson, Sharpe Pritchard is a solicitor in the Real Estate team and specialises in advising clients across the full spectrum of commercial real estate matters. James has particular experience in advising clients on commercial lease negotiations and portfolio asset management matters. James has extensive experience in providing advice to landowners and occupiers on the ramifications of the Electronic Communications Code – for both existing and proposed installations – and negotiating terms of telecommunications leases and wayleave agreements.

Lillee Reid-Hunt, Sharpe Pritchard is an associate (New Zealand qualified) in the Real Estate team experienced in advising clients within the private, public and third sectors on various commercial property transactions including acquisitions and disposals, corporate occupier work, and development and investment projects. Lillee provides real estate support to local authorities in connection with various service contracts and PFI/PPP projects, including advising on and drafting appropriate provisions dealing with the Electronic Communications Code in the context of a Wifi infrastructure scheme. As well as advising landowners on the transitional provisions of the Code, termination, renewals and new Code agreements, Lillee also has experience advising telecoms operators on their rights and obligations under the Code and the application process in the Upper Tribunal.



# Managing a major project

Overview of effectively managing a major project from its inception through to completion and during the operational period, addressing also where projects are about to expire with a re-procurement to follow.

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

17 June 2021

12noon - 1pm

Presented by Freeths

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

This course covers the practical and legal issues involved in managing a major project, beginning with the strategic thinking at the outset, going through the various procurement stages up and until contract completion and thereafter during the contract management. Consideration will also be given to using and implementing effective project and contract management tools.

## Suitable audience:

Officers and lawyers within local authorities, heads of legal, procurement professionals, contract managers and finance officers who are anticipating getting involved with a major contract and/or are already involved with a major project (including a PFI Contract which may be reaching expiry).

## Overview and topics to be covered include:

### Overview

- Handback
  - Preparing for Expiry of Contracts (whether it is a PFI or another commercial arrangement).
- Next steps
  - Considering process for new major project (including where re-procurement of services).
  - Strategy planning:
    - Options analysis;
    - Preferred option;
    - Business Case;

- Implementation.
- Procurement Process:
  - Initiation process;
  - Effective project management tools;
  - Negotiations;
  - Drafting and settling the commercial arrangements.
- Contract concluded and in operation:
  - Effective Contract management;
  - Being aware of relevant rights and exercising these where appropriate.
- Summing up

## Interactive elements

To be confirmed in due course though questions and discussions will be positively encouraged throughout.

## Competencies

This course will cover:

A Ethics professionalism and judgement  
 B Technical legal practice  
 B4 Draft documents  
 B6 Negotiation  
 C Working with other people  
 C1 Communicate clearly and effectively  
 D Managing themselves and their own work

## Presenter profiles:

Jackie Heeds, Freeths has over 20 years' experience in complex infrastructure and commercial transactions gained in major international law firms and procured through a range of public private partnerships including PFI/PF2 and joint ventures. For a number of years she has been recognised as a leading individual in her field by Legal 500, also being described as brilliant, having great legal skill, superb ability to lead a multi-disciplinary team and being praised for her ability to deliver complex projects.

James Larmour, Freeths has over fifteen years' experience of advising on a number of complex and innovative infrastructure and property finance transactions. These include a number of PFIs, PPPs, joint ventures, outsourcing and M&A deals. James has advised the public and private sectors on a diverse range of sectors. He is recognised as a Leading individual in Chambers and Legal 500.

Jessica Brickley, Freeths has over a decade of experience in commercial matters, previously as a transactional lawyer and now as a Knowledge Management Lawyer. Jessica provides technical and transactional support to the Commercial team across all of our offices, keeping our lawyers and clients up to date, providing training and current awareness.

# CPR and Civil Cases Update

Level of course: All levels

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

21 June 2021

12noon – 1pm

Presented by Weightmans

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

To give the audience an update on most significant recent developments in caselaw and the CPR

## Suitable audience:

Lawyers

## Overview and topics to be covered include:

- Case law – generic issues involving all local authorities and specific service areas
- CPR – ongoing changes in disclosure duties are of particular interest
- Part 36 offers
- ADR and mediation

## Interactive elements

## Competencies

This course will cover:

B Technical legal practice  
B6 Negotiation

## Presenter profiles:

Adam Clemens, Leicestershire County Council, Chris Webb-Jenkins and John Riddell, Weightmans are three highly experienced local authority litigators. They believe that their combined experience comes to about 100 years and say that it feels like that on a Monday morning. They hope to share their experience with you and this will be the third year in which they have delivered this training to EM Lawshare.

# Property Development Workshop

## Part 1 – Preparing for Disposal of Development Assets

An overview on identifying and seeking to resolve issues in relation to land prior to agreeing and approving disposals (freehold and leasehold) for development

Level of course: All levels

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

30 June 2021  
12noon – 1pm

Presented by Freeths

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

### Course overview

We will be covering how Local Authorities can prepare for the disposal of assets intended for development to identify and resolve issues prior to agreeing terms and seeking approvals for the disposal. This will include an overview on the types of issues which may affect the asset and how those can be resolved and/or dealt with as part of the transaction. Examples of recent work will be included.

### Suitable audience:

Local Authority Property/Development

### Overview and topics to be covered include:

Please see above

### Interactive elements

We are intending for the session to be 50/50 presentation and discussion so we would encourage attendees to bring any examples for discussion ie transactions that have become particularly protracted or the structure of the deal has changed significantly from as originally anticipated. We are also happy to discuss any queries around or connected to the subject matter that attendees may have.

### Competencies

This course will cover:

B Technical legal practice  
B4 Draft documents

**Presenter profiles:**

Maxine Chenoweth, Freeths has significant experience in a broad range of Property matters and now specialises in the development of public sector land. She has experience dealing with a variety of clients, with an emphasis on local authorities and associated commercial development partners.

Andrew Rathi, Freeths is a Real Estate Lawyer with a broad range of commercial property expertise. He has acted for a wide variety of clients, including developers, banks, investors, landlords, tenants, housing associations, management companies and public authorities.

# Property Development Workshop – Part 2

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ON24**

7 July 2021  
12noon – 1pm

Presented by Browne Jacobson

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

A dissection of development agreements on council regeneration and development projects including key principles and issues to consider.

## Suitable audience:

Solicitors, surveyors, estate managers, regeneration officers.

## Overview and topics to be covered include:

Taking the delegates through the drafting and negotiation of a development agreement including advice on:

- Payment mechanisms
- Development obligations
- Funding obligations.

## Interactive elements

We will be open to questions and have a discussion forum

## Competencies

This course will cover:

B Technical legal practice  
B4 Draft documents  
B6 Negotiation

Presenter profiles:

Kassra Powles is a senior associate in Browne Jacobson's property development and housing team. He advises both private and public sector clients on a range of commercial and residential development transactions, focusing particularly on development and investment acquisitions. Recent experience includes a cinema led development in Grantham for South Kesteven District Council, a hotel development and acquisition for City of Lincoln Council and an office development at Loughborough University Science and Enterprise Park.

Neil Walker is a legal director who advises on a wide range of local authority projects including regeneration, investment and services outsourcing projects and has over 25 years' experience of dealing with development agreements for public and private sector clients. Over the last few years Neil has acted on a number of forward funded council development projects.

# Governance of wholly owned LA companies

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA GOTOWEBINAR**

13 July 2021  
12noon – 1pm

Presented by Anthony Collins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

Legal entity vs public asset; business case and business plan; directors; shareholder function; executive and council

## Suitable audience:

Legal Officers, Governance Officers, Commercial / Project Officers, and Officers Appointed as Directors and/or providing support to companies (including Company Secretarial)

## Overview and topics to be covered include:

As above

## Interactive elements

## Competencies

This course will cover:

B Technical legal practice

## Presenter profiles:

Olwen Brown is a partner in Anthony Collins and heads the work of the Local Government Sector. She has worked in a range of local authorities and other public bodies in a career ranging back over 35 years; during which she has held roles such as head of legal Services, Corporate Director, Monitoring officer and Chief Executive. She is widely regarded as one of the key “go to” lawyers for Monitoring Officers and Heads of Legal Services as a nationally regarded governance expert and has been widely involved in assisting councils with rewriting constitutions.



Alex Lawrence – Alex advises local government and the wider public sector on local government law, governance, decision making, company law and commercial matters including the application of the public procurement and State aid rules. Alex spent several years as an in-house solicitor at Leicestershire County Council. In 2015, he was awarded the Law Society Diploma in Local Government Law and Practice with distinction and the Local Government Legal Society Trust prize for best candidate. Alex regularly advises local authorities on the establishment of housing delivery vehicles and joint ventures for delivery/promotion of housing.

Matt Marsh is a solicitor in the governance and commercial department at Anthony Collins and is a member of the local government team. Prior to joining Anthony Collins Matt worked in private practice specialising in criminal defence and more recently as in-house solicitor of a local authority. He has advised on contentious and non-contentious matters concerning regulatory compliance and enforcement, public and local government law, statutory vires and governance, as well as the development and implementation of regulatory policies and procedures. Matt has defended and prosecuted a wide range of criminal and regulatory offences in the Magistrates' and Crown Courts.

# Data sharing in the public sector

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

14 July 2021

12noon – 1pm

Presented by Geldards

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

This course looks at the sharing of personal data in the public sector. We will consider the ICOs Code of Practice on Data Sharing, Digital Economy Act Codes of Practice, Data Protection Impact Assessments, Security and Transparency requirements. We'll also look at data transfers outside the UK post-Brexit. A basic understanding of Data Protection law and terminology is needed.

## Suitable audience:

DPOs, Information Governance Teams, Lawyers & individuals who deal with and routinely share personal data

## Overview and topics to be covered include:

- Data Protection
- UK GDPR
- Data Sharing
- Data Transfers

## Interactive elements

## Competencies

This course will cover:

B Technical legal practice

#### Presenter profiles:

Helen Snow, Geldards is a Senior Associate with 15 years' employment experience covering all aspects of employment law, both contentious and non-contentious for private, public and third sector organisations. Helen is an expert in data protection law advising clients on all aspects of this legislation, particularly those relevant to the employment sphere, such as individuals' rights and compliance.

Lowri Phillips, Geldards is a Partner in the Employment Department with over 20 years' knowledge and hands-on experience of all aspects of employment law. Lowri the public and third sector on both contentious and non-contentious employment matters and is the Head of the Information Law team and advises in connection with GDPR compliance and all aspects of data protection law and freedom of information.

# JCT or NEC – which form of construction contract?

A high-level comparison of the JCT and NEC forms of contract

Level of course: Introductory

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA TEAMS**

15 July 2021

12noon – 1pm

Presented by Sharpe Pritchard

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

The course will provide a high-level review of the suites of construction contracts offered by the JCT (Joint Contracts Tribunal) and the NEC (New Engineering Contract – created by the Institution of Civil Engineers (ICE)). We will provide an overview of the suites in general and the different types of contract comprising each. We will draw on the general similarities and differences between each and how this may impact matters from a practical perspective. The course will also provide some basic tips on putting together a construction contract and common pitfalls to avoid in the context of each set.

## Suitable audience:

Technical officers (project managers, QS etc) and in-house lawyers.

## Overview and topics to be covered include:

- Construction Contracts
- JCT/NEC Forms
- Drafting

## Interactive elements

Discussion forum – experiences of the contract suites

## Competencies

This course will cover:

B Technical legal practice

## B4 Draft documents

### Presenter profiles:

Laura Campbell, Sharpe Pritchard has expertise across a range of non-contentious construction matters. Laura approaches her work in a diligent manner to ensure her clients enjoy positive outcomes. Whether it is a new instruction or repeat work for an existing client, Laura utilises her experience dealing with non-contentious matters to find cost-effective and pragmatic solutions to problems.

Laura deals exclusively with public sector clients, assisting them with a wide range of non-contentious construction matters. She has particular expertise dealing with standard form contracts – including the JCT and NEC suites – and is able to assist clients with drafting bespoke amendments to suit their individual needs. Laura also has experience appointing consultants, drafting pre-construction services agreements and handling school expansion projects. She can interpret contracts and help draft innovative deeds of variation to resolve problems.

Across this array of non-contentious matters, Laura works assiduously to achieve positive outcomes for her clients. Helen Batter, Sharpe Pritchard has a wide range of non-contentious construction experience across both the public and private sectors.

Helen works collaboratively with clients to assess their requirements and to offer practical and commercially-minded advice to help them achieve their aims. She works diligently to assist clients in breaking down and resolving complex legal problems efficiently and within required timeframes.

Helen has considerable experience assisting clients with a range of non-contentious construction matters. She regularly drafts standard form construction contracts (including those from the JCT and NEC suites) and guides clients through the amendment process. Helen also advises clients on all aspects of contract interpretation, helping them find innovative and pragmatic solutions to satisfy their individual needs. Helen has also gained experience drafting and negotiating the terms of consultant appointments from the perspective of both employer and consultant and is able to advise on the motivation for and effects of proposed amendments.

# Intellectual Property rights

## An Overview and Introduction to IPR

Level of course: Introductory / Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA TEAMS**

2 September 2021

12noon - 1pm

Presented by Sharpe Pritchard

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

### Course overview

#### 1. Types of Intellectual Property

- Explanation of registered/unregistered IP.
- Advantages and disadvantages of registering an IP right, where it is possible to hold rights as either unregistered or registered.
- Guide through the types of IP to be addressed in this session.

#### 2. Copyright

- Copyright protects original artistic, musical, dramatic and literary works, including computer programs, sound recordings, films, broadcasts and typographical arrangements of published works.
- Introduction to copyright and the nature of the protection it affords works.
- Explanation and examples of works which can be protected by copyright.
- Guide through the requirements, which must exist in order for copyright to be vested in a work.
- Outline of the rules in relation to ownership of copyright including third-party commissioned work and work undertaken by employees.
- Explanation of infringing acts against a copyrighted work.

#### 3. Trademarks and passing off

- What is a trade mark?
- What items can function as a trade mark and what can be registered?
- Overview of how to apply for a trade mark and what to consider, including: "Nice" classification; Series applications; Grounds for refusal and applicability; Procedure following application.
- Why register a trade mark and explanation of what rights registration awards.
- Brief explanation of "passing off"

#### 4. Design Rights

- Design rights protect the appearance of the whole or part of a product. They can be registered or unregistered.

- Explanation of requirements for design rights and requirements for registration.
- 5. Patents**
- Explanation of the statutory regime and duration of protection given to registered patents.
- 6. Protection of rights in Confidential Information**
- It can be possible to protect information which is sensitive to the business through rights in confidential information (which covers know-how and trade secrets).
  - Outline of principles required for enforceability.
- 7. Impact of Brexit on IP Regime in UK**
- 8. IPR, contractual provisions and commercial exploitation**
- We will explain how IPR ownership, licencing and liabilities are dealt with in contract terms and how intangible assets including IPR can be commercially exploited

#### Suitable audience:

Local authority officers who are responsible for protection of Council-generated IP (e.g. with discrete projects done in-house) or those officers involved/interested in protecting IP on discrete commercial projects (e.g. when engaging third-party contractors for deliverables which have the potential to include IP).

#### Overview and topics to be covered include:

Intellectual Property Rights

#### Interactive elements

There will be a Q&A function throughout the webinar.

#### Competencies

This course will cover:

B Technical legal practice  
B2 Legal research

#### Presenter profiles:

Peter Collins is a corporate lawyer who specialises in creating commercial delivery structures for public sector clients including through subsidiary companies, collaboration arrangements, partnerships and joint ventures. Peter also acts for clients on company acquisitions and disposals, private equity investments, fundraisings, group reorganisations and corporate governance.

Ryan Copeland is a solicitor in the Corporate and Commercial department and works closely with Peter Collins. He has experience on a variety of corporate structures and frequently advises various entities (including governmental bodies, statutory corporations, charities, as well as private companies) on many aspects of their corporate governances. Ryan specialises in intellectual property and advises a number of large corporations, government bodies and start-ups on their IP rights.

# Childcare

## Subtitle

## Level of course:

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

14 September 2021

12noon - 1pm

Presented by Weightmans

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

TBC

## Suitable audience:

Overview and topics to be covered include:

## Interactive elements

Case studies

## Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B4 Draft documents

B5 Advocacy

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively

D Managing themselves and their own work

## Presenter profiles:

Marion Robinson - Principle Associate - an expert in childcare lawyer with many years' experience of working in the field for local authorities



# Making and promoting CPOs and key principles of CPO Compensation – Part 1

## Part 1: From the start of the process to the making of the CPO

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

16 September 2021

12noon – 1pm

Presented by Freeths

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

### Course overview

A summary of the key issues to consider in promoting a compulsory purchase order from the start of the process to the making of the CPO

### Suitable audience:

Lawyers, surveyors, regeneration officers and any other disciplines involved in making and promoting compulsory purchase orders

### Overview and topics to be covered include:

- Availability and selection of the correct power
- What can you acquire?
- CPO as a last resort
- Compelling case in the public interest – impact of Human Rights and the Equality duty
- Decision-making process
- Do you always need to CPO?
- Impediments – do we need planning permission?
- Impediments – stopping up order?
- Funding/development viability

### Interactive elements

## Case Studies

### Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B2 Legal research
- B4 Draft documents
- B5 Advocacy
- B6 Negotiation
- C Working with other people
- C1 Communicate clearly and effectively
- D Managing themselves and their own work

### Presenter profiles:

Nathan Holden, Freeths LLP is a Partner and Head of the Freeths' local government practice and member of the Compulsory Purchase Association with over 20 years' experience of advising on making and promoting CPOs. Nathan's recent experience includes advising on the promotion of a major CPO for a new housing scheme in the East Midlands and a new district centre in the West Midlands.

# Construction disputes and contractor insolvency

## Construction Dispute Resolution Procedures and Mitigating and Managing Insolvency

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA TEAMS**

20 September 2021

12noon – 1pm

Presented by Sharpe Pritchard

**If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.**

### Course overview

The course will look at the various forms of dispute resolution procedures available under construction contracts, including mediation, arbitration and expert determination. However, we will focus on adjudication, being the statutory form of dispute resolution procedure. We will provide an overview of the process and timescales and how to best prepare for commencing or responding to an adjudication, as well as some tips on how to improve your success rate in adjudication.

The course will provide a brief overview and update of recent judgments in respect of matters such as construction payment disputes.

In the second half of the webinar, we will look at the methods to employ during the procurement phase of a project, as well as the contractual protections which can be implemented by employers to mitigate the likelihood and impacts of contractor insolvency. We will consider and provide and explain the processes under standard form contracts that apply in an insolvency scenario, including the “right” way to terminate a contractor’s employment.

We will also discuss the recent decision in *Bresco v Lonsdale* [2019] which provides helpful clarity on dispute resolution in an insolvency situation, and talk through the steps for continuing with and completing a project following contractor insolvency.

### Suitable audience:

Technical officers (project managers, QS etc) and in-house lawyers

### Overview and topics to be covered include:

Mediation, Arbitration, Adjudication, Insolvency, Insolvency – administration and liquidation

## Interactive elements

Discussion forum – experiences of insolvency

## Competencies

This course will cover:

B Technical legal practice  
B4 Draft documents

## Presenter profiles:

David Owens, Sharpe Pritchard is a specialist construction disputes lawyer, with over 14 years' experience and with considerable expertise in dispute resolution in the PFI/PPP forum. David's other focus is on dispute resolution in the IT sector, and he previously worked as an IT consultant prior to his career in the law. David offers commercial, pragmatic advice, and works with clients to resolve disputes and achieve the best solutions. His focus is on protecting the client's commercial interests, rather than on unnecessarily prolonging the dispute. His clients include public bodies and contractors of all sizes. He has acted in disputes relating to projects in the UK and overseas, including multi-party PFI disputes, complex safety-related disputes in the health sector, multi-million pound arbitrations for foreign governmental bodies and substantial disputes relating to UK higher education institutes. He has considerable expertise in construction adjudications, gained from years of experience of this fast-moving dispute resolution process.

Rachel Murray-Smith, Sharpe Pritchard specialises in projects and procurement matters, with a particular interest in and focus on construction. Rachel provides commercial and solution focused legal advice, with an emphasis on proactive engagement with her clients and proactive management of legal and commercial risks. The projects that Rachel advises on invariably involve multiple stakeholders, numerous commercial risks/considerations and tight deadlines. Sectors she specialises in include: commercial contracts, construction and procurement. Rachel has built up extensive non-contentious construction experience and works across a range of construction contracts. She advises clients regularly with regards the use of JCT, NEC3 and NEC4 standard form contracts together with preparing all ancillary documentation. She provides end-to-end support commencing at the procurement strategy phase all the way through to project completion. Rachel also plays an active role in the firm's dedicated adjudication unit (Sharpe Pritchard Adjudication) and has advised in relation to issues such as interim application disputes, final payment disputes, defects liability and overpayment claims.

Clare Mendelle, Sharpe Pritchard. With a background in general commercial and construction litigation, Clare has considerable experience in all forms of dispute resolution including adjudication, arbitration, mediation, expert determination and litigation. Since 2015 Clare has specialised in construction and engineering disputes, primarily relating to PFI/PPP contracts in the health and education sectors. Her clients have included NHS Trusts, local authorities, SPVs and contractors. She has acted on a wide variety of projects and disputes, ranging from the relatively straightforward to multi-party, multi-million pound claims. Her science background makes her particularly adept at evaluating technically complex expert evidence. She has also advised employers, main contractors and subcontractors on standard form and bespoke construction contracts in the housing and waste sectors. Clare provides a dedicated knowledge management role for the construction team at Sharpe Pritchard.

# Coaching and team dynamics

An introduction to:

- a) coaching and the use of coaching techniques in line management; and
- b) methods to improve team dynamics

Level of course: Introductory

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ON24**

22 September 2021

12noon - 1pm

Presented by Browne Jacobson

**If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.**

## Course overview

A key role for any leader is to understand the members of their team and to get the best out of them, which in turn will see them get the best out of their direct reports.

This session will provide a quick introduction to coaching, then focus on how coaching techniques can be used in conversations with team members to support them in delivering to their full potential. We will also look at team dynamics and how these can materially help or hinder a team delivering on its objectives. We will explore methods of helping teams to work through challenges, to better understand each other and to work together to achieve shared goals.

There will be opportunities to ask questions throughout the session and time for a discussion forum at the end. We will also seek to bring the suggested approaches to life with examples of where we have seen the benefits of these approaches.

## Suitable audience:

Aimed at those in leadership positions, so heads of legal and heads of department.

## Overview and topics to be covered include:

- an introduction to coaching
- coaching techniques
- important line management conversations
- team dynamics and obstacles

## Interactive elements

Discussion forum

## Competencies

This course will cover:

- C Working with other people
- D Managing themselves and their own work

## Presenter profiles:

Iain Blatherwick was Managing Partner of Browne Jacobson for over 11 years, presiding over a period of unprecedented growth and activity for the firm, before stepping down in April 2020. He is now working with the firm as a qualified executive coach, accredited by the European Mentoring and Coaching Council to Practitioner Level.

Susan Mabbott, Consultant had worked for Browne Jacobson for 39 years when she retired from the partnership and her role as head of one of the firm's five national departments in April last year. Since then, she has been developing her own coaching and mentoring practice having qualified as a business coach and mentor with the Institute of Leadership and Management several years ago. She is also a Member of both the Association for Coaching (AC) and the European Mentoring and Coaching Council (EMCC).

Sue has a real enthusiasm for personal development and leadership and is passionate about helping people equip themselves with the right mind-set and skills to enable them to realise their full potential, embrace change and deal with uncertainty, both for themselves and for their organisation's aims and objectives.

With a relaxed, authentic approach to coaching, Sue's focus is firmly on championing her clients, supporting their journey to achieving their goals and helping overcome self-limiting beliefs.

# Special Educational Needs – Children and Families Act 2014

## Personal Budgets

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

29 September 2021

12noon – 1pm

Presented by Weightmans

**If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.**

### Course overview

If a local authority maintains an EHC plan then it must, if requested to do so, calculate a personal budget. A personal budget is the amount of money identified by the local authority as required to secure the provision set out in the EHC plan.

Section J of the EHCP should then outline the personal budget for health, education and social care and how those budgets are to be delivered.

An education budget can be delivered in four different ways and different rules will apply to each method of delivery.

This course will discuss the various aspects of personal budgets and will include consideration of the Children and Families Act 2014, The Special Educational Needs (Personal Budgets) Regulations 2014, The Care Act 2014, The Children Act 1989, The National Health Service Acts

### Suitable audience:

Local Authority in house legal / education / social care / finance teams

### Overview and topics to be covered include:

- Children & Families Act 2014
- The Special Educational Needs (Personal Budgets) Regulations 2014
- Personal Budgets
- Direct payments
- Third party arrangements

- Mixed budgets

#### Interactive elements

Interactive poll included

#### Competencies

This course will cover:

B Technical legal practice

#### Presenter profiles:

Victoria Cassidy, Weightmans is a solicitor who specialises in public law, child and adult protection and education. She has 18 years ppe in these respective fields. She has recently re-joined Weightmans LLP having just spent two years managing the special educational needs team of a local authority and has a good working knowledge of all things SEN.



# Fire Safety Bill and draft Building Safety Bill – changing obligations for management of high rise buildings

Level of course: Advanced

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

30 September 2021  
12noon – 1pm

Presented by Bevan Brittan

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

Following the Grenfell tragedy of 2017, the Independent Review of Building Regulations and Fire Safety was instigated by Dame Judith Hackitt. This has culminated in the implementation of the Fire Safety Bill and draft Building Safety Bill.

In this webinar we look at these reforms and how they can be put into practise, what this means for your residential properties and other local authority owned assets.

## Suitable audience:

Asset Managers, Health & Safety Officers, In-house Lawyers, Development & Construction Officers, Risk Managers

## Overview and topics to be covered include:

- Current legislative framework
- Issues arising from ESW1 Forms – mortgages and insurance
- Changes introduced by the Fire Safety Bill
- New Building Safety Bill
- What does this mean for your:
  - residential properties over 18m
  - offices and other LA owned assets

- Recovering costs of remedial works

#### Interactive elements

#### Competencies

This course will cover:

B Technical legal practice  
B6 Negotiation

#### Presenter profiles:

Louise Robling is a Partner at Bevan Brittan and leads the Construction and Engineering Contract Management and Dispute Resolution practice.

Louise specialises in advisory and dispute resolution work within the construction, engineering and FM markets, with particular expertise in the operational management of PFI/PPP contracts and the resolution of disputes in long term partnering contracts. She works with local authorities, contractors and consultants on all aspects of construction and engineering law, including the recent Fire Safety and Building Safety Bills.

# A Beginners Guide to Section 106 Planning Obligations

Level of course: Introductory

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

5 October 2021

12noon – 1pm

Presented by Geldards

**If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.**

## Course overview

The course will offer an introduction to section 106 planning obligations, covering both the legal requirements and practical issues to be considered.

## Suitable audience:

In-house lawyers with no or limited experience of s.106 planning obligations and planning, highways and housing officers

## Overview and topics to be covered include:

- the statutory requirements for a valid planning obligation
- government policy and guidance
- key considerations when drafting substantive obligations
- practical tips
- compliance with Regulation 122 of the Community Infrastructure Levy Regulations 2010

## Interactive elements

Group practical session working through an example agreement

## Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice

B4 Draft documents  
B6 Negotiation  
C Working with other people

#### Presenter profiles:

Charles Felgate, Geldards is an experienced planning and environmental lawyer, who provides advice to both public and private sector clients. Charles regularly participates in planning and enforcement appeals, call-ins and related matters. He has recently acted on a minerals planning application recovered appeal and associated commons application, and prior to that was engaged on a yearlong public inquiry into the statutory orders for the proposed M4 motorway corridor around Newport, South Wales. He also has significant non-contentious experience, delivering section 106 agreements and other infrastructure agreements. He previously completed a s.106 agreement to deliver a residential development of 2,300 plus homes on the site of the former Drakelow Park Power Station, near Burton upon Trent, on behalf of South Derbyshire District Council. Charles also has significant judicial review and statutory challenge experience with numerous notable successes in the Administrative and Planning Courts to his credit.

Tomos Phillips, Geldards has significant knowledge and experience in planning, environmental, compulsory purchase and highways law. He is experienced in negotiating major section 106 obligations for local planning authorities, landowners and developers. He recently acted for the local planning authorities on the drafting and negotiation of complex s.106 agreements relating to a development of 1,050 houses on the site of the former Gedling Colliery and a development of up to 1,100 houses and other ancillary development in South Derbyshire. He has also advised the Welsh Ministers on section 106 obligations submitted during planning appeals, and has experience of negotiating s.106 agreements for other types of development such as wind farms. Tomos is also experienced in all other aspects of planning law, and has also advised clients on the interplay between equality and human rights legislation and listed building legislation. He also provides strategic advice on matters ranging from emerging local plans and the 'duty to co-operate', to the interpretation of CIL legislation and the adoption of charging schedules.

Natalie Harries is an Associate specialising in Planning Law. Prior to qualification in 2018, Natalie was a trainee solicitor at Geldards and spent a year training with the Public Law Team. During her training contract Natalie assisted the team on a number of matters, including a multi-million pound business acquisition of a site with a complex planning history, and a public inquiry into the proposed M4 motorway corridor around Newport, South Wales. On a day to day basis Natalie advises both Local Planning Authorities on a number of planning matters, including drafting and negotiating Section 106 Agreements and Unilateral Undertakings, and advising on other development control issues such as enforcement cases and applications for certificates of lawfulness.

# Integrated care systems

**What is the role for local authorities and how to maximise relationships with the health sector?**

Level of course: Intermediate / Advanced

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ON24**

6 October 2021

12noon – 1pm

Presented by Browne Jacobson

**If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.**

## Course overview

NHSE&I is overhauling the role of Integrated Care Systems, putting them on a statutory footing and potentially taking power back to the centre. Local authorities need to be fully involved in ICS to ensure that people's health in its widest sense is improved. Local authorities provide a wide range of health-related services but also many services that are not so obvious, such as social housing. What have we learnt so far this year about how local authorities and health bodies can and should be working together to maximise the benefit to the public and what is the legal basis for this?

## Suitable audience:

Solicitors/social care managers/housing managers

## Overview and topics to be covered include:

- What is an ICS
- What is the legal relationship between ICS and local government

## Interactive elements

Polls

## Competencies

This course will cover:

B Technical legal practice

C Working with other people

### Presenter profiles:

Anja Beriro, Partner at Browne Jacobson specialises in advising public bodies on their duties and obligations under the public procurement regime and how to run successful and compliant procurement exercises; managing complex projects that require lawyers and other advisors from different disciplines; providing commercial and governance advice to a wide range of public authorities; advising public bodies on alternative service delivery models in particular outsourcing of service delivery and corporate vehicles. She has previously worked in-house as a solicitor for Sheffield City Council and managed a three-year ERDF funded project for an environmental charity.

James Arrowsmith, Partner at Browne Jacobson leads the Children's Services and Abuse team, working with a wide range of clients across the country to address historical and recent allegations of abuse, child sexual exploitation and other complaints relating to children and children's services.

He is often involved from the emergence of allegations of abuse through internal and police investigations to the conclusion of claims. His role includes support for public relations teams, internal briefings (for example for board members or councilors) and supporting safeguarding teams in extracting learning from incidents.

James supports clients in safeguarding and risk management, from working with them to understand and mitigate risks arising from organizational structure and procurement decisions to prevent claims, to leading investigations focused on delivering real improvements.

# How to draft the perfect contract

Level of course: Introductory / Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ON24**

11 October 2021  
12noon – 1pm

Presented by Browne Jacobson

**If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.**

## Course overview

There may be no such thing as the “perfect” contract, but there are some areas which can often be improved. This session focusses on the areas of the contract that best manage risk for your organisation, improve contract management and look at some “top tips”.

## Suitable audience:

Any officers with responsibility for drafting contracts – whether legal or those with other specialisms but who may have some “self-serve” responsibility for dealing with contracts.

## Overview and topics to be covered include:

- The importance of good contracts
- Managing risk through effective drafting
- Indemnities and termination
- Payment and performance
- How good contracts can support contract management

## Interactive elements

There will be a short quiz on some contract issues at the start of the session

## Competencies

This course will cover:

B Technical legal practice  
B4 Draft documents  
B6 Negotiation

#### Presenter profiles:

Craig Elder, Browne Jacobson specialises in structuring complex competitive dialogue procurements, drafting and advising on strategic service arrangements (including those between public bodies) and advising public and private sector clients on high value PFI and PPP projects. He has also advised on innovative and long-term projects in the social care and leisure sectors and has a track-record of successfully advising public and private sector clients on high-value infrastructure projects in a range of sectors including education, energy and renewables, health, waste management and defence. Craig has been named Public Sector: Individual of the Year (Outside London) at the Legal 500 Awards 2019.



# Making and promoting CPOs and key principles of CPO compensation – Part 2

## Part 2: From dealing with objections to confirmation of the CPO and beyond

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

19 October 2021

12noon – 1pm

Presented by Freeths

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

### Course overview

A summary of the key issues to consider in promoting a compulsory purchase order from the start of the process to the making of the CPO

### Suitable audience:

Lawyers, surveyors, regeneration officers and any other disciplines involved in making and promoting compulsory purchase orders

### Overview and topics to be covered include:

- Dealing with objectors
- Blight Notices
- Preparing for the CPO inquiry/process
- The CPO inquiry
- Confirmation of the CPO
- GVD verses Notice to Treat/Entry
- Advance payment of compensation
- Principles of CPO compensation

### Interactive elements

Case Studies

## Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
  - B2 Legal research
  - B4 Draft documents
  - B5 Advocacy
  - B6 Negotiation
- C Working with other people
  - C1 Communicate clearly and effectively
- D Managing themselves and their own work

## Presenter profiles:

Nathan Holden, Freeths LLP is a Partner and Head of the Freeths' local government practice and member of the Compulsory Purchase Association with over 20 years' experience of advising on making and promoting CPOs. Nathan's recent experience includes advising on the promotion of a major CPO for a new housing scheme in the East Midlands and a new district centre in the West Midlands.

# How to manage bullying and harassment grievances

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

26 October 2021  
12noon – 1pm

Presented by Weightmans

**If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.**

## Course overview

- Definitions of harassment and bullying
- How to deal with a bullying/harassment complaint and pitfalls to avoid
- Potential claims

## Suitable audience:

Anyone responsible for managing or advising on managing bullying and harassment grievances

## Overview and topics to be covered include:

To provide delegates with an overview of the key points to consider when dealing with bullying and harassment grievances.

## Interactive elements

## Competencies

This course will cover:

- B Technical legal practice
- C Working with other people

## Presenter profiles:

Either Victoria Duddles or Paul Bownes (tbc)

Victoria Duddles, Weightmans is a solicitor with over 20 years' experience of advising on employment law and employee relations issues for both public sector and private sector clients. She regularly

advises on discrimination issues, including bullying and harassment as well as providing in-house training in this area. She is a Fellow of CIPD and is Vice Chair of Birmingham Law Society's Employment Law Committee and volunteers as Policy Adviser to Birmingham Branch CIPD.

Paul Bownes, Weightmans has been qualified as a solicitor since 2011 and has specialised in employment law since before qualification. He is an advocate and regularly appears in the Employment Tribunals dealing with the entire range of employment claims. He also provides day to day advice to organisations of all sizes in the public and private sectors and is regularly instructed to act as an external investigator for grievances.

# Local Authority Consultations: law and best practice

Understanding the obligations to take the risks out

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

28 October 2021  
12noon – 1pm

Presented by Geldards

**If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.**

## Course overview

A practical, experience based guide explaining when a consultation is required in law, what it needs to include and how to do it with minimum risk

There will be case discussions as the course progresses and practical suggestions to de-risk high profile consultation exercises

## Suitable audience:

Lawyers or officers with experience of public consultations

## Overview and topics to be covered include:

- Duty of fairness
- Express and implicit obligations to consult
- What does a lawful consultation entail?
- Gunning criteria
- De-risking a consultation
- A brief introduction to managing a legal challenge

## Interactive elements

Case discussions

## Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- C Working with other people
- C1 Communicate clearly and effectively

**Presenter profiles:**

Steve Eccleston is the Assistant Director for Legal Services & Deputy Monitoring Officer in Sheffield Council. He joined Sheffield City Council in 1992 as a child care lawyer/general litigator. He was appointed Litigation Manager in 2000 and then Assistant Director for Legal Services in 2010. Steve has had conduct of various high profile cases over the years including Judicial Reviews into Sheffield's Council Tax Support Scheme, leisure centre closures, library reorganisations and adult social care fee setting. He was lead lawyer for Sheffield in the Hillsborough Inquests and recently in the Sheffield Street Tree injunction litigation. Steve sits as an Assistant Coroner in Sheffield and is a trustee/board member of 2 major Church of England charities.

# Defending disrepair claims

## Swimming against the tide

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

3 November 2021

12noon – 1pm

Presented by Geldards

**If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.**

## Course overview

This course will discuss how to deal with the deluge of disrepair claims made against public sector landlords due to the introduction of the Homes (Fitness for Habitation) Act 2018. It will include tips regarding the instruction of experts, responding on liability and dealing with offers.

## Suitable audience:

Practitioners with a basic knowledge of disrepair claims.

## Overview and topics to be covered include:

- Review of liability under section 11 Landlord and Tenant Act 1985
- Homes (Fitness for Habitation) Act 2018
- Instructing experts
- Offers – Part 36 and Calderbank
- Litigated claims

## Interactive elements

## Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B4 Draft documents

B6 Negotiation

- C Working with other people
- C1 Communicate clearly and effectively
- D Managing themselves and their own work

Presenter profiles:

Ellie Staniforth is a senior solicitor with Sheffield City Council who has extensive experience acting both on behalf of tenants and landlords in disrepair disputes.



# Implementation of the Liberty Protection Safeguards

Looking ahead to April 2022

Level of course: Introductory

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ON24**

10 November 2021

12noon – 1pm

Presented by Browne Jacobson

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

The unloved Deprivation of Liberty Safeguards (DOLS) process is to be replaced in April 2022 by the Liberty Protection Safeguards (LPS). This will involve a complete change of system with new roles, new training requirements and, crucially, new costs to health and social care sector organisations, both public and independent sector. This session will aim to bring you up to speed on the key developments and the implications for your organisation.

## Suitable audience:

Any health and social care providers or commissioners, both public and independent sector

## Overview and topics to be covered include:

- The new LPS process
- Updates on key developments
- Implications for your organisation

## Interactive elements

This session will involve a presentation covering the above with the chance to take questions from the audience.

## Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice  
B5 Advocacy  
C Working with other people

Presenter profiles:

Chris Stark, Partner at Browne Jacobson is a health and social care inquest and advisory lawyer. He is a solicitor advocate and regularly represents health and social care sector organisations in the Court of Protection and Coroner's court across the country. He regularly advises on all aspects of mental capacity, mental health, safeguarding and risk management.

# Introduction to RIPA

Level of course: Introductory / Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

16 November 2021

12noon – 1pm

Presented by Weightmans

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

To give a practical working guide – when it applies and how to obtain an authorisation

## Suitable audience:

Lawyers and officers involved in RIPA such as Environmental Health, Planning and ASB officers.

## Overview and topics to be covered include:

- The relevant sections of RIPA – directed surveillance and use of a CHIS
- Their definition and when they apply
- How to make a RIPA application – internal procedure and application to the Magistrates Court
- Practical examples of when RIPA applies set out in Codes of Practice
- Decisions of Investigatory Powers Tribunal

## Interactive elements

## Competencies

This course will cover:

B Technical legal practice

## Presenter profiles:

John Riddell, Weightmans has acted for local authorities for over 30 years. He has regularly advised them upon powers and procedures under RIPA and has carried out training for many EMLS authorities.

# Regeneration Update – delivering in the Post-Brexit landscape

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

17 November 2021  
12noon – 1pm

Presented by Geldards

**If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.**

## Course overview

In this session we will look at the ways a local authority might be able to assist and provide support in regeneration and development projects as well as some of the recent trends (for example the green agenda) and the new landscape and legal requirements following Brexit including the new Subsidy rules.

## Suitable audience:

Local authority lawyers and officers who are involved in advising on, co-ordinating or participating in regeneration and development projects for the local authority.

## Overview and topics to be covered include:

- Property considerations for bringing schemes to market
- Effective phasing of development
- Public sector's role in underpinning delivery
- Funding and the need to generate a satisfactory return
- Subsidy and procurement
- Greening the scheme

## Interactive elements

The course will include interactive discussion on the legal and practical issues which might affect regeneration and development.

## Competencies

This course will cover:

B Technical legal practice  
C Working with other people

#### Presenter profiles:

Tiffany Cloynes is a Partner and Head of Public Sector at Geldards LLP, she has extensive experience of working with the public sector. She has over the last 25 years advised on numerous regeneration projects and collaborative models between the public and private sector. Tiffany is recognised as a “regeneration ace” and is particularly interested in how local authority assets can be used to assist regeneration. Tiffany has worked with local authorities looking at appropriate models for delivery alongside funding arrangements. Recently Tiffany has been involved in considering income generation strategies with client and looking at way in which local authorities can support their regeneration activities.

Paul Hilsdon is a Partner at Geldards. Much of Paul’s experience over the years has been in relation to capital and development projects, acquisitions and disposals for public sector clients as well as due diligence exercises, land assembly and the transfer of property assets. He advises many local authorities in relation to their proposed and is acutely aware of the regulatory and governance issues that affect the sector.

Clare Hardy is a Senior Associate at Geldards LLP, she is experienced in advising local authorities on issues relating to income generation and regeneration, such as powers for charging and trading, procurement, State aid and the new Subsidy rules. She has extensive experience of advising on public sector matters and provides advice on a wide range of local government law matters, such as constitutional and governance issues, contracts and standards of conduct. She also provides knowledge management on public law matters.

Rebecca Gilbert is a Senior Associate at Geldards LLP, she advises local authorities and other public sector bodies on range of areas including regeneration and development projects, land assembly, delivery models, options appraisals, governance arrangements and commercial contracts. Rebecca has recently been advising local authorities on alternative options for the delivery of services and income generation.

# Basics of local authority governance

Level of course: Introductory/Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA GOTOWEBINAR**

18 November 2021

12noon – 1pm

Presented by Anthony Collins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

The legalities; the constitution; division between executive and council decisions; functions; role of statutory officers; sound decision making.

## Suitable audience:

Legal Officers, Governance Officers, and any Officers new to Local Government or who would welcome a refresher

## Overview and topics to be covered include:

Please see above.

## Interactive elements

## Competencies

This course will cover:

B Technical legal practice

## Presenter profiles:

Olwen Brown is a partner in Anthony Collins and heads the work of the Local Government Sector. She has worked in a range of local authorities and other public bodies in a career ranging back over 35 years; during which she has held roles such as head of legal Services, Corporate Director, Monitoring officer and Chief Executive. She is widely regarded as one of the key “go to” lawyers for Monitoring Officers and Heads of Legal Services as a nationally regarded governance expert and has been widely involved in assisting councils with rewriting constitutions.

Matt Marsh is a solicitor in the governance and commercial department at Anthony Collins and is a member of the local government team. Prior to joining Anthony Collins Matt worked in private practice specialising in criminal defence and more recently as in-house solicitor of a local authority. He has advised on contentious and non-contentious matters concerning regulatory compliance and enforcement, public and local government law, statutory vires and governance, as well as the development and implementation of regulatory policies and procedures. Matt has defended and prosecuted a wide range of criminal and regulatory offences in the Magistrates' and Crown Courts.

# Section 106 Agreements

Level of course: Advanced

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA GOTOWEBINAR**

25 November 2021

12noon – 1pm

Presented by Anthony Collins

**If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.**

## Course overview

Update on case law in relation to S106 Agreements. Drafting tips when a S106 Agreement is required.

## Suitable audience:

Planning officers, solicitors from local authority, public body, legal services

## Overview and topics to be covered include:

- Law relating to s106 agreements
- S106 agreements case law
- Drafting of s106 agreements
- Pitfalls to watch out for
- The need to check title
- The future of 106 agreements

## Interactive elements

A case study and short quiz will be provided, these will be interactive and a discussion forum will be offered

## Competencies

This course will cover:

B Technical legal practice  
B4 Draft documents  
B6 Negotiation  
C Working with other people



Presenter profiles:

Stuart Evans, Anthony Collins leads on planning and highway related legal work. For over 15 years he was employed as Head of Planning and Regeneration and Interim City Solicitor at Birmingham City Council where he advised the landowning arm of the Council's Property Services on many large transactions. He also supported and advised the Birmingham Municipal Housing Trust.

Clara Thomson is a Lawyer at Coventry City Council. She has 10 years' experience working for Local Authorities and has been the Planning and Highways Lawyer for Coventry City Council since March 2016.

# How to manage performance management

Level of course: All levels

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

7 December 2021

12noon – 1pm

Presented by Bevan Brittan

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

A comprehensive and practical overview of how to performance manage employees both at the place of work and remotely. We will walk you through the performance management life cycle from when concerns are first raised to considering potential dismissal, as a last resort. Along this journey we will visit the typical issues than can arise, from allegations of discrimination/bullying & harassment and grievances to assertions of whistle blowing. Owing to the increase in home working we will also consider how this can complicate the normal processes, as well as looking at the impact of related Health & Safety and wellbeing issues.

## Suitable audience:

HR professionals, in-house lawyers, line managers

## Overview and topics to be covered include:

- What should be considered prior to raising performance concerns
- When and how should performance concerns be raised
- How will this differ when working from home
- How can an employer effectively manage an employee's performance – both in the workplace and remotely
- Potential outcomes of a performance management process
- The importance of clear policies
- Health and safety and wellbeing considerations – especially with remote working
- Taking potential equalities issues into account
- Considering reasonable adjustments and other equalities issues

## Interactive elements

There will be time for a Q&A where we can address any topical concerns.

### Competencies

This course will cover:

- B Technical legal practice
- B2 Legal research
- C Working with other people
- C1 Communicate clearly and effectively
- D Managing themselves and their own work

### Presenter profiles:

Sarah Lamont is a Partner at Bevan Brittan specialising in employment law. She has over 25 years' experience in all aspects of contentious and non-contentious employment law

Sarah's general experience includes all areas of employment work and she has advised on a number of high profile cases in Tribunals, the Employment Appeal Tribunal, the High Court and the Court of Appeal. She has specific expertise in advising on equal pay and discrimination, restructuring and redundancy programmes, negotiated exits, changing terms and conditions, and providing TUPE advice in connection with service delivery models including shared services, partnering arrangements, joint ventures and outsourcing.

# Hearings and Inquiries in front of a planning inspector

## Statutory procedure and practical tips

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ON24**

8 December 2021

12noon – 1pm

Presented by Browne Jacobson

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

This is a practical introduction to Hearings and Inquiries held in front of a Planning Inspector. We will provide an overview of the different procedural steps, with a more in-depth practical look at drafting evidence and Statements of Case. We will also cover the formalities of attending a Hearing and Inquiry and what is expected from different parties.

## Suitable audience:

Both legal and non-legal. This will be especially relevant to those connected to planning appeals (including those having to give evidence) but is also relevant to all those who may have to have a hearing in front of a planning inspector (for example those working on the definitive footpath map).

## Overview and topics to be covered include:

- the statutory and administrative background of planning inquiries and hearings;
- the roles of those taking part in an inquiry – the Inspector, advocates, appellants and promoters;
- how to write Proofs of Evidence and Statement of Case
- understanding the approach of barristers when examining witnesses

## Interactive elements

We will have a number of polls throughout the session

## Competencies

This course will cover:

B2 Legal research  
B4 Draft documents  
B5 Advocacy  
B6 Negotiation  
C Working with other people  
C1 Communicate clearly and effectively

#### Presenter profiles:

Ben Standing specialises in public, planning and environmental law for public and private sector bodies. He has defended many public bodies in judicial review challenges and undertakes the advocacy at appeal hearings in front of planning inspectors. He regularly advises on planning matters (including appeals, rights-of-way, section 106 agreements, community infrastructure levy, EIA and use class), environmental issues such as contaminated land, SSSIs and the habitats regulations, and election law (both for general and local elections). He also advises public bodies on governance and vires issues.

Ben Hunt has worked in the planning profession for over 28 years, for both the public and private sectors. He has experience covering a wide range of planning matters, including major and minor housing and other development proposals, enforcement and planning policy. Ben has a background in minerals and waste planning, nature conservation and environmental issues.

Ben has significant experience in relation to planning appeals, including giving evidence at hearings and Inquires.

# Microsoft Training for Lawyers

Bullets and Numbering, Track Changes and Comparing and Combining

Level of course: Introductory/Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

9 December 2021

12noon – 1pm

Presented by Freeths

**If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.**

## Course overview

This training presentation will be delivered by video conferencing covering the subjects listed below. It will be delivered by a highly experienced Legal IT Training Consultant.

### Bullets and Numbering

- Working with Single Level Bullets and Numbering
- Working with Outline Numbering
- Promoting and Demoting Text
- Starting and Stopping Numbering
- Editing Bullets, Numbering and Outline Numbering

### Track Changes

- Turning Track Changes On/Off
- Tracking Documents
- Displaying and Printing Track Changes
- E-Mailing Tracked Documents
- Working with More Than One Author / Colour
- Finding Changes
- Accepting and Rejecting Changes Manually
- Accepting and Rejecting Changes Automatically

### Comparing & Combining

- Comparing Documents
- Combining Documents

## Suitable audience:

Lawyers who format their own documents using Microsoft Word

Overview and topics to be covered include:

- Bullets & Numbering
- Track Changes
- Comparing & Combining

Interactive elements

Q&A at the end of the training presentation via chat

Competencies

This course will cover:

IT Skills

Presenter profiles:

Amanda Grattan, Freeths has been designing and delivering IT training courses to Lawyers for 30 years. She has experience of law firms working practices, terminology and compliance standards so courses are always tailored to the needs of the practice/department. Amanda knows what Lawyers require from Microsoft Office and Legal Applications.

# The Human Rights Act for local authorities

Level of course: Introductory / Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

13 January 2022  
12noon – 1pm

Presented by Weightmans

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

An introduction to the Human Rights Act, its basic principles and how they apply to local authorities

## Suitable audience:

Lawyers

## Overview and topics to be covered include:

- The main provisions of the Act
- How they apply to local authorities
- The relevant articles – in particular articles 2,3,6 and 8.
- The application of the Act and principles of proportionality and margin of appreciation
- Limitation
- Quantum

## Interactive elements

## Competencies

This course will cover:

A Ethics professionalism and judgement  
B Technical legal practice  
B2 Legal research  
B4 Draft documents  
B5 Advocacy



B6 Negotiation  
C Working with other people  
C1 Communicate clearly and effectively  
D Managing themselves and their own work

Presenter profiles:

John Riddell, Weightmans has over 30 years experience of advising local authorities in litigation, judicial review and operational matters. Much of his practice covers Human Rights Act issues and he has an LLM in Human Rights Law

# Procurement and Social Value

What to know and how to implement Social Value in procurement exercises

Level of course: Introductory / Intermediate (Procurement knowledge will be assumed)

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA TEAMS**

17 January 2022  
12noon - 1pm

Presented by Sharpe Pritchard

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

### 1. What is Social Value?

- Requirement for government departments and local authorities to take account of social impact as part of their award criteria within the procurement process
- Key examples:
  - COVID-19 recovery;
  - tackling economic inequality;
  - fighting climate change;
  - reducing waste;
  - driving equal opportunities; and
  - supporting wellbeing

### 2. PPN Points to Note

- Applicable to procurements covered by the Public Contract Regulations 2015 and Central Government Departments, Executive Agencies and Non-Departmental Public Bodies ('in-scope organisations')
- Social Value should now be explicitly evaluated in all Central Government procurement where the requirements are related and proportionate to the subject matter of the contract
- Overarching objective is still to achieve the best commercial outcome however the public sector must maximise social value effectively

### 3. Practical Application

- Evaluation of the Social Value aspect of bids should be qualitative
- A minimum weighting of 10% of the total score for Social Value should be applied to the procurement to ensure that it carries a heavy enough score to be a differentiating factor in bid evaluation
- A higher weighting can be applied if justified

### 4. Potential problems

- a. Applies to bidders regardless of their size and type. This could be an advantage for SMEs and social enterprises as it can provide them with more opportunities to win government

contracts, however, it may mean that smaller companies are less able to invest effectively in social value initiatives

- b. Further guidance may be needed on how qualitative criteria is used for evaluation of the metrics within the model
  - c. It has been suggested that bidders should be able to offer their own outputs in tenders rather than a specific list
  - d. A weighting of 10% potentially does not give sufficient importance to Social Value in the overall evaluation and therefore does not incentivise bidders to provide good quality responses
5. What does this mean for LAs?
- a. LAs should now be explicitly evaluating social value in all of their procurements
  - b. LAs should take into account the number of local jobs or apprenticeships a contractor will provide or the care the contractor shows towards the environment, for example, when evaluating procurements

#### Suitable audience:

Procurement Officers and Procurement Lawyers

#### Overview and topics to be covered include:

Procurement, Contracts, Social Value

#### Interactive elements

Discussion elements

#### Competencies

This course will cover:

- B Technical legal practice
- B4 Draft documents
- C Working with other people
- D Managing themselves and their own work

#### Presenter profiles:

Radhika Devesher, Sharpe Pritchard specialises in advising on public sector projects and routinely advises on a whole variety of procurements. She has advised on a range of high value service contracts (waste collection, cleaning, facilities management, building maintenance) and bespoke contract arrangements let under the Concession Regulations. She advises on compliance with legislative requirements under GDPR and DPA 2018 and how such obligations should be considered during a procurement exercise and post-contract award. She also has expertise across intellectual property, local government legislation and governance procedures. Radhika worked for several years in house at a London local authority. Hannah Ismail, Sharpe Pritchard specialises in advising public sector clients on all areas of procurement and contract law. She has particular expertise in social services and construction contracts, with experience working on high value procurements in these areas. Hannah also advises frequently on GDPR and governance issues, ensuring that clients are compliant with both legislative and internal requirements.

# Procuring IT solutions: cutting through the jargon and using the right contract

## Cutting through the jargon and using the right contract

Level of course: Intermediate / Advanced

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ON24**

19 January 2022

12noon - 1pm

Presented by Browne Jacobson

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

### Course overview

G-Cloud v Network Services 2, digital transformation v digital upgrade, software as a service v bespoke product, all of these are areas that need to be explored when considering procuring IT services. It's easy to get bogged down in the jargon and focus on the process rather than the intended outcome. This session will give a high level overview of the various procurement routes that are available before focussing on some of the specific questions that will need to be answered to allow you to find the most suitable contract for your IT requirements and what that contract should contain.

### Suitable audience:

Solicitors/experienced procurement officers/IT contract specialists

### Overview and topics to be covered include:

- IT procurement routes
- Best practice in IT contracting

### Interactive elements

Polls

### Competencies

This course will cover:

B Technical legal practice  
B4 Draft documents

**Presenter profiles:**

Anja Beriro, Partner at Browne Jacobson specialises in advising public bodies on their duties and obligations under the public procurement regime and how to run successful and compliant procurement exercises; managing complex projects that require lawyers and other advisors from different disciplines; providing commercial and governance advice to a wide range of public authorities; advising public bodies on alternative service delivery models in particular outsourcing of service delivery and corporate vehicles. She has previously worked in-house as a solicitor for Sheffield City Council and managed a three-year ERDF funded project for an environmental charity.

Paula Dumbill, Partner at Browne Jacobson specialises in the delivery of complex information technology and outsourcing projects in both the public and private sectors. She works as core member of a multi-disciplinary team delivering projects to procure, disaggregate, transition, implement and transform technology systems and services to deliver key service quality and efficiency improvements.

Paula has experience of delivering projects in the health sector, including leading on the contract for NHS England's Future Services Programme for the break out of technology services from existing contracts and the re-procurement of towers including service desk and end user services and leading on a multi-million pound project for Central London Community Healthcare.

Paula has a particular interest in the adoption of technology in the health sector and she presented (alongside Anthony Nagle) at the UK Health and Social Care Show 2018 on the interoperability of IT systems in the NHS.

# Property Development: Joint ventures and alternative development structures

Level of course: Intermediate/Advanced

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

20 January 2022  
12noon - 1pm

Presented by Freeths

**If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.**

## Course overview

A discussion of current joint venture vehicles that can be used by Council's for redeveloping land and a discussion of income strip transactions and how they may be used to finance developments

## Suitable audience:

Legal

## Overview and topics to be covered include:

Joint Venture Companies, Joint Venture Partnerships, Commercial Background, Income Strips

## Interactive elements

Workshop and case studies

## Competencies

This course will cover:

- B Technical legal practice
- B2 Legal research
- C Working with other people

Presenter profiles:

Clive Pearce, Partner at Freeths deals with a range of commercial real estate work with an emphasis on complex development projects, real estate finance and regeneration acting for developers, occupiers and funds.

# Introduction to Highways Law

Level of course: Introductory

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

25 January 2022  
12noon – 1pm

Presented by Freeths

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

A summary of the key concepts and principles of Highways Law

## Suitable audience:

Lawyers, surveyors and officers from other land and property related disciplines and any other disciplines involved in development

## Overview and topics to be covered include:

- Terminology/Definitions of highways, streets, and other rights
- Types of highways – Creation of highways: formal and informal
- The difference between ownership and designation as public highway
- Road traffic regulation/ the use and obstruction of the highway
- Stopping up highways

## Interactive elements

Q&A

## Competencies

This course will cover:

A Ethics professionalism and judgement  
B Technical legal practice  
B2 Legal research  
B4 Draft documents  
B5 Advocacy  
B6 Negotiation  
C Working with other people  
C1 Communicate clearly and effectively



## D Managing themselves and their own work

### Presenter profiles:

Nathan Holden leads Freeths' Local Government Practice and primarily acts and advises local authorities in connection with real estate related issues that arise in connection with the development of land, including highways issues. Previously, Nathan has advised both "in-house" and in private practice on the application of the Highways Act 1980 and its inter-relationship with the Road Traffic Regulations Act 1984. In particular Nathan acted for the claimants in the reported decision of the Commission for *New Towns and Another v JJ Gallagher Ltd* (ChD) 16 Dec 2002 and has advised on discrete highways and rights of way issues since.

# Whistleblowing at work

A practical guide on how to recognise and respond to 'whistleblowing' in the workplace within the current legal framework

Level of course: Introductory/Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

26 January 2022

12noon – 1pm

Presented by Freeths

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

- An overview of the who, what, how and when of whistleblowing
- The rise of health and safety whistleblowing complaints
- Workplace protection for whistleblowers
- How to address and manage whistleblowing complaints
- Q and A

## Suitable audience:

HR professionals, Managers, In-house legal

## Overview and topics to be covered include:

- What is whistleblowing?
- The rise of whistleblowing during the COVID-19 Pandemic
- The who, what, where, why and when of whistleblowing – who can claim and how, protection is in place for whistleblowing, elements of a claim
- Health and safety whistleblowing complaints
- Interim relief applications
- Practical Steps

## Interactive elements

There will be a Q and A session at the end of the presentation

## Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- C Working with other people

**Presenter profiles:**

Tom Draper, Partner at Freeths has detailed and in depth experience of all areas of employment law from corporate TUPE support to discrimination, whistleblowing and redundancy. Tom provides responsive and commercially focused employment law advice and HR support in a pragmatic and straight forward way. Tom adds value to his clients' organisations by developing and leading tailored training sessions and seminars on a variety of topical employment law issues.

Tahera Khan, Managing Associate at Freeths has significant experience in advising public sector organisations with issues such as restructures, redundancy exercises, multi-party tribunal claims in all aspects of employment work and has particular experience in dealing with TUPE and high-level executive exits. She is well-known for being tenacious in her advice and knowing her clients well enough to be able to tailor advice that is specific to their needs.

# Managing Litigation (tactics, strategy etc)

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA GOTOWEBINAR**

17 February 2022  
12noon – 1pm

Presented by Anthony Collins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

What to expect from the litigation process and tips to assist in negotiation, procuring settlement, setting up trial and protection on costs

## Suitable audience:

In-house legal, case officers

## Overview and topics to be covered include:

Please see above

## Interactive elements

## Competencies

This course will cover:

B Technical legal practice  
B6 Negotiation

## Presenter profiles:

Phil Scully, Anthony Collins is a partner in the Corporate Litigation team, specialising in property litigation. He has over 15 years post qualification experience in litigation practice. He has experience of legal disputes across several forums including court proceedings, arbitration and expert determination. He has acted for a range of clients including local authorities, charities, registered providers, FTSE 100 companies and high net worth individuals.

# Judicial Review Update

## Subtitle

## Level of course:

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

TBC February 2022

12noon - 1pm

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

TBC

## Suitable audience:

Legal

## Overview and topics to be covered include:

overview

## Interactive elements

## Competencies

This course will cover:

A Ethics professionalism and judgement

B Technical legal practice

B2 Legal research

B4 Draft documents

B5 Advocacy

B6 Negotiation

C Working with other people

C1 Communicate clearly and effectively

D Managing themselves and their own work

## Presenter profiles:

# Monitoring Officer Essential update

Level of course: Intermediate / Advanced

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

22 February 2022  
12noon – 1pm

Presented by Bevan Brittan

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

This is an essential update for all monitoring officers and senior lawyers on the challenges currently being faced and those seen over the previous year, including a broad overview of policy changes, legislation, case law, and ethics and standards.

## Suitable audience:

Local authority Monitoring Officers, Deputy Monitoring Officers and legal advisers, senior lawyers

## Overview and topics to be covered include:

- Case law update
- Legislation update
- Use of resources and decision-making
- Information governance update
- Practical issues for MOs
- Ethical standards
- The political pitfalls

## Interactive elements

## Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- C1 Communicate clearly and effectively
- D Managing themselves and their own work

Presenter profiles:

David Kitson, Bevan Brittan is a Partner at Bevan Brittan with extensive experience of providing regulatory and governance advice, including conduct and ethical standards, vires and constitutional issues, complaints and investigation, and governance and the democratic process. Prior to joining Bevan Brittan, David worked for a local authority for almost 13 years, with roles including Deputy Monitoring Officer and Senior Information Risk Owner.

Victoria Barman, Bevan Brittan is an Associate at Bevan Brittan specialising in local authority corporate governance. Victoria's practice includes advising on vires and constitutional issues, governance and the democratic process, policy development, the financial framework, partnership and collaborative working and major projects. Prior to joining Bevan Brittan, Victoria worked for the London Borough of Haringey for almost 10 years. During this time she worked for seven years at corporate level, advising on many prominent and complex issues requiring a high degree of political awareness and sensitivity.

# Procuring district heat networks

A look at the practical and legal implications of procuring a district heat network

Level of course: All levels

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA GOTOWEBINAR**

23 February 2022

12noon – 1pm

Presented by Anthony Collins

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

An overview of the key legal and commercial considerations when procuring a district heat network

## Suitable audience:

Any level of experience welcome, suitable to everybody

## Overview and topics to be covered include:

Please see above

## Interactive elements

## Competencies

This course will cover:

B Technical legal practice

## Presenter profiles:

Richard Brooks has extensive experience working with clients to procure major public projects. Having supported clients on several district heat network projects Richard's familiar with the key legal and commercial implications and passionate about supporting clients to address the climate emergency.



# Licensing Workshop

An update on Taxi Licensing and licensing standards

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

3 March 2022

12noon - 1pm

Presented by Weightmans

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

This session will provide an update on changes in the taxi licensing world and in particular focus on the Licensing Standards.

## Suitable audience:

Lawyers dealing with licensing, licensing officers

## Overview and topics to be covered include:

- Local Authority Taxi Licensing
- Statutory Taxi and Private Hire Vehicle Standards
- Case Law Update

## Interactive elements

There will be the opportunity for discussion and questions throughout the seminar. We would welcome views from members on any reviews of licensing regimes following the issuing of the Licensing Standards.

If time permits we will also have a general discussion on any "hot topics" affecting licensing authorities.

## Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B5 Advocacy
- C Working with other people

## C1 Communicate clearly and effectively

### Presenter profiles:

Laura Chaplin is the Litigation and Licensing Solicitor at Gedling Borough Council having joined the Council from private practice in 2017. Laura is an exceptional higher rights advocate. Laura currently works with the Council's licensing team to provide advice and assistance, attending and advising Licensing Committee and appearing at court regularly in licensing appeals. Laura has been involved with the Council's Member/officer working group to implement changes to the Council's licensing regime following the Licensing Standards introduction.

# Prosecutions for local authorities

Level of course: Intermediate

## PLEASE NOTE THIS IS A FACE-TO-FACE COURSE

9 March 2022, 9.45am registration (10am start) – 1.00pm (followed by lunch), Geldards Derby, Pride Place, Pride Park, Derby DE24 8QR

Presented by Geldards

### Course overview

The course concentrates specifically on prosecutions from a local authority perspective (rather than being a course on how to prosecute a criminal case generally) and therefore looks at issues of specific relevance to local authority prosecutors and the offences which they are most likely to prosecute.

Much of the course will be presented in the form of a led discussion. Attendees will be invited to share their own experiences of issues arising when prosecuting a case for the local authority and strategies for resolving those issues will form the basis of a group discussion.

Attendees are welcome to submit any topics or issues for discussion in advance of the course date and every effort will be made to incorporate those topics into the course structure.

### Suitable audience:

Any lawyer working in local authority with an interest/specialism in prosecutions

### Overview and topics to be covered include:

- The wide variety of offences prosecuted by the local authority
- The power of the local authority to prosecute offences and its limitations
- The decision to prosecute and the relevance of the Code for Crown Prosecutors
- Evidential considerations and specific difficulties faced by local authorities
- Cost and public interest considerations for local authorities
- Commencing proceedings
- Common problems for local authority prosecutors, including (but not limited to) hearsay, bad character, PACE and RIPA
- Sentencing, Ancillary Orders and Proceeds of Crime

### Interactive elements

Discussion

### Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B2 Legal research
- B4 Draft documents
- B5 Advocacy
- B6 Negotiation
- C Working with other people
- C1 Communicate clearly and effectively
- D Managing themselves and their own work

**Presenter profiles:**

Paul Barber, Sheffield City Council has specialised in local authority prosecutions for over 15 years. Prior to that, he worked as a criminal defence solicitor for over a decade.

# Improvement and innovation in children's services

Insight into sharing experiences of improvement journeys in children's social care and the future of innovation and improvement in children's social care.

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

10 March 2022

12noon – 1pm

Presented by Bevan Brittan

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

Join us for a discussion on the key pressures arising from the pandemic for children's services teams, including lessons learned. In this session we will share learning and experiences in establishing children's social care companies nationally and ask "Where is the future of children's social care, following the Independent Social Care Review?"

## Suitable audience:

In-house lawyers, children's services managers, social care service managers

## Overview and topics to be covered include:

- Lessons learned from the pandemic in the context of children's services
- Alternative service delivery models for the provision of children's services
- The outcomes of the Independent Review of Children's Social Care

## Interactive elements

## Competencies

This course will cover:

- B Technical legal practice
- C Working with other people
- C1 Communicate clearly and effectively

#### Presenter profiles:

Kirtpal Kaur Aujla is a Partner at Bevan Brittan. Kirtpal specialises in commercial projects with a specific interest in strategic partnering and commercialisation. This includes outsourcing and strategic partnering arrangements and structures for joint delivery of public services including multi-agency collaboration. Kirtpal has a special interest in the local government and health sectors, advising commissioners, providers, funders and the third sector in a range of markets including children's services, education, health and social care. She led on advice to local authorities in the establishment of children's social care companies in Sandwell, Birmingham, Worcestershire and Northamptonshire.

Rosie Tabrizi, Bevan Brittan has a breadth of experience in advising local authorities on commercial and governance matters. She has acted on several projects for the establishment of children's services trusts and companies, including acting for local authorities in Sandwell, Birmingham, Worcestershire and Northamptonshire Councils. Rosie has advised on social impact bond projects for the delivery of evidence-based specialist services to prevent teenagers from going further into care. Rosie has also supported with the creation of a multi-authority Regional Adoption Agency, with the aim of improving outcomes and disseminating good practice.

# Dealing with Anti-Social Behaviour through the Courts: where are we now?

A review of the tools available to social landlords for addressing ASB through the courts, current trends and recent developments together with a look forward to the future.

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

16 March 2022  
12noon - 1pm

Presented by Bevan Brittan

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

This interactive webinar will involve a review of the tools available to social landlords for addressing ASB through the courts, current trends and recent developments together with a look forward to the future. It will include a Q&A session.

## Suitable audience:

Housing officers, regional managers, ASB officers, ASB managers, in-house solicitors.

## Overview and topics to be covered include:

In this webinar, housing management lawyers provide an overview on key topics including:

- Possession claims
- Injunctions
- Contempt applications

## Interactive elements

Q&A

## Competencies

This course will cover:

B Technical legal practice  
B5 Advocacy

**Presenter profiles:**

Steven Eccles is a property litigation partner who leads Bevan Brittan's Housing and Property Dispute Resolution team. Steven provides advice on all residential and commercial property issues with particular expertise in dilapidations disputes, Landlord and Tenant Act 1954 claims, rights of light, and the exercise of break clauses to terminate commercial leases and residential leasehold management issues.

Aman Guru is a specialist housing management solicitor and a member of the Bevan Brittan Housing and Property Dispute Resolution team. Aman specialises in all aspects of housing management including possessions, emergency and non-emergency injunctions, disrepair, tenancy fraud and cases raising complex mental health issues.



# Engaging with the Coroners Court – A Guide for Councils

A practical guide for Local Authority lawyers and witnesses

Level of course: Intermediate

**PLEASE NOTE THIS WEBINAR IS BEING HOSTED VIA ZOOM**

17 March 2022

12noon – 1pm

Presented by Geldards

If you would like to book onto this webinar please book via the book tickets section and you will receive a link to the webinar and further details approximately three days before.

## Course overview

The course provides a comprehensive overview as to how a Coroner investigates a death and then breaks the inquest process down to a series of stages to help lawyers and witnesses engage fully and confidently in the legal process.

The course aims to take a strategic approach to Local Authority engagement in the process and includes a section on how to perform well as both lawyer and witness in what can be a stressful environment

There will be examples drawn from actual cases during the course and delegates are encouraged to bring their own experiences and problem cases for discussion

## Suitable audience:

Lawyers and officers who might appear in the Coroners Court as witnesses

## Overview and topics to be covered include:

- The Coroners jurisdiction
- The stages of the investigation and inquest process
- Specific issues for LA's e.g. Highways, Adult Social Care, Housing
- The different conclusions in the inquest process
- How to engage with the process as a LA lawyer
- How to engage with the process as a LA officer/witness

## Interactive elements

## Discussion

### Competencies

This course will cover:

- A Ethics professionalism and judgement
- B Technical legal practice
- B2 Legal research
- B5 Advocacy
- C Working with other people
- C1 Communicate clearly and effectively
- D Managing themselves and their own work

### Presenter profiles:

Steve Eccleston is the Assistant Director for Legal Services & Deputy Monitoring Officer for Sheffield Council. He qualified as a solicitor in 1991 in private practice and joined Sheffield City Council in 1992 as a child care lawyer/general litigator. He was appointed Assistant Director for Legal Services in 2010. Steve has had conduct of various high profile cases over the years including Judicial Reviews into Sheffield's Council Tax Support Scheme, leisure centre closures and library reorganisations. He was lead lawyer for Sheffield in the Hillsborough Inquests, in *H & L v A Local Authority* [2011] regarding information sharing in child protection and *Dillner v SCC* [2016] EWHC 945 (Admin) together with subsequent injunctions concerning SCC's highway maintenance and tree replacement programme. Steve sits as an Assistant Coroner in Sheffield and is a trustee/board member of a number of Church of England charities.

